

15/11/2019

Proceedings of Syllabus Revision/Modification Committee

Referring to the Meeting held on 14.11.2019 at 4.15 P.M in Library, with the Agenda of Academic, General Activities, Conference 2020, subsequently para (3) of minutes the same meeting dated 15.11.2019 and Officer Order Circular dated 15.11.2019, A Committee for Syllabus Revision/Modification was formed with the following objectives:

1. Assessment of the Scheme
2. Assessment of respective course curriculum related to the department/ Course.
3. Addition and deletion of the content.
4. Setting up of the Course Objective.
5. Inclusion of New and Future Trends/ Practices/New System and Processes, Innovations/Technology
6. and Use of AI/ Sustainable Practices and
7. Removal of outdated and old content should be the priority

Syllabus Revision/Modification Committee will be having following members:

- Dr Arvind Kumar Saraswati, Convenor
- Mr. Inderjit Chudhary, Co-convenor
- Dr Ashish Ranga, Member
- Mr Prem Ram, Member
- Mrs Gagan Soni, Member
- Mr Sidharth Srivastava, Member

The Committee will Redesign and Draft new syllabus by 30th of Dec 2019. Other faculties will also be involved in coordination with the HOD.

Dr. Arvind Kumar Saraswati,
Academic Coordinator,
Convenor- Syllabus Revision/Modification Committee
BCIHMCT

Encl:- Email of Minutes of Meetings dated 15/11/2019, Office order Circular dated 15/11/2019)

CC: Director, Members- Syllabus Revision/Modification Committee.

15/11/2019

Office Circular

Referring to the Meeting held on 14.11.2019 at 4.15 P.M in Library, with the Agenda of Academic, General Activities, Conference 2020, subsequently para (3) of minutes the same meeting dated 15.11.2019 and Officer Order Circular dated 15.11.2019, a Committee for Syllabus Revision/Modification is formed with the objective of reviewing and suggesting modification(s), if any, required in order to offer the best of the curriculum in BHMCT Course. Therefore, following support is requested from your ends:-

1. All the **departmental HODs** are requested to provide inputs and suggestions for the same, after conducting an internal meeting with their respective team.
2. **Faculties teaching Subject(s) that does not come under any core department** are requested to make individual report suggesting inputs for curriculum revision of their respective subjects.
3. **Examination department** is also requested to provide their suggestions pertaining to operational feasibility and limitations or challenges (if any) identified by them.
4. **Training and Placement** department is requested to invite suggestions from the industry and prepare a report incorporating the expectations or requirements from industry perspective too. Also, please check for feasibility of industrial training and placement aligned with the curriculum and report the same.
5. **Programme Coordinator and Administrative Coordinator** are also requested to give their valuable feedback (if any) on the same.
6. **Mr. Indrajit Chaudhury**, is requested to study the guidelines provided by UGC, AICTE and GGSIP University in reference to curriculum mandates/requirements and provide a detailed report of the same.
7. **Library In-charge** is also requested to please submit your observations about the operational feasibility of library aligned with curriculum (if any).

You are further requested to take the assigned responsibilities very seriously with the sense of utmost urgency and provide your report (both in hard and soft copy) by Dec. 10, 2019.

Dr. Arvind Kumar Saraswati,
Academic Coordinator,
Convenor- Syllabus Revision/Modification Committee
BCIHMCT

Cc: Director; Administrative Coordinator; Programme Coordinator; HOD- Food Production, Food & Beverage Service, Front Office, Housekeeping; Examinations; Training & Placement; Library; All Concerned Faculties.

Encl: Email Regarding Curriculum Revision.

02/12/2019

Office Circular

In continuation to office circular dated 15/11/2019, a meeting is scheduled for 10th December, 2019 from 10 AM onwards at Boardroom with the Agenda "**Restructuring of Hotel management curriculum in compliance with UGC, AICTE and GGSIP University Guidelines and Mandates**"

All the Departmental HODs, Examination Incharge, Training Placement Incharge, Programme Coordinator and Administrative Coordinator are hereby requested to attend the meeting and provide your valuable inputs for the same. For your reference, please find attached here within the guidelines issued by AICTE & UGC for Hotel Management Curriculum and few other syllabus for cross referencing.

It is believed that internal meetings within your respective departments have been conducted and the positive outcomes have been derived. As requested, please submit the details report on the same both in hard and soft copy during the meeting. A discussion will also be made on these reports.

Another meeting is scheduled for the Faculties teaching Subject(s) that does not come under any core department from 2 PM Onwards at the same venue and date. You are requested to be present there and also submit your individual report suggesting inputs for curriculum revision of their respective subjects.

Your kind and efficient support in this regards will helps us in timely completion of the assigned task.

Dr. Arvind Kumar Saraswati,
Academic Coordinator,
Convenor- Syllabus Revision/Modification Committee
BCIHMCT

Cc: Director; Administrative Coordinator; Programme Coordinator;HOD- Food Production, Food & Beverage Service, Front Office, Housekeeping; Examinations; Training & Placement; Library; All Concerned Faculties.

Encl: Email Regarding Curriculum Revision.

10/12/2019

Office Circular

In continuation to office circular dated 02/12/2019, a meeting was scheduled for 10th December, 2019 from 10 AM onwards at Boardroom with the Agenda "**Restructuring of Hotel management curriculum in compliance with UGC, AICTE and GGSIP University Guidelines and Mandates**"

This is for the information of all concerned that due to some unavoidable reasons, the meeting scheduled on 10th December, 2019 is postponed to 18th Dec. 2019 from 2:00 PM Onwards at Boardroom.

Dr. Arvind Kumar Saraswati,
Academic Coordinator,
Convenor- Syllabus Revision/Modification Committee
BCIHMCT

Cc: Director; Administrative Coordinator; Programme Coordinator; HOD- Food Production, Food & Beverage Service, Front Office, Housekeeping; Examinations; Training & Placement; Library; All Concerned Faculties.

18/12/2019

Minutes of the Meeting

Referring to the meeting held on 18th Dec. 2019 at 2:00 PM in Boardroom with the Agenda **"Restructuring of Hotel management curriculum in compliance with UGC, AICTE and GGSIP University Guidelines and Mandates"**, following are the proceedings of the meeting:-

1. Dr. Arvind Kumar Saraswati, Convenor, welcomed the members and explained the agenda of the meeting i.e. restructuring of Hotel management curriculum in compliance with UGC, AICTE and GGSIP University Guidelines and Mandates.
2. Observations of the current syllabus structuring were discussed in details with all concerned department's heads.
3. It was brought to the notice of committee members by concerned department heads that present syllabus of BHMCT course requires more comprehensive and holistic approach.
4. Mr. R.K. Bhandari, Director of the institute, suggested the ancillary subjects shall be reduced to minimum, so as to have more focus on Core subjects.
5. Repetition of content in the syllabus was also raised and every member has shown a serious concern about it.
6. Another serious concern was raised by Examination Head about the feasibility of running the current syllabus from examinations point of view particularly in V & VI semester. As per the current syllabus, the students were divided into two batches for undergoing their Industrial Exposure Training. Due to this one of the batch will have their training in odd semester (Semester-V) and another will have in even semester (Semester-VI). This will result in difference in Paper Codes of Semester V & VI studying the same paper title and will lead to a confusion in examination department at University while printing their mark sheet at initial level and a confusion of having different codes for same paper title during their job hiring at later stage.

7. Every member of the committee agreed with this issue and showed their serious concern about this. It was decided that this issue should be treated and resolved with utmost urgency.
8. Meeting concluded with recommendation of the committee for restructuring the present syllabus and curriculum as future course of action, but the at the moment the issue raised by examination head must be treated and resolved with utmost urgency.

Dr. Arvind Kumar Saraswati,
Academic Coordinator,
Convenor- Syllabus Revision/Modification Committee
BCIHMCT

Cc: Director; Administrative Coordinator; Programme Coordinator; HOD- Food Production, Food & Beverage Service, Front Office, Housekeeping; Examinations; Training & Placement; Library; All Concerned Faculties.

19/12/2019

Recommendations

Referring to the meeting held on 18th Dec. 2019 at 2:00 PM in Boardroom with the Agenda "**Restructuring of Hotel management curriculum in compliance with UGC, AICTE and GGSIP University Guidelines and Mandates**", and subsequent minutes of the said meeting, following recommendations are suggested by the Syllabus Revision/Modification Committee.

1. Present syllabus lacks comprehensive and holistic approach and repetition of content was found in various places. Therefore, the committee recommends for restructuring the present syllabus and curriculum as future course of action.
2. Referring to Minutes of said meeting dated 18/12/2019, para (6) & (7), where the serious concern was raised by Examination head, which requires urgent approach to take immediate corrective actions.

Para (6) & (7), Minutes of Meeting, dated 18/12/2019....

- 6. Another serious concern was raised by Examination Head about the feasibility of running the current syllabus from examinations point of view particularly in V & VI semester. As per the current syllabus, the students were divided into two batches for undergoing their Industrial Exposure Training. Due to this one of the batch will have their training in odd semester (Semester-V) and another will have in even semester (Semester-VI). This will result in difference in Paper Codes of Semester V & VI studying the same paper title and will lead to a confusion in examination department at University while printed their mark sheet at initial level and a confusion of have different codes for same paper title during their job hiring at later stage.*
- 7. Every member of the committee agreed with this issue and showed their serious concern about this. It was decided that this issue should be treated and resolved with utmost urgency.*

3. The committee hereby recommend following to be bring to the notice of your kind self and the concerned authorities of GGSIPU, so that necessary decision shall be taken.
 - a. This is to bring to your kind notice that owing to the certain unintended discrepancies with regard to the subject code as well the allotted training slots in V and VI semesters, the implemented syllabus from 2018 demands modification/amendment to look into the feasibility aspect (**Annexure I: As per Current Curriculum**). Presently the matter needs to be taken in urgency as the 2018 batch currently is in 4th semester had to move on for the same.
 - b. The suggested areas as of now are the entire batch of 2018 and 2019 will be having theory and practical classes in the V semester and industrial training in the V semester (**Annexure II: Suggested Amendments**) with no subject changes for the subsequent 7th and 8th semester.
 - c. Please find attached the proposed suggestions for V & VI Semester (**Annexure II: Suggested Amendments**). Entire syllabus/ content is intact. Only modification/ shifting is suggested in V & VI Semester, whereby instead of training in two batches (V&VI), training is being recommended only in VI semester for entire Batch.

Kindly look into the matter and apprise us.

Dr. Arvind Kumar Saraswati,
Academic Coordinator,
Convenor- Syllabus Revision/Modification Committee
BCIHMCT

Cc: Director; Administrative Coordinator; Programme Coordinator; HOD- Food Production, Food & Beverage Service, Front Office, Housekeeping; Examinations; Training & Placement; Library; All Concerned Faculties.

Banarsidas Chandiwala Institute of Hotel Management & Catering

Technology

29th July 2020

Issues Regarding Summer Internship as per New Syllabus Effective from Session 2018-19

As per Old Syllabus effected from Session 2008-2009, 10 Weeks industrial Training of all students was conducted at the end of Second Semester bearing Subject Code BHCT-215 and 20 weeks Functional Exposure Training of all students was conducted in Sixth Semester bearing Subject code code BHCT-302.

BACHELOR OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

THIRD SEMESTER EXAMINATION

Code No.	Paper	L	T/P	Credits
BHCT 201	Food Production & Patisserie-III	3	-	3
BHCT 203	Front Office Operations -III	3	-	3
BHCT 205	Food & Beverage Service-III	3	-	3
BHCT 207	Housekeeping Operations -III	3	-	3
BHCT 209	Food Science & Nutrition	3	-	3
BHCT 211	PC Tools for Hospitality Industry-II	3	-	3
BHCT 213	Tourism Product ,Services & Management	3	-	3
BHCT 215	Summer Training Report	-	-	4
BHCT 217	Environmental Studies	4	-	4
Practical/lab				
BHCT 251	PC Tools Lab-II	-	2	1
		25	2	30

Training Report of Summer Training to be presented during Semester End Exams before the duly constituted panel comprising of:

1. Institute Representative (Director/Principal or his nominee)
2. Industry Representative (External Examiner appointed by the Vice – Chancellor)

(Old Syllabus: Semester Third)

BACHELOR OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

SIXTH SEMESTER EXAMINATION

Code No.	Paper	L	T/P	Credits
BHCT 302	Functional Exposure Training		-	24
		-	-	24

As per training Programme Designed followed by Project Report and Project Presentation during Semester End Examination.

Training Report of Sixth Semester Functional Exposure Training to be prepared and presented before duly constituted panel comprising of:

1. Institute Representative (Director/Principal or his nominee)
2. Industry Representative (External Examiner appointed by the Vice – Chancellor/Controller of Examinations)

(Old Syllabus: Semester Sixth)

However, as per New Syllabus effective from Session 2018-2019, it was reframed as “22 Weeks Industrial Internship” bearing Subject Code BHCT-361 and/ BHCT-362.

As per the new syllabus half of the batch (Group A) will go for summer training (22 Weeks Industrial Internship) in Fifth Semester will have Subject Code as BHCT-361 and undergo classroom teaching and practical in their Sixth Semester having Subject code as BCHT-302, 304, 306, 308, 310,312, 352, 354, 356, 358 and 360. And remaining half of the batch (Group B) will go for summer training (22 Weeks Industrial Internship) in Sixth Semester will have Subject Code as BCHT-362 and undergo classroom teaching and practical in their Fifth Semester having Subject Code as BHCT- 301, 303, 305, 307, 309, 311, 351, 353, 355, 357 & 359.

As a result Students studying the same subject and undergoing same Industrial Internship will have two different Subject Codes (Group A: BHCT-361, 302, 304, 306, 308, 310,312, 352, 354, 356, 358 and 360 and Group B: BCHT-362, 301, 303, 305, 307, 309, 311, 351, 353,

355, 357 & 359) **Refer Table no. 1.** This might create confusion in later stage while issuing the consolidated mark sheet.

Table No. 1 Comparative Analysis of Semester Fifth & Sixth (as per New Syllabus)

Semester	Group A	Group B
Fifth Semester	BHCT -361 Industrial Internship (22 Weeks)	BHCT-301 Intro. to International Cuisine BHCT-303 Adv. Front Office Management BHCT-305 Adv. F & B Service Management BHCT-307 Advance Accommodation Mgmt. BHCT-309 Hotel Law & Corporate Governance BHCT-311 Hygiene, Sanitation & Food Science <u>Practical/Lab</u> BHCT-351 Adv. Food Production Operation BHCT-353 Adv. Front Office Operations BHCT-355 Adv. F & B Service Operations BHCT-357 Adv. Accommodation Operations BHCT-359 Hospitality Mgmt. & Etiquettes
Sixth Semester	BHCT- 302 Intro. to International Cuisine BHCT-304 Adv. Front Office Management BHCT-306 Adv. F & B Service Management BHCT-308 Advance Accommodation Mgmt. BHCT-310 Hotel Law & Corporate Governance BHCT-312 Hygiene, Sanitation & Food Science <u>Practical/Lab</u> BHCT-352 Adv. Food Production Operations BHCT-354 Adv. Front Office Operations BHCT-356 Adv. F & B Service Operations BHCT-358 Adv. Accommodation Operations BHCT-360 Hospitality Mgmt. & Etiquettes	BHCT -362 Industrial Internship (22 Weeks)

Recommendations

Therefore, it is recommended by Syllabus Review Committee of the Institute that the Summer Internship of both of the group (A & B) shall be conducted in Sixth semester bearing Subject code BHCT-362 and Students can undergo their classroom teaching and practical in Fifth Semester bearing Subject Code as BHCT- 301, 303, 305, 307, 309, 311, 351, 353, 355, 357 & 359

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI BACHELOR OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY (BHMCT)

FIFTH/SIXTH SEMESTER EXAMINATION

The batch will be divided into two groups A & B. "A" group will undergo Internship in fifth semester and will undergo classroom teaching and Practical's in their sixth semester. Similarly "B" Group will undergo classroom teaching and Practical's in their Fifth semester and will undergo Internship in sixth semester.

The Industry Internship will be for 22 weeks wherein, for 16 weeks the students will cover various core areas in Hospitality Industry and shall undergo the last 6 weeks training in their area of specialization. Area of Specialization will be informed to the hotel beforehand.

Code No.	Paper	Discipline	L	T/P	Credits
BHCT 361/362	Industry Internship	Core Course – Skill Based	-	-	24
		Total	-	-	24

Code No.	Paper	Discipline	L	T/P	Credits
BHCT 301/302	Introduction to International Cuisine	Core Course	3	-	3
BHCT 303/304	Advanced Front Office Management	Core Course	3	-	3
BHCT 305/306	Advanced Food & Beverage Service Management	Core Course	3	-	3
BHCT 307/308	Advance Accommodation Management	Core Course	3	-	3
BHCT 309/310	Hotel Law & Corporate Governance	Foundation Course – Interdisciplinary	3	-	3
BHCT 311/312	Hygiene, Sanitation & Food Science	Foundation Course - Skill Based	3	-	3
<u>Practical/Lab</u>					
BHCT 351/352	Advanced Food Production Operations	Core Course – Skill Based	-	4	2
BHCT 353/354	Advanced Front Office Operations	Core Course – Skill Based	-	2	1
BHCT 355/356	Advanced Food & Beverage Service Operations	Core Course – Skill Based	-	2	1
BHCT 357/358	Advanced Accommodation Operations	Core Course – Skill Based	-	2	1
BHCT 359/360	Hospitality Management & Etiquettes (NUES)*	Foundation Course – Skill Based	-	2	1
		Total	18	12	24

*NUES: Non University Examination System

(New Syllabus: Semester Fifth & Sixth)

Kindly look into the matter and apprise us.

Dr. Arvind Kumar Saraswati,
Academic Coordinator,
Convenor- Syllabus Revision/Modification Committee
BCIHMCT

Cc: Director; Administrative Coordinator; Programme Coordinator; HOD- Food Production,
Food & Beverage Service, Front Office, Housekeeping; Examinations; Training & Placement;
Library; All Concerned Faculties.