 BCIHMCT	QUALITY MANUAL	Doc. No.BCIHMCT/MM/ Issue No.01 Date 25/11/22
	MINUTES OF THE MEETING	Page 1 of 1

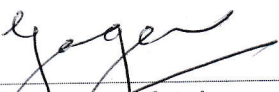
Agenda- Upcoming Academic Session

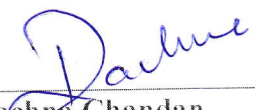
A meeting was held on 25/11/2022 and was attended by all the IQAC members and Following Points were discussed & deliberated.


1. IQAC team has almost finalized the filling of AQAR 2021-2022.
2. For sensitizing students to social issues and for their holistic development, IQAC in collaboration with other committees is organizing these following Extension activities:
 - a. Republic day to be celebrated on 25th Jan 2022.
 - b. Makar Sankranti to be celebrated on 14th Jan 2022.
 - c. Visit to Goonj is planned by BCIHMCT students in first week of December.
 - d. Cake Mixing Ceremony.
 - e. Fresher's Party 2022 is scheduled on 17th /12/22
 IQAC instructed the committees to involve students in organizing the events.
3. Also, IQAC instructed the Training and Placement Department to plan educational **Field trips** for students. IQAC emphasized Training department to schedule **Hotel Visits** for First Year students.
4. For the engagement in various administrative, co-curricular and extracurricular activities, IQAC advised students to participate in the upcoming Inter-Intra College and Industry Events:
 - a. Annual Sports Meet of GGISPU.
 - b. Situation Handling Competition at the Fraternity Meet organized by The Roseate Hotel & Resorts, Aerocity
 - c. Open Mic Competition, Apeejay School of Management.
5. IQAC recommended the **hiring** of two Full Time Faculty members for F &B and House Keeping department.
6. IQAC is presenting **13th India International Hotel, Travel & Tourism Research Conference 2023** on "Green Investment, Inclusive growth & Digital Futures in Tourism & Hospitality" during 1st - 3rd March 2023. IQAC is also doing the follow up for Scopus and UGC approved Journal. Also, IQAC has drafted the proposal for NAAC sponsored Conference. Also students should be involved in presenting their research projects.

Shankar

7. BCIHMCT has hired a **Counselor, Dr. Purnima Aggarwal** for the student's welfare. IQAC advised Attendance Coordinators to identify students who seek Counseling.
8. IQAC ensured that the final year students make a good **Research Report**. They must only refer research articles published in UGC and Scopus indexed Journals. They should utilize **GALE Software** available at Library.


Gagandeep Soni
(IQAC Coordinator)


Rachna Chandan
(IQAC Co-coordinator)


Prof. R.K. Bhandari
(IQAC Chairperson)

Action Taken Report (in lieu of 25/11/22 meeting).

1. IQAC scheduled the following Wellness activities and sessions in coordination with Committees and Clubs of BCIHMCT:
 - a. Wine Appreciation Workshop at BCIHMCT conducted on 21/12/22.
 - b. Fresher's Party 2022 was organized by Cultural Committee on 17^{12/22}.
 - c. Cake Mixing Ceremony was held on 2 Dec 2022.
 - d. Organized Farewell of Mr. Vaibhav Verma on 25th Nov 2022.

2. Also, IQAC planned the following *Field trips* in coordination with Training and Placement Department:
 - a. Field Trip To National Craft Museum On December 13, 2022
 - a. Industrial Visit to Crowne Plaza, Greater Noida (Dec 14, 2022).
 - b. One Day Industrial Visit to The Roseate, Samalkha on December 6th, 2022.
 - c. The Leela Palace New Delhi for an Industrial Visit on the 13th of December 2022.
 - d. A trip to Only Bar in Nehru Place, New Delhi On December 13, 2022.
 - e. Students of the Third year (BATCH 2020) attended the sessions on December 13, 2022 during the field trip at The BREWMASTER at Ministry of Beer.
 - f. Visit to Goonj by BCIHMCT students on Dec 07, 2022.
 - g. Food Walk was conducted on 15 Dec 22.

3. IQAC guided and advised students to participate in the Inter College and Industry Events:
 - d. Agrima Bhatia receives First runner up at Open Mic Competition, Apeejay School of Management On December 04, 2022.
 - e. Annual Sports Meet of GGISPU was held on the University campus from December 14 to December 16, 2022. BCIHMCT Students participated in Tug of War, Short Put and Races.
 - f. BCIHMCT Students participated in the Cricket Match held on 21 Dec 22, Organized by GGISPU.
 - g. Mr. Sarthak Tandon won the first runner up at the event and Mr. Shaktik Banerjee got Rank four in the Situation Handling Competition at the Fraternity Meet organized by The Roseate Hotel & Resorts, Aerocity, New Delhi on 3 Dec 22.

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Members attended the meeting

Members from Academics:

- 1) Prof. R. K. Bhandari- Chairperson, BCIHMCT *Bhandari*
- 2) Ms. GagandeepSoni- IQAC Coordinator *Gagan*
- 3) Ms. Rachna Chandan-IQAC Co-coordinator *Rachna*
- 4) Ms. Divya Thakur- IQAC Team Member *Divya*
- 5) Mr. Mohan Jain- IQAC Team Member *Mohan*
- 6) Mr. Uttam Kr. Singh- IQAC Team Member *Uttam*
- 7) Mr. Manish Malhotra- IQAC Team Member *Manish*
- 8) Ms. Nausheen Sidique- IQAC Team Member.
- 9) Mr. Deepak Chhikara- IQAC Team Member. *Deepak*

Members from Administration:

- 1) Mr. Vijay Narain (Treasurer-BCSSTC)
- 2) Mr. Ashish Ranga (Coordinator, Administration) *Ashish*
- 3) Mr. Mohinder Pal Singh (Librarian) *Mohinder*

Members from the Industry:

- 1) Mr. RishabhTandon (Director of Human Resources-IHG).
- 2) Ms. Sharda Sharma (Executive Housekeeper- Radisson Blu Plaza Delhi)

Member from Alumni.

Neha Sahni.

Student team members:

- 1) Mr. Aditya Mittal (4th year)
- 2) Mr. Rishabh Chauhan (4th year)
- 3) Ms. Pratishtha Joshi (3rd year)
- 4) Mr. Manan Paulistya (3rd year)
- 5) Mr. Nikhil Khushwaha (2nd year)
- 6) Ms. Chahat Soni (2nd year).