



## YEARLY STATUS REPORT - 2023-2024

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Banarsidas Chandiwala Institute of Hotel Management and Catering Technology
• Name of the Head of the institution	R.K. Bhandari
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	49020301
• Mobile No:	9871200100
• Registered e-mail	director@bcihmct.ac.in
• Alternate e-mail	iqac@bcihmct.ac.in
• Address	Banarsidas Chandiwala Institute of Hotel Management & Catering Technology Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi-110019
• City/Town	Delhi
• State/UT	New Delhi
• Pin Code	110019
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education

• Location	<b>Urban</b>																								
• Financial Status	<b>Self-financing</b>																								
• Name of the Affiliating University	<b>Guru Gobind Singh Indraprastha University</b>																								
• Name of the IQAC Coordinator	<b>Dr. Gagandeep Soni</b>																								
• Phone No.	<b>01149020301</b>																								
• Alternate phone No.	<b>01149020304</b>																								
• Mobile	<b>9953492549</b>																								
• IQAC e-mail address	<b>iqac@bcihmct.ac.in</b>																								
• Alternate e-mail address	<b>gagan@bcihmct.ac.in</b>																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://bcihmct.ac.in/download/NAAC/AQAR2023-24.pdf">https://bcihmct.ac.in/download/NAAC/AQAR2023-24.pdf</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bcihmct.ac.in/download/calendar23-24.pdf">https://bcihmct.ac.in/download/calendar23-24.pdf</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td><b>Cycle 3</b></td> <td><b>A+</b></td> <td><b>3.30</b></td> <td><b>2022</b></td> <td><b>10/05/2022</b></td> <td><b>09/05/2027</b></td> </tr> <tr> <td><b>Cycle 2</b></td> <td><b>A</b></td> <td><b>3.13</b></td> <td><b>2016</b></td> <td><b>05/11/2016</b></td> <td><b>04/11/2021</b></td> </tr> <tr> <td><b>Cycle 1</b></td> <td><b>B</b></td> <td><b>2.68</b></td> <td><b>2011</b></td> <td><b>08/01/2011</b></td> <td><b>07/01/2016</b></td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	<b>Cycle 3</b>	<b>A+</b>	<b>3.30</b>	<b>2022</b>	<b>10/05/2022</b>	<b>09/05/2027</b>	<b>Cycle 2</b>	<b>A</b>	<b>3.13</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>	<b>Cycle 1</b>	<b>B</b>	<b>2.68</b>	<b>2011</b>	<b>08/01/2011</b>	<b>07/01/2016</b>	
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<b>6.Date of Establishment of IQAC</b>	<b>30/07/2010</b>																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Eco club	Delhi State Government	2023-2024	20000
Institutional 1	CHE	Sponsors	2023-24	868220

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
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<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
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<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
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<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	<b>20,000</b>
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<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>
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Series of IIHTTRC and CHE Events: IQAC facilitated the transition to an Outcome-Based Education framework, aligning the curriculum with specific learning outcomes to enhance student competence and industry readiness. Organizing IIHTTRC and CHE has encouraged students to plan, create, and present their innovative recipes at a national level, fostering creativity and culinary skills.

Digital Learning Initiatives: Promoted the integration of digital tools in teaching and learning processes, including the introduction of National Digital Library (NDLI) and online assessment platforms to support blended learning.

**Industry-Institute Collaborations:** Facilitated the signing of MoUs with various industry partners such as Royex Hospitality, Hotel Suryaa and IHG Academy, strengthening industry ties and providing students with practical exposure. BCIHMCT has organized a Faculty Development Program with on-the-job training at Pullman Hotel and Crowne Plaza Greater Noida. **Enhanced Industry Tie-Ups:** Strengthened industry-institute relationships through effective collaborations, resulting in valuable opportunities for student internships, placements, and real-world experiences.

**Alumni Involvement and Women empowerment:** IQAC actively engages alumni in guiding and advancing students' knowledge, providing them with valuable insights and exposure to real-world scenarios. **Promoted women's empowerment through:** Celebrating International Women's Day. Encouraging women entrepreneurs. Conducting self-defense sessions for female students. **Exposure in Event Management:** By involving students in the management of events, IQAC has provided them with hands-on experience and skills that are essential for their professional growth. This is essential for imparting experiential learning to the students for making them ready for the industry.

**Formation of Student Clubs and Committees:** Facilitated the creation of student clubs and committees, providing platforms for leadership, collaboration, and the development of extracurricular skills. Also, BCIHMCT has established a Startup, Innovation and Incubation Cell to foster entrepreneurial skills among students.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p style="text-align: center;"><b>Startup and Incubation Cell Formation</b></p>	<p>The Startup and Incubation Cell was successfully established to nurture entrepreneurial skills among students. It organized workshops, startup pitch competitions, and mentorship programs. As a result, several student startups were conceptualized, with three students participating in the 'Udhyam Sagar' competition at JNU, showcasing their innovative ideas.</p>

<p><b>Women's Empowerment Initiatives</b></p>	<p>A self-defense workshop was organized in collaboration with the Women Power Association (NGO), promoting safety and empowerment for female students. Additionally, women entrepreneurs were invited to inspire students during International Women's Day. These efforts fostered a sense of confidence and security among female students. A grooming and personality development session was also organized.</p>
<p><b>Outcome-Based Education (OBE) Framework Implementation</b></p>	<p>The OBE framework was effectively integrated across all departments. Each course's objectives, outcomes, and assessments were clearly defined. This led to measurable improvements in student performance and the alignment of course content with industry needs, facilitating better employability prospects.</p>
<p><b>Faculty Development Program (FDP) with Industry Experts</b></p>	<p>A specialized FDP with on-the-job training at Pullman Hotel and Crowne Plaza Greater Noida was conducted. This enhanced faculty members' practical knowledge, ensuring they stay updated with industry trends and pass on this knowledge to students, thereby improving the quality of teaching and learning processes.</p>
<p><b>Promotion of the Indian Knowledge System and Cultural Integration</b></p>	<p>Under the 'Ek Bharat Shrestha Bharat' initiative, inclusive learning was promoted by incorporating the Indian Knowledge System into the curriculum. Students engaged in learning Indian languages, culture, and heritage,</p>

	<p>contributing to their holistic development and a deeper understanding of India's rich cultural heritage.</p>
<p>Alumni Engagement for Student Guidance and Event Management</p>	<p>Alumni were actively involved in guiding students and assisting in event management. This collaboration led to the successful organization of student-led events and workshops, enhancing their practical learning experience. Alumni feedback also contributed to curriculum improvements, helping in bridging the gap between academia and industry requirements.</p>
<p>Integration of Digital Learning Tools and Online Assessment Platforms</p>	<p>IQAC facilitated the introduction of blended learning through digital platforms like the National Digital Library (NDLI) and online assessments. These initiatives enhanced student engagement and learning efficiency, with a significant increase in digital resource usage and improved student performance in online assessments.</p>
<p>Entrepreneurship Events Organized by Student Entrepreneurs</p>	<p>Under the guidance of the Startup and Incubation Cell, student entrepreneurs took the lead in organizing entrepreneurship events like business plan competitions, workshops, and networking meetups. These events provided a platform for students to showcase their entrepreneurial ventures and connect with potential mentors and investors, fostering a strong entrepreneurial culture on campus.</p>

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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- Name of the statutory body

Name	Date of meeting(s)
JAC	15/01/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023-24	22/02/2024

**15. Multidisciplinary / interdisciplinary**

BCIHMCT immerses students in real-life scenarios by organizing events and making practical classes more case-oriented. Students are exposed to multidisciplinary activities, where they manage guest check-ins, resolve reservation discrepancies, and ensure a seamless arrival experience. They tackle challenging situations, such as guest complaints, striving for swift and satisfactory resolutions. In the food and beverage department, students coordinate busy restaurant services, develop virtual order-taking systems with guest feedback mechanisms, handle special requests, and manage unexpected shortages. In other operations, they plan and execute events and conferences, overseeing logistics and guest satisfaction. These hands-on experiences prepare students for the dynamic and customer-focused nature of the hospitality industry, equipping them with practical skills and problem-solving abilities essential for successful careers. To enhance their personal and professional growth by focusing on key areas such as self-awareness, communication skills, leadership abilities, and emotional intelligence. Personality development classes and sessions aim to help students build confidence, improve their interpersonal relationships, and develop a professional demeanor. By fostering these skills, the course prepares students to navigate social and professional environments effectively, enhancing their overall personal and career prospects. The Institute also focuses on imbuing the students with value based education to cultivate not only academic and professional skills but also personal integrity, ethical judgment, and social responsibility. It aims to shape students into well-rounded individuals who are equipped to make thoughtful decisions, contribute positively to society, and uphold principles

of respect, empathy, and fairness in their personal and professional lives. This approach fosters holistic development, preparing students to navigate complex moral and ethical challenges in their future careers and communities. BCIHMCT has designed its curriculum to include the option for students to choose a MOOC (Massive Open Online Course) from the SWAYAM portal, an indigenous platform of the MHRD, GOI, hosting courses developed under NME-ICT. Upon successful completion, students must submit their course completion certificate to claim credits. The curriculum also covers subjects like Research Methodology, Entrepreneurship Skills and Development, Environmental Science, Human Resource Planning and Management, and Event Management. The incorporation of research into the curriculum has positioned the college as a pioneer in hospitality and tourism research, motivating faculty to upgrade their qualifications, with many completing their PhDs. This culture of learning is being passed on to students, who benefit from the expertise and experience of their mentors. Final-year students are exposed to research practices in their updated syllabus and are assigned faculty mentors for personalized guidance on their research projects. The Chandiwalla Hospitality Ensemble series, organized for students, encourage them to plan, create, and present their well-researched, innovative recipes on a national level. It also serves as a platform for event management, incubation and startup activities that involves the initial stages of developing a new venture or business within the event planning industry. The annual IIHTTRC event brings together a unique international mix of experts, researchers, and decision-makers from both academia and industry to exchange knowledge, experiences, and research innovations in the hospitality and tourism sectors. Through organizing and participating in national and international events, students gain confidence, broaden their vision, and achieve recognition, as evidenced by the awards won at renowned forums such as Student Chef of the Year by India Culinary Forum, Indian Hospitality Expo, and Skill India Competitions.

#### **16.Academic bank of credits (ABC):**

BCIHMCT has initiated the Academic Bank of Credits (ABC) for all students, who have registered on the ABC portal at [abc.gov.in](http://abc.gov.in). The procedure for registration is available on the college website [www.bcihmct.ac.in](http://www.bcihmct.ac.in) The Academic Bank of Credits (ABC) is an innovative initiative by the Ministry of Education, Government of India, aimed at enhancing flexibility in higher education and promoting lifelong learning. It is part of the National Education Policy (NEP) 2020 and serves as a digital repository where students can accumulate, transfer, and redeem academic credits earned from various recognized institutions across the country. Students can



accumulate credits from different courses, programs, or institutions and store them in their personal ABC account. This system allows them to take breaks from their studies, if needed, and return without losing the credits they've already earned. Also, If a student wishes to transfer from one institution to another or switch to a different program, the ABC allows for the seamless transfer of credits, making the process smoother and reducing

### **17.Skill development:**

The Internal Quality Assurance Cell of BCIHMCT has implemented several initiatives aimed at establishing the institute as a leading force in undergraduate education, with a strong emphasis on skill and leadership development. The resilience and adaptability of our students have been evident through their successful management of various events, with the G20 outdoor catering event being a prime example. This event not only allowed students to showcase their talents and capabilities but also provided a unique networking opportunity. They had the privilege of interacting with diplomats, dignitaries, and industry leaders, forging connections that will undoubtedly influence their future careers. The students gain an invaluable hands-on experience in managing large-scale catering operations, from procurement to service execution like the Annual International Conference and the Chandiwala Hospitality Ensemble. These experiences not only build confidence and decision-making skills but also provide a practical platform for students to develop a diverse set of competencies, preparing them to excel in various professional arenas. Through internships, simulated scenarios, and practical training, students gain deep insights into the complexities of the hospitality industry. This immersive approach sharpens their problem-solving abilities, adaptability, and customer service skills. By bridging the gap between theory and practice, BCIHMCT ensures that its graduates are well-equipped to meet the challenges of the dynamic and demanding hospitality sector, making them highly sought-after professionals in the field. Activities are integrated and blended with the course structure to provide students with practical experience, enhance their technical and interpersonal skills, and prepare them for successful careers in the dynamic field of hotel management. Skill-Building Clubs and Societies: Debate Club: Enhances public speaking, critical thinking, and argumentation skills. Entrepreneurship Club: Offers support for students interested in starting their own businesses. Innovation, Incubation and Startup Cell: Offers guidance and assists for students interested in starting their own businesses Language and Communication Classes: The Institute has a separate department for language and communication classes Public Speaking: Training to

enhance verbal communication and presentation skills. Skills imparted for group discussion and personal interviews. Language Classes: Classes to improve proficiency in business communication. Personality Development and Grooming Classes: Expert sessions and classes Customer Interaction Exercises: Role-Playing Activities: Simulated scenarios to practice handling guest inquiries, complaints, and special requests Service Excellence Workshops: Exercises to improve communication skills, problem-solving abilities, and guest relationship management. Manage the Damage: Role playing competition and activity as the head of department to resolve guest complaints in specific situations. Technology Integration: Hospitality Software Training: The students are given a practical hands on training on hospitality software for front office, housekeeping and food and beverage. Digital Marketing: Training in online marketing, social media management, and customer relationship management (CRM) tools. Special programs (Women in Data) are conducted for the female students under the umbrella of IT department. The institute is a club member of the National Digital Library of India. Competitions and Events: Hospitality Competitions: Participation in national or international level competitions.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Curriculum Design: BCIHMCT has integrated the course "Regional Indian Cuisine (BHCT201)" into its curriculum to deepen students' culinary expertise and celebrate the rich diversity of Indian cuisine. By exploring regional specialties, ingredients, and cooking techniques, students gain a profound appreciation for India's culinary heritage. This course broadens their skill set, making them versatile in catering to a variety of tastes and preferences. The Chandiwala Hospitality Ensemble is a platform where students from all over India come together and compete in the Regional cuisine competition. The inclusion of this course underscores BCIHMCT's commitment to offering a comprehensive culinary education that equips students to excel in the dynamic, globalized world of hospitality and gastronomy. Mindfulness Practices: Incorporating practices such as meditation and yoga into wellness programs to promote mental and emotional health.: In addition to culinary education, BCIHMCT emphasizes the importance of holistic well-being and mindfulness. On June 21, 2024, the institute celebrated the International Yoga Day with enthusiasm, involving students, teachers, and staff in various activities. Cultural Events: The institute organizes cultural events that celebrate and showcase Indian traditions, and culture, engaging both students and the wider

community. The IQAC of BCIHMCT integrates the Indian Knowledge System by promoting Indian culture. Under the "Ek Bharat Shrestha Bharat" initiative, it emphasizes inclusive and value-based learning, fostering a holistic educational environment.. Through various events, food festivals, students at BCIHMCT not only learn about the cultural nuances of different Indian regions but also build lasting connections. The celebration of this program reflects BCIHMCT's commitment to cultural diversity and unity, reinforcing the belief that unity in diversity is the foundation of our great nation. Celebration of Ganesh Chaturthi, Makar Sankranti, Ram Navmi, Christmas, Lohri are a few examples to imbibe the students with the feeling of oneness.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

BCIHMCT embraces Outcome-Based Education (OBE) with a strong focus on holistic development, particularly in personality growth and communication skills. Moving away from rote learning, the institute emphasizes measurable outcomes, ensuring that students not only gain knowledge but also learn to apply it effectively. By prioritizing personality development, students enhance crucial soft skills such as leadership, adaptability, and empathy. Communication skills are refined through interactive learning methods, promoting articulate expression and active listening. Under the Outcome-Based Education (OBE) framework at BCIHMCT, a Startup, Innovation, and Entrepreneurship Cell has been established. To foster this approach, Head of Department (HOD) has been appointed and Incharges have been deputed for specific areas, Food and Beverage Service Room Division Incubation and Startup Training and Placement This initiative aligns with fostering innovation and entrepreneurial skills among students. The institute continuously seeks to maintain active industry-institution partnerships and foster international academic cooperation. These collaborations help create new opportunities for both students and faculty, enhancing their exposure and learning experiences. The strong industry-institution connections have facilitated better learning opportunities, with a focus on collaborative, experiential, and independent learning to ensure a student-centric educational program. BCIHMCT has developed robust connections with national and international organizations. Students have participated in international internships in Doha and two students have traveled to the USA on J1 visas. The institute's academic partnerships with city hotels provide regular support through industry visits, guest lectures, expert talks, and workshops. The annual Culinary and Hospitality Exhibition (CHE) features over 40 hoteliers as experts, judges, and speakers, while the Indian Institute of Hotel Management Tourism and Research Centre

(IIHTTRC) connects the institute with top institutions worldwide. These industry-institution links offer students world-class exposure, as evidenced by their performance in national and regional competitions and improved placement quality, including international opportunities. The curriculum at BCIHMCT is meticulously designed with each course mapped to the program outcomes. The course content, teaching methodology, and assessments are aligned with these defined outcomes. Assessments such as projects, presentations, or practical tasks that directly measure students' ability to apply their knowledge and skills for enhancing student competency and cognitive thinking are designed providing transparent criteria for evaluation. This alignment ensures that students acquire the essential skills and knowledge necessary for success in the hospitality industry. Student engagement through active learning techniques such as group discussions, problem-solving exercises, and case studies to facilitate deeper understanding and application of knowledge and Experiential Learning help students achieve the desired outcomes. This outcome-driven curriculum not only provides a comprehensive understanding of hotel management but also prepares graduates to excel in their careers. BCIHMCT's commitment to this approach guarantees that students receive a well-rounded education, equipping them with the practical and theoretical expertise needed to thrive in the dynamic hospitality sector. The Institute implements and

#### **20.Distance education/online education:**

Digitalizing education in hotel management colleges involves utilizing technology to enhance the learning experience. This includes implementing virtual simulations for practical training, such as creating QR codes for menu design and collecting online feedback from guests during practical classes. Interactive virtual classes and e-libraries offer flexible learning options, while data analytics support curriculum improvements. Internship portals connect students with industry opportunities, and online assessments and digital certifications contribute to a robust digital learning ecosystem. This approach equips students with the skills required to succeed in the ever-evolving hospitality industry. The IQAC at BCIHMCT has also emphasized Digital Learning Initiatives, promoting the integration of digital tools in the teaching and learning processes. This includes the introduction of the National Digital Library (NDLI) and online assessment platforms to support a blended learning approach. These initiatives are designed to enhance both flexibility and accessibility in education. BCIHMCT ensures excellent internet connectivity through Wi-Fi hotspots and routers, allowing students to stay connected and access digital resources

seamlessly. The college also uses specialized hotel software, MY CLOUD HOSPITALITY, which aids in understanding various modules related to housekeeping, food and beverage service, and front office operations. To support digital learning, BCIHMCT has subscribed to AICTE-recommended online resources, including: Gale OneFile: Culinary Arts: Total titles: 438 and Full-text titles: 344 Gale OneFile: Hospitality and Tourism Total titles: 1,675 and Full-text titles: 1,026 These resources provide students with comprehensive access to current industry knowledge and research, enhancing their learning experience and preparing them for successful careers in hospitality. The Grievance portal is digitalised and the Institute has its own You tube channel as well. Other than that Fee and administration related handling is done with the help of an ERP Vedanta.

### Extended Profile

#### 1.Programme

1.1	167
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	394
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	18
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	102
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		<b>24</b>
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		<b>24</b>
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		<b>14</b>
Total number of Classrooms and Seminar halls		
4.2		<b>122.01</b>
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		<b>99</b>
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The program coordinator creates an academic calendar in coordination with the examination department every academic year as per the guidelines issued by the GGSIPU.

**SUBJECT ALLOCATION:**HODs in discussion with the program coordinator allocate subjects to faculty members keeping in mind the expertise of the faculty.**WORK LOAD CALCULATION:**Each faculty is given the teaching workload as per the norms issued by AICTE and GGSIPU. Faculty members prepare Session Plans, Lessons Plans, Trainee & Trainer Notes are submitted in advance to the program coordinator. Time tables are designed for every semester and remedial classes for slow learners are also taken into consideration. Faculty class coordinators are appointed every year for the first year students. The session plan, before its implementation, is verified by respective HODs followed by subsequent submissions to the Incharges for Room Division and Food and Beverage department, Academic and Programme coordinator. Lesson plan involves various pedagogical systems which makes class environment engaging. Faculty maintains trainer notes which includes Introduction, Development, Definitions & Topic Summary to be taught .Weekly submission of Faculty Report effectively helps in achieving learning outcome.This report cover topics covered, objectives, teaching-aids used, content along with class feedback of the students is one of the self evaluation tools.Use of information technology in power-point presentations, workshop, conferences, guest lectures, MS Teams & Videos to impart education are used.PDP & Career Counselling sessions are conducted to provide holistic growth of students. Departmental and Institutional activity calendars are created in accordance with the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.ipu.ac.in/pubinfo/syllBHMCT151118.pdf">http://www.ipu.ac.in/pubinfo/syllBHMCT151118.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is designed for each semester in accordance with the academic calendar of GGSIP University, Delhi. Due consideration for Academic activities, Industry- Institution synergy, extracurricular aspects, event planning for delivering experiential knowledge to the students, and internal as well as external evaluation schedule is incorporated in the academic calendar.The weeks for academic planning are calculated for the students of different semesters while emphasizing on preparatory leave, examinations & revision classes. Programme coordinator in close

coordination with the examination incharge designs the academic calendar while ensuring its adherence by all faculty members. Institutional activity calendar is prepared by the IQAC department. All HODs submit monthly departmental reports to the IQAC department. This calendar is designed incorporating all departmental, placement, clubs and committee related activities. The respective departmental HODs work in close coordination with the InCharges of Room Division Operations and the Food and Beverage Management. Annual departmental reports for every departments are submitted to the Principal of the college. Departmental activities as per syllabus requirements including Fieldtrips, hotel visits, lectures from industry experts, workshops offering first hand knowledge and training are organised to inculcate and develop the qualities of a true hospitality professional which helps in developing competent hospitality manager. The academic calendar after approval from the Principal is uploaded on the college website. The college follows the evaluation process as designed by the GGSIP University for internal and external evaluation which consists of continuous internal evaluation, internal exams & practical exams.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://www.ipu.ac.in/Pubinfo2024/acadcal280723.pdf">http://www.ipu.ac.in/Pubinfo2024/acadcal280723.pdf</a>

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Even in the newly introduced curriculum (aligned with NEP) from 2022 onwards, due consideration is given to integrate the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. Environmental Science (BHCT-109) is introduced in first semester to impart the understanding, learning and application of environmental and sustainability issues. Also the Hotel Law & Corporate Governance (BHCT-309) is reintroduced for inculcating the professional ethics and human values among the students. Human Resource Planning & Management (BHCT-406) in the curriculum addresses the issues of gender sensitivity and gender equality. Course such as Regional Indian Cuisine help the students in learning of Indian Knowledge System and values in the domain of culinary acquaintance.

Beside the curriculum, the practices of professional ethics, gender sensitivity and human values is always demonstrated by the experienced faculty and staff to be followed by the students. Institute also has an internal Eco-club consists of Faculty and Student members in this pursuit. The aim of this club is to generate awareness and to implements necessary corrective action towards following sustainable practices in the institute by faculty, staff and students. Issues of Environmental Sustainability were always addresses and well discussed in our annual research conference every year and our 14th India International Hotel, Travel & Tourism Research Conference 2024 was entirely themed at "Climate change, Geo-political Conflicts and Crisis Management in Tourism & Hospitality", where deliberations were made from industry experts, researcher and scholars on the issues pertaining to Environment & Sustainability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

939

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.bcihmct.ac.in/download/NAAC/2024/1.4.2_syllabus_feedback.pdf">https://www.bcihmct.ac.in/download/NAAC/2024/1.4.2_syllabus_feedback.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

120

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of students' learning levels is conducted through the following methods:

1. **Student Profile Evaluation:** Faculty coordinators gather student profile data during the admission process, including CET ranks and past academic records. Mentors maintain records and provide regular feedback to the relevant faculty members and coordinators.
2. **Faculty Assessment:** Class coordinators and subject faculty members consistently review students' academic progress to ensure improved performance and academic growth.
3. **Mentoring System:** The institute implements a mentoring system where mentors hold regular meetings with mentees to offer support in various areas. Mentors also maintain comprehensive records, such as meeting logs, mentoring trackers, and mentee profile sheets, to facilitate the assessment of students' learning levels.
4. **Counseling Sessions:** Students receive regular counseling from faculty class coordinators and mentors as needed. Special cases, as identified by the coordinator in consultation with the Principal, are referred to the professional counselor appointed by the college. Academically weaker students are supported through remedial classes, assignments, group activities, and simplified materials prepared by faculty members, known as trainee notes.
5. **Continuous Internal Evaluation:** This process offers frequent opportunities for faculty to provide feedback to each student, including identifying strengths and weaknesses and engaging in discussions. Slow learners are encouraged to participate in

various institutional activities to enhance their social skills.

6. **Communication Classes:** Special classes are planned and conducted for the students of all semesters to improve their vocabulary and communication.

The slow as well as advanced learners are given plenty of opportunities by the faculty members for continuous development.

File Description	Documents
Link for additional Information	<a href="https://bcihmct.ac.in/cpi.php">https://bcihmct.ac.in/cpi.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
394	24

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. **Experiential Learning:** Students engage in hands-on activities, real-world projects, practical applications of theoretical concepts. Internships, field trips, and entrepreneurship activities, incubation and startup related activities help students connect academic knowledge with real-world situations. Students actively engage in events such as Chandiwala Hospitality Ensemble and IIHTTRC, gaining practical experience in areas of indenting, purchasing, storing, issuing, setting up stations for competitions, managing reception, registration, food service, accommodation arrangements.

2. **Participative Learning:** Methods such as group discussions, collaborative projects, peer teaching, and interactive seminars encourage students to contribute ideas, perspectives, and engage in collective problem-solving. Faculty is motivated to both organize and participate in FDP that focus on advanced teaching methods, such as cloud hospitality software for front office, housekeeping, food and beverage services. In an effort to elevate hospitality education standards, BCIHMCT has established a Communication & Soft Skills Department. Additionally, various committees and clubs with active student participation are present across all academic years.
  
3. The Institute maintains a YouTube channel where faculty members upload instructional videos for practical sessions. Students participate in competitions organized by the India Hospitality Expo and Skill India. Contributions to the e-newsletter, YUVA, offer students interested in hospitality journalism an opportunity to gain experience in this field.
  
4. **Problem-Solving Methodologies:** Techniques such as case studies, project-based assignments, and scenario analysis are used to present students with challenges that require analytical thinking and innovative solutions. This method helps students apply theoretical knowledge to practical problems, enhancing their critical thinking and decision-making abilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bcihmct.ac.in/download/event/IIHTTRC_Report_2024.pdf">https://bcihmct.ac.in/download/event/IIHTTRC_Report_2024.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Interactive Lessons:** Tools like interactive whiteboards and digital projectors make lessons more engaging by allowing teachers to present information in various multimedia formats-videos, animations, interactive simulations. Classrooms are well equipped with LCD projectors and screens. The banquet hall has an Interactive Panel Board.

**Access to Resources:** The internet provides students with access to a vast array of resources-educational websites, online libraries, e-books, and scholarly articles that can supplement traditional learning materials. The college has a Wi-Fi unit for the faculty and students inside the campus. It also has a well equipped computer lab, language lab with internal LAN. Assessment and evaluation techniques through ICT enabled tools have helped us in continuing effective teaching -learning process.

**Collaborative platforms:** Google Classroom, Microsoft Teams, Google Meet and other related tools are used as to impart education as a part of LMS. Quizzes are conducted through Google Forms. Zoom software is used for conducting webinars and guest Lectures. Student Feedback and grievance redressal System is present in the online mode. The College has a Designated Hotel Software with three modules: front office, housekeeping and food and beverage service department (CLOUD HOSPITALITY).

Attendance records, allocation/submission of assignments and teaching material is achieved through Microsoft teams. Institute has its own YOUTUBE channel. The Institute also has a digital library that can be accessed by the faculty and students. The institute has taken membership with the National Digital Library of India. The research journal INDIAN JOURNAL OF APPLIED HOSPITALITY AND TOURISM RESEARCH are also available online for accessing

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.bcihmct.ac.in/photo-gallery.php?catid=4">https://www.bcihmct.ac.in/photo-gallery.php?catid=4</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

24



File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

263

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Up to Batch 2018-22-

Theory Courses 1. Internal Assessment by teachers - 25% 2. Semester term end examination - 75% For theory courses, 15% of the internal evaluation is done on the basis of Midterm examinations conducted once during the semester, in accordance with the GGSIPU Academic calendar. Remaining 10% is on the basis of teacher's assessment of the student's class performance. Practical Courses 1. Continuous evaluation by teachers - 40% 2. Semester term end examination - 60%

Batch 2023-27 Onwards

Theory Courses 1. Internal Assessment by teachers - 40% 2. Semester term end examination - 60%

For theory courses, 15% of the internal evaluation is done on the basis of Midterm examinations conducted once during the semester, in accordance with the GGSIPU Academic calendar. Rest 25% of the internal evaluation is done by written assignment, quiz (online/offline), group discussion or any other activity designed by the teacher to test a student's understanding. Practical Courses 1. Continuous evaluation by teachers - 40% 2. Semester term end examination - 60%

For Both Batches With the exception of the Training Report, for which the weightage of continuous evaluation and Semester term end evaluation are 50% each, all practical courses carry the weightage of 40% for continuous evaluation by the subject teacher.

- Academic Calendar has internal examination schedule.
- Displayed on college website, exam department notice board.
- Faculty class coordinators, mentors disseminate information related to examination schedules, assessments to students &

parents.

- Internal assessment system is explained to the students, academic session, assessment parameters, assigned marks are elaborated as well.
- Evaluated Answer sheets shown and signed by students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.bcihmct.ac.in/cpi.php">https://www.bcihmct.ac.in/cpi.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To address all examination and evaluation related issues and grievances, the Institute has appointed an Examination Incharge. The examination committee team members under the guidance of the Principal and Examination Incharge handle the overall functioning of the exam department in the college. Coordination with GGSIP University is also taken care by this department. the Institute has a well appointed University liasion officer. Internal examination schedule is prepared in accordance with GGSIP university's Academic Calendar. The schedule is circulated through notice board/ website and by all faculty class coordinators as well as mentors who are in regular communication with the parents as well.

Internal assessment marks for subjects (theory and practical) are informed to students by respective subject teachers, before submission to Examination Department. Internal marks are compiled and displayed on Institute Website. These marks are also shown to the students, answer sheets are also shown to the students to avoid any discrepancies. For Practical courses, continuous evaluation is done throughout the semester by respective subject teachers during the Practical Course class. Continuous Internal Evaluation has reduced the examination related grievances as performance on day to day basis is shared and discussed and corrective measures are taken by faculties and students in progressive manner. During the above process, students may approach respective subject teacher and Examination Department, for resolution of any discrepancy or grievance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bcihmct.ac.in/grievance-redressal.php">https://bcihmct.ac.in/grievance-redressal.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of BCIHMCT is comprehensive and meticulously designed to align with the program structure and course content that meet the current demands of the dynamic hospitality industry. The institution has implemented a Choice-Based Credit System (CBCS), offering specialized courses for final-year students. Regular updates to the curriculum are conducted through an integrated feedback system involving industry stakeholders and other relevant parties. The institute has clearly defined Program Outcomes (POs) and Course Outcomes (COs) that reflect the core principles of the dynamic hospitality sector.

The curriculum aims to familiarize students with the practical dimensions of the hospitality industry, as well as the strategic management challenges associated with various hospitality operations. It prepares students to become a competent workforce for both national and international organizations within the service sector, equipping them for operational and administrative responsibilities at supervisory and management levels.

The vision and mission statements are prominently communicated during student induction. Faculty members develop lesson plans that correspond to the POs and COs, which are communicated to students during classroom sessions. This program provides a learning environment where students acquire essential industrial and operational skills relevant to the hospitality industry. Throughout the program, students engage in hands-on experience, on-the-job training, and research projects. They also manage various national and international events at the college, fostering teamwork and collaboration. Additionally, students undergo industrial training to gain valuable industry experience, thus enhancing their operational knowledge and skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bcihmct.ac.in/bhmct.php">https://bcihmct.ac.in/bhmct.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

According to the academic calendar provided by GGSIPU prior to the commencement of the academic session, faculty members prepare for the upcoming term. The timetable is disseminated well in advance. Faculty design session plans for the semester, including weekly or unit-based lesson plans, as well as trainer and trainee notes. Classes are conducted and evaluated according to established continuous evaluation practices. Additionally, faculty reports are prepared, and Program Outcomes (PO) and Course Outcomes (CO) are assessed. Regular learning, feedback, and mentoring practices contribute to enhancing learning outcomes.

The institute employs a system of continuous evaluation of student performance based on the guidelines issued by GGSIPU. Specific program outcomes are assessed through both academic and non-academic performance indicators. Student performance is evaluated through internal assessments, end-of-term external examinations, and continuous internal evaluations, which include practical assessments, assignments, class participation, teamwork, and leadership roles in various departmental activities. Students are encouraged and trained to participate in various competitions, with support from experienced faculty who help them develop essential managerial skills. Furthermore, the institute emphasizes classroom conduct, active participation in discussions on case studies and hypothetical scenarios, all aimed at enhancing learning outcomes. Additionally, successful placements and internships achieved by students further reflect their accomplishment of the Program Outcomes and Course Outcomes. Participation in national-level competitions also serves as a significant means of representation for the institute.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://bcihmct.ac.in/download/2.6.2.pdf">http://bcihmct.ac.in/download/2.6.2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

102

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://bcihmct.ac.in/download/NAAC/2024/2.6.3_Annual_Examination_Report.pdf">https://bcihmct.ac.in/download/NAAC/2024/2.6.3_Annual_Examination_Report.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://docs.google.com/forms/d/1CbI56oH86mRsC09gLnKyLMr59K3cUg\\_N1RLNG7HSjy0/edit#responses](https://docs.google.com/forms/d/1CbI56oH86mRsC09gLnKyLMr59K3cUg_N1RLNG7HSjy0/edit#responses)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.93

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://environment.delhi.gov.in/environment/eco-clubs-schools-and-colleges">https://environment.delhi.gov.in/environment/eco-clubs-schools-and-colleges</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

38

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

BCIHMCT believes that it is essential for students to have an overall and holistic development for honing their skills. Promotional Activities based on Health and Safety: Disaster Risk Reduction, Firefighting training workshop, First-aid training, Cleanliness drive, self-defence, mental wellness workshops for female faculty members and girl students, imparting technological skills to empower women, Swacch Bharat Abhiyan- For Community cleaning and development, Tree plantation drives, Akshay urja Divas, pledge ceremony for Swachtahi seva, E-waste drive are a regular feature. BCIHMCT is active member of Eco Club of Dept of Environment, Delhi Government. The college adheres to the Eco-club Manual as prescribed by them and plans the activities adhering to the same. Promoting Indian Knowledge system through celebration of Indian



festivals and training students to learn about regional cuisines, visiting Dilli haat and Surajkund mela for inculcating sense of unity.

- International Yoga day celebrated on 21st June every year for Emphasizing the power of yoga for mental & physical health
- Constitution Day: The college celebrates Constitution Day every year on 26th November to imbibe the feeling of patriotism
- World Ozone Day
- International Women's Day
- International youth Day
- World NGO Day
- World Environment Day
- International Chef's day
- World food day
- Industry Visit for Understanding the Importance of Energy Conservation, Startup and incubation sessions. To promote Unity in Diversity BCIHMCT also focuses on missions like: Ek Bharat Shreshth Bharat- For Promoting unity in Diversity, Voter's Awareness to generate a sense of responsibility amongst the students, CSR activities for Katha NGO students.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/CSR_Club.pdf">https://bcihmct.ac.in/download/NAAC/2024/CSR_Club.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

113

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4752

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

66

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is equipped with 12 spacious classrooms, each designed to accommodate 60 students, in addition to tutorial rooms. All classrooms are air-conditioned and fitted with LCD projectors to facilitate an enhanced learning experience. The institution boasts 5 well-equipped Food Production laboratories, including a cold room, and 2 dedicated Bakery and Confectionery labs. Additionally, there are 2 fully functional restaurants with training bars, 2 conference rooms, 1 model room, a front office, and a comprehensive Housekeeping Lab. Two computer labs and a Language Lab are also available to provide optimal resources for training and academic development. The campus features a contemporary banquet hall, a lobby, and a front office with the latest software. A state-of-the-

art, 240-seat modern auditorium further enhances the college's facilities. Additional amenities include an operational laundry, guest rooms for residents and visitors, and a variety of support services. The main building houses key administrative offices, including the Principal's office, Administrative Office, Programme & Academic Coordinators' offices, Placement Office, and a Board Room. Other essential facilities include the Library, two faculty rooms, the IQAC Department, the Exam Department, and Stores. The building is fully accessible, with an elevator, makeshift ramps for stairs, and provisions such as wheelchairs/handrails in washroom cubicles. Separate residential hostel facilities, lockers and common rooms are for both male and female students. For student recreation, indoor game facilities-table tennis, carom, chess, and badminton are available, along with ample grounds and lush green lawns for outdoor activities. The college also offers a dining facility, with lunch options available in the college canteen.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/infrastructure.php">https://bcihmct.ac.in/infrastructure.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

BCIHMCT boasts a state-of-the-art 240-seater auditorium, fully equipped with the latest audio-visual technology in a centrally air-conditioned setting. This facility is ideal for hosting both intra- and inter-college events, including the annual International Conference IIHTTRC, Chandiwala Hospitality Ensemble, debates, seminars, workshops, orientations, fresher's parties, farewell ceremonies, and various cultural activities. The college provides accommodation to the team members of CHE. In addition, the college grounds feature aesthetically designed lawns, which serve as both a recreational space for outdoor sports and an ideal setting for events. One of the key annual events, the Chandiwala Hospitality Ensemble, is regularly organized with a grand theme dinner in these lawns. To promote environmental sustainability, BCIHMCT regularly conducts tree plantation drives. The college's sports facilities offer a wide range of activities, including tug-of-war, cricket, volleyball, badminton, as well as indoor games such as carrom, chess, and table tennis. These are held in both the sports room and the expansive grounds. The Institute also organizes various events that contribute to the holistic development of students. These

include the Freshers' Party, stage performances, which provide students with opportunities for creative expression and leadership.

Furthermore, BCIHMCT is equipped with an air-conditioned seminar hall, which is frequently used for cultural activities and events. The banquet hall, featuring an interactive panel, serves as the venue for expert sessions and workshops. Faculty members and students actively participate in various committees that promote sports, cultural, environmental, and CSR activities on a regular basis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/photo-gallery.php?catid=7">https://bcihmct.ac.in/photo-gallery.php?catid=7</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/infrastructure.php">https://bcihmct.ac.in/infrastructure.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

122.01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at BCIHMCT offers an Online Public Access Catalog (OPAC) through the integrated library automation software Alice for Windows Version-5.50a.002, introduced in 2007. Additionally, the college has a Research Database, GALE, introduced in 2017, which supports both faculty and students. GALE operates in two modules: one focused on Hospitality, Tourism, and Leisure, and the other on Culinary Arts. These modules provide access to a wide range of resources, including e-journals, e-books, databases, magazines, and trade publications covering various aspects of travel, tourism, and the culinary arts. The Culinary Arts module alone contains over five million articles related to cooking, nutrition, wine, catering, and bread and pastry.

To ensure seamless and efficient access to these resources, the library is supported by a high-speed internet connection with a bandwidth of 150 Mbps. The college also utilizes a Content Management System for e-learning, which facilitates access to the Institutional Repository Data and allows students to engage in content management and resource sharing. In addition to the library's internal resources, electronic resource sharing is made available to users from sister institutions. For enhanced student learning, various hospitality-related online resource links, including the BCIHMCT YouTube channel, the college magazine YUVA, and other college publications, are accessible through the library system. Furthermore, digitized resources and links are available both within the library system and on the college website, ensuring continuous knowledge enhancement for students. BCIHMCT is also a member of the National Digital Library of India and membership access has been forwarded to students as well.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.bcihmct.ac.in/download/NAAC/2024/4.2.1_Final_Alice.pdf">https://www.bcihmct.ac.in/download/NAAC/2024/4.2.1_Final_Alice.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.33**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**172**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institute is equipped with modern facilities, including a state-of-the-art Computer and Language Labs, each capable of accommodating up to 60 students. These labs are furnished with high-performance computers and advanced audio systems to support enhanced learning experiences. A well-equipped server room is also maintained within the Computer Lab. All classrooms are fitted with high-quality audiovisual tools such as LCD projectors, interactive panels, speakers, and Wi-Fi, enabling both online and offline interactive learning. The entire Institute building is Wi-Fi enabled with high-speed internet access (150 MBPS) provided free of charge to faculty, students, and other stakeholders. Additional infrastructure includes a video surveillance system, uninterrupted power supply with round-the-clock generator backup, high-speed communication links, and anti-virus protection for all computers. The Institute has an MoU with Vedanta (ERP) to streamline academic and administrative processes.

For online education, the Institute utilizes premium platforms like Microsoft Teams, Google Classroom, and Zoom for teaching and collaboration. The Institute also maintains an official YouTube channel and various social media platforms to promote activities and events. Additionally, an online hotel management software, CLOUD HOSPITALITY, is used for food and beverage, front office, and housekeeping management. An online grievance redressal system is also available for all stakeholders to ensure smooth communication and resolution of issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/photo-gallery.php?catid=4">https://bcihmct.ac.in/photo-gallery.php?catid=4</a>

#### 4.3.2 - Number of Computers



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

122.01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

BCIHMCT Trust Society is responsible for making decisions on major infrastructure matters, including painting and structural modifications. Maintenance tasks related to carpentry, plumbing, civil works, electrical issues are managed by the centralized maintenance department. The sports facilities are maintained by the sports committee, while the housekeeping staff ensures the upkeep of the playground, indoor hall, and general campus grounds. Regular

maintenance is also conducted under the Swachh Bharat Abhiyaan initiative, with active participation from students. The institution's greenery is tended to by professional gardeners.

Housekeeping services ensure the cleanliness and sanitization of corridors, washrooms, classrooms, laboratories, and other premises. Safe and potable drinking water is supplied via RO systems for students, faculty, and staff, with periodic cleaning of overhead water tanks and water coolers. The MCD department conducts regular inspections to prevent water stagnation across the campus. Fumigation and pest control are carried out weekly by an outsourced agency.

The institution offers a dining hall and canteen with nutritious meals at affordable prices. An online grievance redressal system and internal marks records are available through the college website. Annual Maintenance Contracts (AMCs) are in place for key equipment such as elevators, RO systems, and EPABX. Accessibility features, including ramps, rails, lifts, and wheelchairs, are provided. The university also accommodates students who require extra time or a writer for exams. Routine checks on earthing systems are conducted, and a generator/backup system is in place to address power supply issues. All classrooms are well-ventilated and equipped with appropriate infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bcihmct.ac.in/download/Lab_Rules.pdf">https://www.bcihmct.ac.in/download/Lab_Rules.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://www.bcihmct.ac.in/category.php">https://www.bcihmct.ac.in/category.php</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1982

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1982

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

75

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

01

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

BCIHMCT operates a representative system that encourages students to actively participate in academic development and voice their opinions. Campus ambassadors are selected to represent the student body. Under the guidance of faculty members, various student committees/clubs are formed that play a vital role in student governance and contribute significantly to their holistic development.

**Event Organizing Committee:** Responsible for organizing events such as IIHTTRC, CHE, and Sports Day, which are planned and executed by students with institutional support.

**Class Representatives:** Appointed to provide feedback on classroom teaching, ensure compliance with the syllabus, address any grievances related to subject instruction.

**Editorial Committee:** Manages Institute's e-newsletter, YUVA, activities related to the Ek Bharat Shresth Bharat Abhiyan.

**Training & Placement Committee:** Facilitates training-placement activities for students, working closely with industry partners.

**Anti-Ragging Committee:** Focuses on implementing preventive measures against ragging, in line with the Institute's Code of Conduct.

**Grievance Redressal Cell:** Ensures that student grievances are effectively communicated to faculty coordinators through student representatives.

**Cultural Committee:** Organizes cultural events such as Fresher's Day, activities for CHE, IIHTTRC, national celebrations like Independence Day and Republic Day, farewell events.

**Eco Club:** Environmental awareness programs and competitions aimed at promoting sustainability.

**Sexual Harassment Cell:** Safeguard students' rights, providing a platform for addressing and resolving grievances related to sexual harassment.

**Media & Photography Cell:** Responsible for documenting/reporting on the events/activities taking place at the

Institute.CSR Committee: Coordinates visits to NGOs, blind schools, old age homes, conducting societal upliftment and awareness activities.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/Notice/students_committee_2023-24.pdf">https://bcihmct.ac.in/download/Notice/students_committee_2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

105

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Banarsidas Chandiwala Institute of Hotel Management & Catering Technology (BCIHMCT) have consistently played a pivotal role in bridging the gap between academics and industry. With their extensive expertise and experience, they have been instrumental in nurturing the next generation of hospitality professionals. One significant way alumni contribute is by conducting expert lectures on culinary arts, hotel management, and other relevant hospitality subjects. These sessions provide students with industry insights, emerging trends, and practical knowledge, fostering a deeper understanding of real-world applications. BCIHMCT alumni also support

the institution through their participation as jury in esteemed events like the Chandiwala Hospitality Ensemble (CHE) 2024. Their involvement not only adds credibility to the competitions but also inspires students to perform at their best while receiving valuable feedback from seasoned professionals. Additionally, alumni regularly visit the campus as external examiners to evaluate students during external examinations. Their evaluations, grounded in industry standards, ensure students are prepared for professional challenges and help maintain academic rigor. Another key contribution lies in mentoring students for their final placements. Alumni conduct special sessions to polish interview skills, refine resumes, and share insights about workplace expectations. This guidance empowers students to approach placement interviews with confidence and competence. The enduring engagement of BCIHMCT alumni underscores their dedication to the institute's legacy. Their efforts significantly enhance the academic and professional growth of students, fostering a robust connection between the institute and the ever-evolving hospitality industry.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/alumni-activities.php">https://bcihmct.ac.in/alumni-activities.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year A. ? 5 Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To be a leading Institution in Hotel Management & Catering Technology by creating dynamic hospitality industry leaders through integration of knowledge and skills imparted by committed and expert faculty from hospitality sector. **Mission:** To groom globally competitive, high quality professional through intensive training with the aid of upgraded curriculum in hotel management and catering technology.



College management adopts a strategic approach to cultivate the value of critical thinking and innovative learning methods, encouraging intellectual creativity. Responsibilities are clearly defined, with student teams guided by experienced faculty members who facilitate learning through hands-on, experiential opportunities. The success of this approach is reflected in the high rate of successful placements. The curriculum is forward-thinking and adaptable, regularly updated to meet the evolving demands of the industry. Continuous feedback is gathered from leading hotels to ensure its relevance. The syllabus, developed in accordance with the NEPhas been formally approved by the university. A distinctive aspect of the program is its integration of industry exposure that enhances the learning experience. Project-based research, led by expert faculty, provides students with a progressive, future-focused education. The institute is equipped with a comprehensive library, offering a wide range of books and online resources across various disciplines, supporting the achievement of its overarching vision. Academic plans/activities are systematically implemented according to a structured approach. BCIHMCT actively engages in event management, research initiatives, participation in industry events, fostering a competitive environment. This approach helps develop students into high achievers who go on to make meaningful contributions in respective fields.

File Description	Documents
Paste link for additional information	<a href="http://bcihmct.ac.in/the-institute.php">http://bcihmct.ac.in/the-institute.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college operates under a hierarchical structure that emphasizes seniority, experience, and capability. The Principal has appointed Incharges and HODs, responsible for overseeing the effective functioning of their respective departments, submitting monthly departmental reports and activity calendars. HoDs manage teams of faculty members and ensure smooth departmental operations. For academic functions, Programme Coordinator, Academic Coordinator, and Examination In-charge collaborate as a team and report directly to the Principal on all relevant matters as needed. IQAC Coordinator is responsible for effective documentation and streamlining institutional policies aligned with the vision and mission of the college. Administrative responsibilities are handled by a

decentralized and participatory team comprising the Administrative Coordinator, Accounts and Cost Centre Coordinator.

**Budgeting Process:** HoD is responsible for preparing an annual departmental budget, which is subsequently presented to the Principal for review. After review, the budget is submitted for collective approval by the college management.

**Decentralization and Participative Management in Major Events:** The college exemplifies decentralization and participative management in the execution of its flagship annual events: CHE & IIHTTRC. Principal appoints event coordinators and HoDs form core committees consisting of faculty members, student leaders, who collaboratively plan/manage their department's contributions.

**Leadership Development and Coordination:** The roles of HoDs, Committee In-charges, various teams, and student representatives, including Class Coordinators and Class Representatives, reflect the institution's commitment to grooming leadership. Faculty Coordinators select student leaders to serve as Coordinators within their respective teams, ensuring active student involvement and leadership in academic and extracurricular activities.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/CHE_2024.pdf">https://bcihmct.ac.in/download/NAAC/2024/CHE_2024.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

With the vision of becoming a leading institution in Hotel Management and Catering Technology, BCIHMCT aims to cultivate dynamic leaders in the hospitality industry. This is accomplished through the integration of knowledge and skills provided by dedicated faculty members from hospitality sector, aligned with the institution's plans for the upcoming academic year. The institute's primary focus will continue to be on delivering industry-relevant training, while fostering a research-oriented environment to fulfill its mission and objectives. The goal is to create an atmosphere conducive to research and innovation, supporting the ongoing development of both students and faculty. Furthermore, the institute offers expertise and consultancy services to external stakeholders.

New opportunities for research are continuously pursued, including

securing research funding, forming partnerships with external institutions, and addressing institutional changes. The institute is also committed to maintaining numerous industrial partnerships and fostering international academic collaborations, which provide valuable exposure and opportunities for both students and faculty, including exchange programs. The institutional strategic perspective plan also emphasizes fostering a culture of innovation through dedicated support for startups, entrepreneurship, and incubation. This initiative aims to cultivate an entrepreneurial mindset, support the development of business ideas, and facilitate the growth of startups within the academic community. By integrating entrepreneurship into the strategic plan, the institution enhances its commitment to innovation, practical learning, and industry collaboration. The institute encourages faculty and students to engage in research activities, innovate new recipes, and present research-based projects, articles, and case studies at relevant forums.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/download/IJAHTR/index.php">https://bcihmct.ac.in/download/IJAHTR/index.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

BCIHMCT has established various sub-departments and committees to ensure effective functioning across the institution. The roles and responsibilities of the InCharges and Heads of Departments (HODs) and all department members are clearly defined, facilitating smooth operations. Job descriptions have been created for key positions, including Academic Coordinator, Programme Coordinator, IQAC Coordinator, Examination Coordinator, and Administrative Coordinator. These job descriptions provide clarity regarding respective processes and responsibilities. Each department maintains comprehensive documents and records, which reflect the productivity and performance standards of the institution.

**Decentralized Processes:**

- The departmental structure fosters decentralization, allowing for effective control at the micro level within each department.
- In Charges/HODs serves as a vital link between the departmental team members and the HOI, ensuring seamless communication and coordination.
- Faculty members engage in self-appraisal and submit their assessments to the principal, who then evaluates their performance.
- Regular departmental meetings are held by the InCharges and HODs to allocate tasks and ensure that all team members are adhering to their defined responsibilities.
- Committees/cells, consisting of faculty representatives, are regularly updated on their roles and responsibilities, are publicly displayed on the college website.

**Evidence of Success:** Organizational policies and goals are effectively communicated to faculty and staff. The institution organizes annual mega events, known for their exceptional execution. Faculty members pursue higher education and publish research articles, and the annual research journal is indexed in UGC while students consistently excel in intercollegiate, regional, and national competitions, winning awards. The institution's reputation for quality is evident in industry recruitment.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/Files/Committees_Cells2023-24.pdf">https://bcihmct.ac.in/download/Files/Committees_Cells2023-24.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://bcihmct.ac.in/download/NAAC/2024/Organogram_BCIHMCT.pdf">https://bcihmct.ac.in/download/NAAC/2024/Organogram_BCIHMCT.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- General Insurance by SBI general for the faculty, students and staff members.
- Best faculty award certificate.
- Maternity leave for Female employees are granted for a period of 6 months as per the government norms. Paternity leave of two weeks has also been provided to the male faculty members. Provision of Employee Provident Fund, ESI Provision for staff.
- On-duty lunch and tea (twice)- both to the teaching and nonteaching staff on duty without any charges. Organisation of trips/picnics/outdoor lunches for both teaching and non-teaching staff.
- Birthday cake cutting ceremony, Festival gifts are distributed to teaching and nonteaching staff during Diwali.
- Provision of staff uniform to the non-teaching staff free of cost.
- Faculty members are encouraged for higher education. Academic leave is provided for PhD/higher education, training programmes or any trade fair.
- Annual support to the faculty members for presenting papers and attending good quality workshops/FDP and TA/DA.
- Free Parking facility.
- Subsidized canteen facility- food prepared in the institutional canteen/food court is available at subsidized rates.
- Early leaving-Provision of short leave in case of emergency or urgent work is provided.
- Booking of lawns for personal use. Subsidised hospital facilities are provided to staff of BCIMCT in Trust Hospital.
- Library facility available to faculty members. Availability of

journals and e- journals to the faculty members for enriching their knowledge.

- Free wi-fi facility available in the campus for faculty members for effective functioning.
- Voluntary contribution by staff to the needy person

File Description	Documents
Paste link for additional information	<a href="https://www.bcihmct.ac.in/photo-gallery.php?catid=14">https://www.bcihmct.ac.in/photo-gallery.php?catid=14</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

22

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

19

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution follows a well-structured performance appraisal system, which evaluates the overall activities and contributions of faculty members for the academic year. The appraisal covers several key parameters:

Operational Attributes include teaching and learning load,

regularity in conducting classes, teaching effectiveness as measured by student academic performance, and involvement in co-curricular and extracurricular activities, including publications and projects undertaken.

General Attributes focus on basic traits, potential, attitude, and interpersonal skills. Performance appraisal takes into account various factors such as faculty involvement in co-curricular activities, innovative teaching approaches, efforts toward qualification enhancement and self-development, and leadership qualities.

For academic staff, the evaluation is centered on both performance and general attributes, with additional emphasis on qualification enhancement, research publications or participation, administrative support, student performance, and teaching quality. Student feedback is gathered through a Google form, which is used to assess teaching effectiveness, including knowledge of the subject, technical skills, assignment value, and the fairness of assessment parameters.

For non-teaching staff, performance is evaluated based on a set of task-specific criteria. The appraisal system is annual, with an approval process. All staff members are required to submit details of their tasks performed during the academic year, highlighting any additional initiatives taken to enhance their skills. Ratings and recognition are assigned based on the performance demonstrated in the preceding year.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/SSR/Criteria7/7.1.10_1635315447_7101.pdf">https://bcihmct.ac.in/download/NAAC/SSR/Criteria7/7.1.10_1635315447_7101.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Banarsidas Chandiwala Sewa Smarak Trust Society adheres to a two-tier audit system comprising both internal and external audits. The external audit is conducted annually by a certified Chartered Accountant, specifically appointed by the Trust. This audit is performed following the completion of the financial audit, which



typically takes place between May and July each year. The finalization of accounts occurs in March, and audited financial statements are prepared and finalized by July or August.

During the external audit process, the audit team reconciles and verifies all financial transactions, ensuring that the recorded data matches the corresponding documents. Once this reconciliation is completed, the statutory financial audit is undertaken. The Society has engaged Bansal and COLLP Chartered Accountants for the external audit of its financial records, with the audit being completed at the close of each financial year. A certified balance sheet is issued by the auditors at the conclusion of this process.

In addition to the external audit, an internal audit is conducted biannually to ensure proper documentation and the efficient functioning of the Society's financial operations. The Trust is supported by a skilled administrative and accounts coordinator who oversees day-to-day financial management, including the handling of repair and maintenance expenses, as well as practical and miscellaneous costs. Regular internal audits are also carried out to monitor and assess the effective functioning of various departments within the Institute.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/International_AuditDocument2023-24.pdf">https://bcihmct.ac.in/download/NAAC/2024/International_AuditDocument2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.75

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Student fees constitute the primary source of institutional revenue. The Delhi Government provides financial support to students from reserved categories, minority groups, and economically backward classes. Additionally, students from Jammu and Kashmir receive fee assistance through the Prime Minister's Special Scholarship Scheme, funded by the AICTE, Government of India. Any deficit is managed by supplementary funds allocated by the BCSST Society. Shri Rajindera Kumar Memorial Scholarship is an initiative by Shri Shivendra Kumar and his family to offer financial support by granting annual fees (as applicable and announced by GGSIPU) to one of the meritorious and needy student every year.
- Institution also receives sponsorships from non-governmental organizations and philanthropists to support national and international events that require significant financial resources. Sponsorships are further secured from both government and non-government agencies for research projects. The institution offers expertise, consultancy services, and access to infrastructure for specialized services.
- Adequate budgetary provisions are made for smooth conduct of practical sessions, events, seminars. The institution is well-equipped with modern infrastructure, including a library with e-journals, laboratories, computer labs, advanced teaching aids. Annual budget is prepared based on historical trends and expenses, with provisions for future expenditures and expansion plans. HODs submit respective annual budgets to the Principal for review. The consolidated college budget is then presented to the Governing Body for approval.
- The Trust Society has a centralized maintenance department responsible for building upkeep. Additionally, Annual Maintenance Contracts (AMCs) are in place for critical equipment, such as elevators, RO systems, ensuring proper functioning.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/6.4.3.pdf">https://bcihmct.ac.in/download/NAAC/2024/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Choice Based Credit System for facilitating specialization during final year. Promotion of Research/Innovation: A significant contribution of the IQAC at BCIHMCT is its emphasis on entrepreneurship development. By establishing the Startup and Innovation Cell, the IQAC inspires students to unlock their entrepreneurial potential. This cell organizes workshops, mentorship programs, and competitions to foster innovation and nurture business ideas. Initiatives like Showcasing Young Entrepreneurs on Entrepreneur's Day and participation in Udhyam Sagar at Jawaharlal Nehru University have highlighted the innovative talents of BCIHMCT students. The Khoj Chandiwala Innovative Start-up Challenge further provided a platform for students to present entrepreneurial solutions, reinforcing the institute's commitment to fostering creativity and innovation. Through structured guidance and industry partnerships, students are equipped with the skills to develop and implement viable business plans, preparing them for leadership in the hospitality industry. Faculty and Staff Development: IQAC initiates regular professional development programs for teaching/non-teaching staff. Faculty members are sent for OJT to hotels/field visits for understanding latest industry standards to improve their teaching methodologies.

The IQAC also prioritizes international exposure, facilitating global internships and training opportunities with top hospitality brands like IHG Academy and The Oberoi. These programs offer students hands-on experience in diverse cultural settings, enhancing their practical skills and global hospitality knowledge. Initiatives like value based education, research based learning, and expert based webinars have enriched the curriculum with cross-cultural perspectives, ensuring BCIHMCT graduates are prepared for careers in global hospitality sector while continuing to excel in entrepreneurial ventures.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/IOA_C_ReportSummary2023-24.pdf">https://bcihmct.ac.in/download/NAAC/2024/IOA_C_ReportSummary2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly reviews its teaching-learning processes, structures, methodologies, and learning outcomes through the Internal Quality Assurance Cell (IQAC), as per established norms. The Program coordinator assigns subjects to faculty, who then design course content and select appropriate teaching methodologies aligned with program outcomes. Faculty submit Session Plans, Lesson Plans, and Trainer's Notes for assessment before teaching.

Faculty members provide weekly reports to the Programme Coordinator after getting it approved from HODs and Incharges for monitoring and evaluation, followed by review by the Principal. The Academic Coordination Committee ensures continuous oversight of academic affairs. Periodic meetings between the Executive council, faculty and HODs, and the Principal, initiated by IQAC, discuss progress and future plans, incorporating collective feedback.

The institution also has a robust mentoring and academic advising system to assess students' performance and address personal and academic challenges. Feedback from external examiners, industry experts, campus placement assessments, and exit interviews with final-year students help refine teaching methods and curriculum. The curriculum emphasizes research, with faculty and students engaged in academic research, including publication in the UGC-indexed journal, providing learning opportunities for faculty development. Faculty members are also working on patents, fostering innovation and applied research.

The institution promotes incubation and entrepreneurship, providing resources for students to develop innovative business ideas. Additionally, international internships provide students with global exposure, preparing them for careers in the global hospitality and tourism industry. The institution maintains strong industry partnerships and international academic cooperation, enhancing opportunities for students and faculty alike.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/6.5.2.pdf">https://bcihmct.ac.in/download/NAAC/2024/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bcihmct.ac.in/download/NAAC/2024/Annual Report 2024.pdf">https://bcihmct.ac.in/download/NAAC/2024/Annual Report 2024.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute regularly conducts self-defense classes for both students and female faculty members. Expert talks and lectures are organized by inviting distinguished professionals from various fields. Male students are also sensitized towards gender equity. The Institute organizes regular activities such as symposiums, debates, and talks on sensitive topics like female foeticide, grooming, and

personality development.

A special complaint box has been placed for women to anonymously submit their grievances. One of the girl students represented the Institute in Voter Awareness Session conducted to spread awareness regarding the role of women in Voting. In accordance with the Supreme Court's 1997 guidelines, the Committee Against Sexual Harassment has been established to uphold gender equality and protect against sexual harassment in the workplace. The University Grants Commission (UGC) has issued circulars since 1998 to address sexual harassment, violence against women, and ragging in colleges.

The Institute also has a dedicated team comprising members from the Anti-Ragging Committee and Anti-Ragging Squad. To ensure the safety and security of both students and staff, the campus is monitored 24/7 by security personnel and CCTV surveillance. Separate locker facilities are provided for male and female students to safeguard their valuables. The Institute offers separate residential hostel facilities for male and female students, with a single gate entry secured by personnel. Additionally, a car drop service is available for female faculty members and female students during events or in times of emergency.

File Description	Documents
Annual gender sensitization action plan	<a href="https://bcihmct.ac.in/download/NAAC/2024/Gender_sensitisation.pdf">https://bcihmct.ac.in/download/NAAC/2024/Gender_sensitisation.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://bcihmct.ac.in/download/NAAC/2024/7.1.1_Final.pdf">https://bcihmct.ac.in/download/NAAC/2024/7.1.1_Final.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Dustbins are strategically placed in all key areas, including classrooms and laboratories, to promote cleanliness. A color-coded bin system is implemented for waste segregation in all food production and service labs, including the bakery. Lab attendants in the kitchen and bakery are assigned the responsibility of collecting food waste and transferring it to the designated garbage disposal area.
- Under the guidance of the head gardener at Chandiwala Estate, food waste is routinely collected and directed to compost pits for vermicomposting. The composting process is managed by the Gardening Department, and the resulting manure is utilized for landscaping and gardening throughout the estate.
- Recyclable waste generated in the food areas, labs, and the main store, such as tins, cans, and boxes, is properly sorted and sold to authorized vendors after adhering to the required procedures. The housekeeping department regularly monitors and records any major equipment or items that are non-operational or designated for disposal. These items are then sold to approved vendors following approval from the Principal and the Trust Society.
- The IT Incharge is responsible for preparing and submitting a detailed list of e-waste to the Principal. Once approved, the selected vendor for e-waste disposal is verified to ensure they possess the necessary license for handling and disposing of electronic waste in accordance with regulations.
- Additionally, the Chandiwala Estate has established a centralized biomedical waste disposal system, specifically designed for the Medical Institution, under the administration of the Banarsidas Chandiwala Sewa Smarak Trust Society.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://bcihmct.ac.in/photo-gallery.php?catid=13">https://bcihmct.ac.in/photo-gallery.php?catid=13</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** **C. Any 2 of the above**



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

**5.**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**1. The institute actively encourages students to participate in a wide range of activities organized by other institutions and organizations, providing ample opportunities for students to explore their talents and enhance their psychological well-being.**

2.Cultural programs highlighting values, cultures, and traditions are organized during events such as Induction/Freshers, Teacher's Day, Farewell in addition to college's statutory events.

3.Students take part in various inter-collegiate hospitality, cultural, sports competitions, which allows them to showcase and develop their skills/achievements. Special theme dinners are held during the Chandiwala Hospitality Ensemble and Annual Conference, contributing to the dynamic campus life.

4.The institute also organizes activities to celebrate important days such as Women's Day, Yoga Day, Earth Day, Voter awareness, and other festivals like Ganesh Chaturthi,Lohri, Raksha Bandhan, Christmasfostering an enthusiastic spirit among the students.

5. Restaurant theme decoration activities involve menu planning based on the selected themes, with food production practicals conducted accordingly. Both staff and students dress in appropriate attire to match the festive celebrations, and students contribute to creating a live ambiance suited to the theme.

6. Students are encouraged to wear traditional attire during Independence Day and Republic Day celebrations, fostering a sense of national pride.

7. BCIHMCT organizes a variety of activities and competitions aimed at the overall development of students. These include Transforming trash into treasure,Poster Making,rangoli, painting, debates,culinary Competitions, Bartending, Flower Arrangement, Facility Planning, Symposiums, Debates, sports activities, offering students a chance to showcase their talents and develop new skills.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Viksit Bharat:** Developing future leaders, promoting entrepreneurship amongst student throughKHOJ, an innovative startup challenge.**Ek Bharat Shrestha Bharat:** To foster oneness, and understanding the

diverse culture of India, celebration of festivals like Ganesh Chaturthi, Christmas cake mixing ceremony. Visit to Goonj-Purpose is to instill in the students the idea of serving humanity, and the importance of philanthropic activity. Disaster Management Workshops: fire fighting training and session on first aid and pulmonary resuscitation for active involvement of youth in effective disaster management. Voter's Awareness Drive: The importance of women in elections and the set up of the EVM machine at the Institute for the demonstration of the right way for casting vote in collaboration with the Delhi Election Commission was organised in the Institute. Student representatives were also sent to the Election office from the Institute. Gender Sensitisation Activities: In collaboration with the Women Power NGO, one week self defence session for the female students/faculty was organised. Women in Data was another session conducted for the female students in the college emphasizing to enhance women's proficiency in using digital tools and technologies. PDP sessions on safety, hygiene, mental well being are regularly organised. Tree plantation drives, Ek Ped maa ke naam initiative, transforming trash into treasure, visit to the hotel for understanding effective waste management practices, sessions on E-waste in alignment with the Constitution's emphasis on sustainable development, environmental protection, and the responsibility of citizens towards maintaining a healthy and balanced environment. Saving water and reducing pollution drives are also organised.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National commemorative days foster a sense of unity and enhance national integrity. These occasions serve to revitalize historical significance while promoting patriotism and cultivating a deep sense of belonging to the nation.

Republic Day and Independence Day: To inculcate a spirit of patriotism amongst the youth. Teacher's Day: celebrated every year and recognition awards and certificates are given to the faculty members. Gandhi Jayanti: SwachhBharat Abhiyaan, Swachhta pledge along with tree plantation, cleanliness drives.

National Disaster Day: Workshop on fire fighting, first aid, preparation of first aid boxes by students.

Programs Based on Environment Awareness As directed by DoE, Delhi Secretariat: Water conservation activities, festivals like Ganesh Chaturthi, Christmas, Raksha Bandhan by preparing delicacies. International Yoga Day: This day highlights the significance of yoga in promoting mental/physical well-being.

World Tourism Day: To raise awareness about the value of tourism among the youth in society.

Earth Day: Dedicated to promoting the importance of sustainable practices and demonstrating commitment to environmental protection.

Entrepreneurship Day: Khoj Chandiwala Innovative startup challenge/entrepreneurship ideas were put up by students.

World NGO Day: Students visited NGO Goonj to gain a deeper understanding of its initiatives and contributions to addressing

societal issues. Every year the Institute students/faculty members make collective donations to the NGO.

**Fajita Day:** A culinary workshop was organised for the students.

**International Youth Day and World Water Day:** Poster making competition was conducted.

**International Coffee Day:** A coffee workshop was organised by the Institute for the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Event Management

- India International Hotel Travel and Tourism Research Conference
- Chandiwala Hospitality Ensemble

### 2. Industry Institute Interaction

These practices provide students with in-depth research-based knowledge, provides an opportunity to interact with leading academicians, practitioners, research scholars.

#### Objectives:

- Events offer students a chance to showcase their skills, creativity, and talents. By participating in high-caliber events, students can develop the competencies required for a successful career in hospitality.
- Students gain insights into the latest trends, best practices, and innovations within the industry. The exposure to real-world challenges and solutions equips them with practical

knowledge that complements their academic training.

- Interaction with industry leaders, policy-makers, and academic experts provides students with valuable connections that can benefit them throughout their careers

**Context:**

- Events serve as a dynamic platform where students can enhance creativity, passion, innovation by encouraging to think critically, share ideas with peers/professionals.

**Practices**

- Events are meticulously planned and executed by students, with guidance from faculty members. These events bring together industry leaders, academics, researchers, and policy-makers for a comprehensive exchange of knowledge.
- To strengthen the industry-academia link, BCIHMCT invites hospitality professionals/experts to deliver lectures, conduct seminars,
- Students are provided with opportunities for practical learning through field trips, cross-exposure training, ODCs, helping them gain first-hand insights into the hospitality industry.

**Evidence of Success:**

Learning through competing/sharing knowledge, skill during events will shape the budding hospitality professional in evolving in the next decade.

**Problems Encountered:** Finding research grants during the event. Students get demotivated at times as hotel employees have low salaries.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

BCIHMCT is a Pioneer Institute at the UG level portraying its distinctiveness through Research and Development. Research is a primary activity through which the Institute aims to attain its vision and Mission. Research in hospitality sector is in a nascent stage and in view of the current scenario, BCIHMCT has taken upon itself to develop a research environment in the country. Our Research oriented Conference is great assistance to the students helping in developing culture for Research oriented teaching and giving exposure of different segments related to the industry. Annual India International Hotel Travel and Tourism Research Conference series has become the most prominent International Conference in the field of Hotel, Travel and Tourism. BCIHMCT has been conducting the conference since 2009 involving the Tourism & Hospitality Industry and have national and international partners association.

The Institute publishes the Indian Journal of Applied Hospitality and Tourism Research (IJAHR), ISSN: 0975 4954, indexed in the UGC CARE List 1, and an annual ISBN Book on Conference Proceedings. These research publications are accessible in various college and university libraries. Research is integral to the curriculum, with the Research Methodology course (BHCT-401) for final-year students. Completion of the Research Project Report (BHCT-452) is mandatory for degree award, with faculty guides assigned to support students. Additionally, faculty members regularly attend conferences, FDPs, and pursue PhDs to enhance their knowledge and improve the learning experience for students.

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## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The program coordinator creates an academic calendar in coordination with the examination department every academic year as per the guidelines issued by the GGSIPU.

**SUBJECT ALLOCATION:**HODs in discussion with the program coordinator allocate subjects to faculty members keeping in mind the expertise of the faculty.**WORK LOAD CALCULATION:**Each faculty is given the teaching workload as per the norms issued by AICTE and GGSIPU. Faculty members prepare Session Plans, Lessons Plans, Trainee & Trainer Notes are submitted in advance to the program coordinator. Time tables are designed for every semester and remedial classes for slow learners are also taken into consideration. Faculty class coordinators are appointed every year for the first year students. The session plan, before its implementation, is verified by respective HODs followed by subsequent submissions to the Incharges for Room Division and Food and Beverage department, Academic and Programme coordinator. Lesson plan involves various pedagogical systems which makes class environment engaging. Faculty maintains trainer notes which includes Introduction, Development, Definitions & Topic Summary to be taught. Weekly submission of Faculty Report effectively helps in achieving learning outcome. This report cover topics covered, objectives, teaching-aids used, content along with class feedback of the students is one of the self evaluation tools. Use of information technology in power-point presentations, workshop, conferences, guest lectures, MS Teams & Videos to impart education are used. PDP & Career Counselling sessions are conducted to provide holistic growth of students. Departmental and Institutional activity calendars are created in accordance with the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.ipu.ac.in/pubinfo/syllBHMCT151118.pdf">http://www.ipu.ac.in/pubinfo/syllBHMCT151118.pdf</a>



1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is designed for each semester in accordance with the academic calendar of GGSIP University, Delhi. Due consideration for Academic activities, Industry- Institution synergy, extracurricular aspects, event planning for delivering experiential knowledge to the students, and internal as well as external evaluation schedule is incorporated in the academic calendar. The weeks for academic planning are calculated for the students of different semesters while emphasizing on preparatory leave, examinations & revision classes. Programme coordinator in close coordination with the examination in charge designs the academic calendar while ensuring its adherence by all faculty members. Institutional activity calendar is prepared by the IQAC department. All HODs submit monthly departmental reports to the IQAC department. This calendar is designed incorporating all departmental, placement, clubs and committee related activities. The respective departmental HODs work in close coordination with the InCharges of Room Division Operations and the Food and Beverage Management. Annual departmental reports for every departments are submitted to the Principal of the college. Departmental activities as per syllabus requirements including Fieldtrips, hotel visits, lectures from industry experts, workshops offering first hand knowledge and training are organised to inculcate and develop the qualities of a true hospitality professional which helps in developing competent hospitality manager. The academic calendar after approval from the Principal is uploaded on the college website. The college follows the evaluation process as designed by the GGSIP University for internal and external evaluation which consists of continuous internal evaluation, internal exams & practical exams.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://www.ipu.ac.in/Pubinfo2024/acadcal280723.pdf">http://www.ipu.ac.in/Pubinfo2024/acadcal280723.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

B. Any 3 of the above

**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

00

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Even in the newly introduced curriculum (aligned with NEP) from 2022 onwards, due consideration is given to integrate the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. Environmental Science (BHCT-109) is introduced in first semester to impart the understanding, learning and application of environmental and sustainability issues. Also the Hotel Law & Corporate Governance (BHCT-309) is reintroduced for inculcating the professional ethics and human values among the students. Human Resource Planning & Management (BHCT-406) in the curriculum addresses the issues of gender sensitivity and gender equality. Course such as Regional Indian Cuisine help the students in learning of Indian Knowledge System and values in the domain of culinary acquaintance.

Beside the curriculum, the practices of professional ethics, gender sensitivity and human values is always demonstrated by the experienced faculty and staff to be followed by the students. Institute also has an internal Eco-club consists of Faculty and Student members in this pursuit. The aim of this club is to generate awareness and to implements necessary corrective action towards following sustainable practices in the institute by faculty, staff and students. Issues of Environmental Sustainability were always addresses and well discussed in our annual research conference every year and our 14th India International Hotel, Travel & Tourism Research Conference 2024

was entirely themed at "Climate change, Geo-political Conflicts and Crisis Management in Tourism & Hospitality", where deliberations were made from industry experts, researcher and scholars on the issues pertaining to Environment & Sustainability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

939

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.bcihmct.ac.in/download/NAAC/2024/1.4.2_syllabus_feedback.pdf">https://www.bcihmct.ac.in/download/NAAC/2024/1.4.2_syllabus_feedback.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**120**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of students' learning levels is conducted through the following methods:

1. **Student Profile Evaluation:** Faculty coordinators gather student profile data during the admission process, including CET ranks and past academic records. Mentors maintain records and provide regular feedback to the relevant faculty members and coordinators.
2. **Faculty Assessment:** Class coordinators and subject faculty members consistently review students' academic progress to ensure improved performance and academic growth.
3. **Mentoring System:** The institute implements a mentoring system where mentors hold regular meetings with mentees to offer support in various areas. Mentors also maintain comprehensive records, such as meeting logs, mentoring trackers, and mentee profile sheets, to facilitate the assessment of students' learning levels.
4. **Counseling Sessions:** Students receive regular counseling from faculty class coordinators and mentors as needed.

Special cases, as identified by the coordinator in consultation with the Principal, are referred to the professional counselor appointed by the college. Academically weaker students are supported through remedial classes, assignments, group activities, and simplified materials prepared by faculty members, known as trainee notes.

5. Continuous Internal Evaluation: This process offers frequent opportunities for faculty to provide feedback to each student, including identifying strengths and weaknesses and engaging in discussions. Slow learners are encouraged to participate in various institutional activities to enhance their social skills.

6. Communication Classes: Special classes are planned and conducted for the students of all semesters to improve their vocabulary and communication.

The slow as well as advanced learners are given plenty of opportunities by the faculty members for continuous development.

File Description	Documents
Link for additional Information	<a href="https://bcihmct.ac.in/cpi.php">https://bcihmct.ac.in/cpi.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
394	24

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. **Experiential Learning:** Students engage in hands-on activities, real-world projects, practical applications of theoretical concepts. Internships, field trips, and entrepreneurship activities, incubation and startup related activities help students connect academic knowledge with real-world situations. Students actively engage in events such as Chandiwala Hospitality Ensemble and IIHTTRC, gaining practical experience in areas of indenting, purchasing, storing, issuing, setting up stations for competitions, managing reception, registration, food service, accommodation arrangements.
2. **Participative Learning:** Methods such as group discussions, collaborative projects, peer teaching, and interactive seminars encourage students to contribute ideas, perspectives, and engage in collective problem-solving. Faculty is motivated to both organize and participate in FDP that focus on advanced teaching methods, such as cloud hospitality software for front office, housekeeping, food and beverage services. In an effort to elevate hospitality education standards, BCIHMCT has established a Communication & Soft Skills Department. Additionally, various committees and clubs with active student participation are present across all academic years.
3. The Institute maintains a YouTube channel where faculty members upload instructional videos for practical sessions. Students participate in competitions organized by the India Hospitality Expo and Skill India. Contributions to the e-newsletter, YUVA, offer students interested in hospitality journalism an opportunity to gain experience in this field.
4. **Problem-Solving Methodologies:** Techniques such as case studies, project-based assignments, and scenario analysis are used to present students with challenges that require analytical thinking and innovative solutions. This method helps students apply theoretical knowledge to practical problems, enhancing their critical thinking and decision-making abilities.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bcihmct.ac.in/download/event/IIHTT-RC_Report_2024.pdf">https://bcihmct.ac.in/download/event/IIHTT-RC_Report_2024.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Interactive Lessons:** Tools like interactive whiteboards and digital projectors make lessons more engaging by allowing teachers to present information in various multimedia formats- videos, animations, interactive simulations. Classrooms are well equipped with LCD projectors and screens. The banquet hall has an Interactive Panel Board.

**Access to Resources:** The internet provides students with access to a vast array of resources-educational websites, online libraries, e-books, and scholarly articles that can supplement traditional learning materials. The college has a Wi-Fi unit for the faculty and students inside the campus. It also has a well equipped computer lab, language lab with internal LAN. Assessment and evaluation techniques through ICT enabled tools have helped us in continuing effective teaching -learning process.

**Collaborative platforms:** Google Classroom, Microsoft Teams, Google Meet and other related tools are used as to impart education as a part of LMS. Quizzes are conducted through Google Forms. Zoom software is used for conducting webinars and guest Lectures. Student Feedback and grievance redressal System is present in the online mode. The College has a Designated Hotel Software with three modules: front office, housekeeping and food and beverage service department (CLOUD HOSPITALITY).

Attendance records, allocation/submission of assignments and teaching material is achieved through Microsoft teams. Institute has its own YOUTUBE channel. The Institute also has a digital library that can be accessed by the faculty and students. The institute has taken membership with the National Digital Library of India. The research journal INDIAN JOURNAL OF APPLIED HOSPITALITY AND TOURISM RESEARCH are also available online for accessing

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.bcihmct.ac.in/photo-gallery.php?catid=4">https://www.bcihmct.ac.in/photo-gallery.php?catid=4</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

263

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Up to Batch 2018-22-**

**Theory Courses** 1. Internal Assessment by teachers - 25% 2. Semester term end examination - 75% For theory courses, 15% of the internal evaluation is done on the basis of Midterm examinations conducted once during the semester, in accordance with the GGSIPU Academic calendar. Remaining 10% is on the basis of teacher's assessment of the student's class performance.  
**Practical Courses** 1. Continuous evaluation by teachers - 40% 2. Semester term end examination - 60%

**Batch 2023-27 Onwards**

**Theory Courses** 1. Internal Assessment by teachers - 40% 2. Semester term end examination - 60%

For theory courses, 15% of the internal evaluation is done on the basis of Midterm examinations conducted once during the semester, in accordance with the GGSIPU Academic calendar. Rest 25% of the internal evaluation is done by written assignment, quiz (online/offline), group discussion or any other activity designed by the teacher to test a student's understanding. Practical Courses 1. Continuous evaluation by teachers - 40% 2. Semester term end examination - 60%

For Both Batches With the exception of the Training Report, for which the weightage of continuous evaluation and Semester term end evaluation are 50% each, all practical courses carry the weightage of 40% for continuous evaluation by the subject teacher.

- Academic Calendar has internal examination schedule.
- Displayed on college website, exam department notice board.
- Faculty class coordinators, mentors disseminate information related to examination schedules, assessments to students & parents.
- Internal assessment system is explained to the students, academic session, assessment parameters, assigned marks are elaborated as well.
- Evaluated Answer sheets shown and signed by students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.bcihmct.ac.in/cpi.php">https://www.bcihmct.ac.in/cpi.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To address all examination and evaluation related issues and grievances, the Institute has appointed an Examination Incharge. The examination committee team members under the guidance of the Principal and Examination Incharge handle the overall functioning of the exam department in the college. Coordination with GGSIP University is also taken care by this department. the Institute has a well appointed University liasion officer. Internal examination schedule is prepared in accordance with GGSIP university's Academic Calendar. The schedule is circulated through notice board/ website and by all faculty class coordinators as well as mentors who are in regular communication with the parents as well.

Internal assessment marks for subjects (theory and practical) are informed to students by respective subject teachers, before submission to Examination Department. Internal marks are compiled and displayed on Institute Website. These marks are also shown to the students, answer sheets are also shown to the students to avoid any discrepancies. For Practical courses, continuous evaluation is done throughout the semester by respective subject teachers during the Practical Course class. Continuous Internal Evaluation has reduced the examination related grievances as performance on day to day basis is shared and discussed and corrective measures are taken by faculties and students in progressive manner. During the above process, students may approach respective subject teacher and Examination Department, for resolution of any discrepancy or grievance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bcihmct.ac.in/grievance-redressal.php">https://bcihmct.ac.in/grievance-redressal.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of BCIHMCT is comprehensive and meticulously designed to align with the program structure and course content that meet the current demands of the dynamic hospitality industry. The institution has implemented a Choice-Based Credit System (CBCS), offering specialized courses for final-year students. Regular updates to the curriculum are conducted through an integrated feedback system involving industry stakeholders and other relevant parties. The institute has clearly defined Program Outcomes (POs) and Course Outcomes (COs) that reflect the core principles of the dynamic hospitality sector.

The curriculum aims to familiarize students with the practical dimensions of the hospitality industry, as well as the strategic management challenges associated with various hospitality operations. It prepares students to become a competent workforce for both national and international organizations within the service sector, equipping them for operational and administrative responsibilities at supervisory and management levels.

The vision and mission statements are prominently communicated during student induction. Faculty members develop lesson plans that correspond to the POs and COs, which are communicated to students during classroom sessions. This program provides a learning environment where students acquire essential industrial and operational skills relevant to the hospitality industry. Throughout the program, students engage in hands-on experience, on-the-job training, and research projects. They also manage various national and international events at the college, fostering teamwork and collaboration. Additionally, students undergo industrial training to gain valuable industry experience, thus enhancing their operational knowledge and skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bcihmct.ac.in/bhmct.php">https://bcihmct.ac.in/bhmct.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

According to the academic calendar provided by GGSIPU prior to the commencement of the academic session, faculty members prepare for the upcoming term. The timetable is disseminated well in advance. Faculty design session plans for the semester, including weekly or unit-based lesson plans, as well as trainer and trainee notes. Classes are conducted and evaluated according to established continuous evaluation practices. Additionally, faculty reports are prepared, and Program Outcomes (PO) and Course Outcomes (CO) are assessed. Regular learning, feedback, and mentoring practices contribute to enhancing learning outcomes.

The institute employs a system of continuous evaluation of student performance based on the guidelines issued by GGSIPU. Specific program outcomes are assessed through both academic and non-academic performance indicators. Student performance is evaluated through internal assessments, end-of-term external examinations, and continuous internal evaluations, which include practical assessments, assignments, class participation, teamwork, and leadership roles in various departmental activities. Students are encouraged and trained to participate in various competitions, with support from experienced faculty who

help them develop essential managerial skills. Furthermore, the institute emphasizes classroom conduct, active participation in discussions on case studies and hypothetical scenarios, all aimed at enhancing learning outcomes. Additionally, successful placements and internships achieved by students further reflect their accomplishment of the Program Outcomes and Course Outcomes. Participation in national-level competitions also serves as a significant means of representation for the institute.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://bcihmct.ac.in/download/2.6.2.pdf">http://bcihmct.ac.in/download/2.6.2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

102

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://bcihmct.ac.in/download/NAAC/2024/2.6.3_Annual_Examination_Report.pdf">https://bcihmct.ac.in/download/NAAC/2024/2.6.3_Annual_Examination_Report.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://docs.google.com/forms/d/1CbI56oH86mRsC09gLnKyLMr59K3cUg\\_N1RLNG7HSjy0/edit#responses](https://docs.google.com/forms/d/1CbI56oH86mRsC09gLnKyLMr59K3cUg_N1RLNG7HSjy0/edit#responses)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research

**projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

3.93

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

2

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://environment.delhi.gov.in/environment/eco-clubs-schools-and-colleges">https://environment.delhi.gov.in/environment/eco-clubs-schools-and-colleges</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

38



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

BCIHMCT believes that it is essential for students to have an overall and holistic development for honing their skills.

Promotional Activities based on Health and Safety: Disaster Risk Reduction, Firefighting training workshop, First-aid training, Cleanliness drive, self-defence, mental wellness workshops for female faculty members and girl students, imparting technological skills to empower women, Swachh Bharat Abhiyan- For Community cleaning and development, Tree plantation drives, Akshay urja Divas, pledge ceremony for Swachhahi seva, E-waste drive are a regular feature. BCIHMCT is active member of Eco Club of Dept of Environment, Delhi Government. The college adheres to the Eco-club Manual as prescribed by them and plans the activities adhering to the same. Promoting Indian Knowledge system through celebration of Indian festivals and training students to learn about regional cuisines, visiting Dilli haat and Surajkund mela for inculcating sense of unity.

- International Yoga day celebrated on 21st June every year for Emphasizing the power of yoga for mental & physical health
- Constitution Day: The college celebrates Constitution Day every year on 26th November to imbibe the feeling of patriotism
- World Ozone Day
- International Women's Day
- International youth Day
- World NGO Day
- World Environment Day
- International Chef's day
- World food day
- Industry Visit for Understanding the Importance of Energy Conservation, Startup and incubation sessions. To promote Unity in Diversity BCIHMCT also focuses on missions like: Ek Bharat Shreshth Bharat- For Promoting unity in Diversity, Voter's Awareness to generate a sense of responsibility amongst the students, CSR activities for Katha NGO students.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/CSR_Club.pdf">https://bcihmct.ac.in/download/NAAC/2024/CSR_Club.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

113

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4752

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

66

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is equipped with 12 spacious classrooms, each designed to accommodate 60 students, in addition to tutorial rooms. All classrooms are air-conditioned and fitted with LCD projectors to facilitate an enhanced learning experience. The institution boasts 5 well-equipped Food Production laboratories, including a cold room, and 2 dedicated Bakery and Confectionery labs. Additionally, there are 2 fully functional restaurants with training bars, 2 conference rooms, 1 model room, a front office, and a comprehensive Housekeeping Lab. Two computer labs and a Language Lab are also available to provide optimal resources for training and academic development. The campus features a contemporary banquet hall, a lobby, and a front office with the latest software. A state-of-the-art, 240-seat modern auditorium further enhances the college's facilities. Additional amenities include an operational laundry, guest rooms for residents and visitors, and a variety of support services. The main building houses key administrative offices, including the Principal's office, Administrative Office, Programme & Academic Coordinators' offices, Placement Office, and a Board Room. Other essential facilities include the Library, two faculty rooms, the IQAC Department, the Exam Department, and Stores. The building is fully accessible, with an elevator, makeshift ramps for stairs, and provisions such as wheelchairs/handrails in washroom cubicles. Separate residential hostel facilities, lockers and common rooms are for both male and female students. For student recreation, indoor game facilities-table tennis, carom, chess, and badminton are available, along with ample grounds and lush green lawns for outdoor activities. The college also offers a dining facility, with lunch options available in the college canteen.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/infrastructure.php">https://bcihmct.ac.in/infrastructure.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

BCIHMCT boasts a state-of-the-art 240-seater auditorium, fully equipped with the latest audio-visual technology in a centrally

air-conditioned setting. This facility is ideal for hosting both intra- and inter-college events, including the annual International Conference IIHTTRC, Chandiwala Hospitality Ensemble, debates, seminars, workshops, orientations, fresher's parties, farewell ceremonies, and various cultural activities. The college provides accommodation to the team members of CHE. In addition, the college grounds feature aesthetically designed lawns, which serve as both a recreational space for outdoor sports and an ideal setting for events. One of the key annual events, the Chandiwala Hospitality Ensemble, is regularly organized with a grand theme dinner in these lawns. To promote environmental sustainability, BCIHMCT regularly conducts tree plantation drives. The college's sports facilities offer a wide range of activities, including tug-of-war, cricket, volleyball, badminton, as well as indoor games such as carrom, chess, and table tennis. These are held in both the sports room and the expansive grounds. The Institute also organizes various events that contribute to the holistic development of students. These include the Freshers' Party, stage performances, which provide students with opportunities for creative expression and leadership.

Furthermore, BCIHMCT is equipped with an air-conditioned seminar hall, which is frequently used for cultural activities and events. The banquet hall, featuring an interactive panel, serves as the venue for expert sessions and workshops. Faculty members and students actively participate in various committees that promote sports, cultural, environmental, and CSR activities on a regular basis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/photo-gallery.php?catid=7">https://bcihmct.ac.in/photo-gallery.php?catid=7</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

14

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/infrastructure.php">https://bcihmct.ac.in/infrastructure.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

122.01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at BCIHMCT offers an Online Public Access Catalog (OPAC) through the integrated library automation software Alice for Windows Version-5.50a.002, introduced in 2007. Additionally, the college has a Research Database, GALE, introduced in 2017, which supports both faculty and students. GALE operates in two modules: one focused on Hospitality, Tourism, and Leisure, and the other on Culinary Arts. These modules provide access to a wide range of resources, including e-journals, e-books, databases, magazines, and trade publications covering various aspects of travel, tourism, and the culinary arts. The Culinary Arts module alone contains over five million articles related to cooking, nutrition, wine, catering, and bread and pastry.

To ensure seamless and efficient access to these resources, the library is supported by a high-speed internet connection with a bandwidth of 150 Mbps. The college also utilizes a Content Management System for e-learning, which facilitates access to the Institutional Repository Data and allows students to engage in content management and resource sharing. In addition to the library's internal resources, electronic resource sharing is made available to users from sister institutions. For enhanced student learning, various hospitality-related online resource links, including the BCIHMCT YouTube channel, the college magazine YUVA, and other college publications, are accessible through the library system. Furthermore, digitized resources and links are available both within the library system and on the college website, ensuring continuous knowledge enhancement for students. BCIHMCT is also a member of the National Digital Library of India and membership access has been forwarded to students as well.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.bcihmct.ac.in/download/NAAC/2024/4.2.1_Final_Alice.pdf">https://www.bcihmct.ac.in/download/NAAC/2024/4.2.1_Final_Alice.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

4.33



File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

172

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Institute is equipped with modern facilities, including a state-of-the-art Computer and Language Labs, each capable of accommodating up to 60 students. These labs are furnished with high-performance computers and advanced audio systems to support enhanced learning experiences. A well-equipped server room is also maintained within the Computer Lab. All classrooms are fitted with high-quality audiovisual tools such as LCD projectors, interactive panels, speakers, and Wi-Fi, enabling both online and offline interactive learning. The entire Institute building is Wi-Fi enabled with high-speed internet access (150 MBPS) provided free of charge to faculty, students, and other stakeholders. Additional infrastructure includes a video surveillance system, uninterrupted power supply with round-the-clock generator backup, high-speed communication links, and anti-virus protection for all computers. The Institute has an MoU with Vedanta (ERP) to streamline academic and administrative processes.

For online education, the Institute utilizes premium platforms like Microsoft Teams, Google Classroom, and Zoom for teaching and

collaboration. The Institute also maintains an official YouTube channel and various social media platforms to promote activities and events. Additionally, an online hotel management software, CLOUD HOSPITALITY, is used for food and beverage, front office, and housekeeping management. An online grievance redressal system is also available for all stakeholders to ensure smooth communication and resolution of issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/photo-gallery.php?catid=4">https://bcihmct.ac.in/photo-gallery.php?catid=4</a>

#### 4.3.2 - Number of Computers

99

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

122.01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

BCIHMCT Trust Society is responsible for making decisions on major infrastructure matters, including painting and structural modifications. Maintenance tasks related to carpentry, plumbing, civil works, electrical issues are managed by the centralized maintenance department. The sports facilities are maintained by the sports committee, while the housekeeping staff ensures the upkeep of the playground, indoor hall, and general campus grounds. Regular maintenance is also conducted under the Swachh Bharat Abhiyaan initiative, with active participation from students. The institution's greenery is tended to by professional gardeners.

Housekeeping services ensure the cleanliness and sanitization of corridors, washrooms, classrooms, laboratories, and other premises. Safe and potable drinking water is supplied via RO systems for students, faculty, and staff, with periodic cleaning of overhead water tanks and water coolers. The MCD department conducts regular inspections to prevent water stagnation across the campus. Fumigation and pest control are carried out weekly by an outsourced agency.

The institution offers a dining hall and canteen with nutritious meals at affordable prices. An online grievance redressal system and internal marks records are available through the college website. Annual Maintenance Contracts (AMCs) are in place for key equipment such as elevators, RO systems, and EPABX. Accessibility features, including ramps, rails, lifts, and wheelchairs, are provided. The university also accommodates students who require extra time or a writer for exams. Routine checks on earthing systems are conducted, and a generator/backup system is in place to address power supply issues. All classrooms are well-ventilated and equipped with appropriate infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.bcihmct.ac.in/download/Lab_Rules.pdf">https://www.bcihmct.ac.in/download/Lab_Rules.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

16

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Link to institutional website	<a href="https://www.bcihmct.ac.in/category.php">https://www.bcihmct.ac.in/category.php</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>1982</b>

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>1982</b>

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>
--	----------------------------

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

75

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

01

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

44

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

BCIHMCT operates a representative system that encourages students to actively participate in academic development and voice their opinions. Campus ambassadors are selected to represent the student body. Under the guidance of faculty members, various student committees/clubs are formed that play a vital role in student governance and contribute significantly to their holistic development.

**Event Organizing Committee:** Responsible for organizing events such as IIHTTRC, CHE, and Sports Day, which are planned and executed by students with institutional support.

**Class Representatives:** Appointed to provide feedback on classroom teaching, ensure compliance with the syllabus, address any grievances related to subject instruction.

**Editorial Committee:** Manages Institute's e-newsletter, YUVA, activities related to the Ek Bharat Shresth Bharat Abhiyan.

**Training & Placement Committee:** Facilitates training-placement activities for students, working closely with industry partners.

**Anti-Ragging Committee:** Focuses on implementing preventive measures against ragging, in line with the Institute's Code of Conduct.

**Grievance Redressal Cell:** Ensures that student grievances are effectively communicated to faculty coordinators through student representatives.

**Cultural Committee:** Organizes cultural events such as Fresher's Day, activities for CHE, IIHTTRC, national celebrations like Independence Day and Republic Day, farewell events.

**Eco Club:** Environmental awareness programs and competitions aimed at promoting sustainability.

**Sexual Harassment Cell:** Safeguard students' rights, providing a platform for addressing and resolving grievances related to sexual harassment.

**Media & Photography Cell:** Responsible for documenting/reporting on the events/activities taking place at the Institute.

**CSR Committee:** Coordinates visits to NGOs, blind schools, old age homes, conducting societal upliftment and awareness activities.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/Notice/student's_committee_2023-24.pdf">https://bcihmct.ac.in/download/Notice/student's_committee_2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**



**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

105

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Banarsidas Chandiwala Institute of Hotel Management & Catering Technology (BCIHMCT) have consistently played a pivotal role in bridging the gap between academics and industry. With their extensive expertise and experience, they have been instrumental in nurturing the next generation of hospitality professionals. One significant way alumni contribute is by conducting expert lectures on culinary arts, hotel management, and other relevant hospitality subjects. These sessions provide students with industry insights, emerging trends, and practical knowledge, fostering a deeper understanding of real-world applications. BCIHMCT alumni also support the institution through their participation as jury in esteemed events like the Chandiwala Hospitality Ensemble (CHE) 2024. Their involvement not only adds credibility to the competitions but also inspires students to perform at their best while receiving valuable feedback from seasoned professionals. Additionally, alumni regularly visit the campus as external examiners to evaluate students during external examinations. Their evaluations, grounded in industry standards, ensure students are prepared for professional challenges and help maintain academic rigor. Another key contribution lies in mentoring students for their final placements. Alumni conduct special sessions to polish interview skills, refine resumes, and share insights about workplace expectations. This guidance empowers students to approach

placement interviews with confidence and competence. The enduring engagement of BCIHMCT alumni underscores their dedication to the institute's legacy. Their efforts significantly enhance the academic and professional growth of students, fostering a robust connection between the institute and the ever-evolving hospitality industry.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/alumni-activities.php">https://bcihmct.ac.in/alumni-activities.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To be a leading Institution in Hotel Management & Catering Technology by creating dynamic hospitality industry leaders through integration of knowledge and skills imparted by committed and expert faculty from hospitality sector. **Mission:** To groom globally competitive, high quality professional through intensive training with the aid of upgraded curriculum in hotel management and catering technology.

College management adopts a strategic approach to cultivate the value of critical thinking and innovative learning methods, encouraging intellectual creativity. Responsibilities are clearly defined, with student teams guided by experienced faculty members who facilitate learning through hands-on, experiential opportunities. The success of this approach is reflected in the high rate of successful placements. The curriculum is forward-thinking and adaptable, regularly updated to meet the evolving demands of the industry. Continuous feedback is gathered from leading hotels to ensure its relevance. The syllabus, developed

in accordance with the NEPhas been formally approved by the university. A distinctive aspect of the program is its integration of industry exposure that enhances the learning experience. Project-based research, led by expert faculty, provides students with a progressive, future-focused education. The institute is equipped with a comprehensive library, offering a wide range of books and online resources across various disciplines, supporting the achievement of its overarching vision. Academic plans/activities are systematically implemented according to a structured approach. BCIHMCT actively engages in event management, research initiatives, participation in industry events, fostering a competitive environment. This approach helps develop students into high achievers who go on to make meaningful contributions in respective fields.

File Description	Documents
Paste link for additional information	<a href="http://bcihmct.ac.in/the-institute.php">http://bcihmct.ac.in/the-institute.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college operates under a hierarchical structure that emphasizes seniority, experience, and capability. The Principal has appointed Incharges and HODs, responsible for overseeing the effective functioning of their respective departments, submitting monthly departmental reports and activity calendars. HoDs manage teams of faculty members and ensure smooth departmental operations. For academic functions, Programme Coordinator, Academic Coordinator, and Examination In-charge collaborate as a team and report directly to the Principal on all relevant matters as needed. IQAC Coordinator is responsible for effective documentation and streamlining institutional policies aligned with the vision and mission of the college. Administrative responsibilities are handled by a decentralized and participatory team comprising the Administrative Coordinator, Accounts and Cost Centre Coordinator.

**Budgeting Process:** HoD is responsible for preparing an annual departmental budget, which is subsequently presented to the Principal for review. After review, the budget is submitted for collective approval by the college management. **Decentralization and Participative Management in Major Events:** The college

exemplifies decentralization and participative management in the execution of its flagship annual events: CHE & IIHTTRC. Principal appoints event coordinators and HoDs form core committees consisting of faculty members, student leaders, who collaboratively plan/manage their department's contributions. Leadership Development and Coordination: The roles of HoDs, Committee In-charges, various teams, and student representatives, including Class Coordinators and Class Representatives, reflect the institution's commitment to grooming leadership. Faculty Coordinators select student leaders to serve as Coordinators within their respective teams, ensuring active student involvement and leadership in academic and extracurricular activities.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/CHHE_2024.pdf">https://bcihmct.ac.in/download/NAAC/2024/CHHE_2024.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

With the vision of becoming a leading institution in Hotel Management and Catering Technology, BCIHMCT aims to cultivate dynamic leaders in the hospitality industry. This is accomplished through the integration of knowledge and skills provided by dedicated faculty members from hospitality sector, aligned with the institution's plans for the upcoming academic year. The institute's primary focus will continue to be on delivering industry-relevant training, while fostering a research-oriented environment to fulfill its mission and objectives. The goal is to create an atmosphere conducive to research and innovation, supporting the ongoing development of both students and faculty. Furthermore, the institute offers expertise and consultancy services to external stakeholders.

New opportunities for research are continuously pursued, including securing research funding, forming partnerships with external institutions, and addressing institutional changes. The institute is also committed to maintaining numerous industrial partnerships and fostering international academic collaborations, which provide valuable exposure and opportunities for both students and faculty, including exchange programs. The

institutional strategic perspective plan also emphasizes fostering a culture of innovation through dedicated support for startups, entrepreneurship, and incubation. This initiative aims to cultivate an entrepreneurial mindset, support the development of business ideas, and facilitate the growth of startups within the academic community. By integrating entrepreneurship into the strategic plan, the institution enhances its commitment to innovation, practical learning, and industry collaboration. The institute encourages faculty and students to engage in research activities, innovate new recipes, and present research-based projects, articles, and case studies at relevant forums.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://bcihmct.ac.in/download/IJAHTR/index.php">https://bcihmct.ac.in/download/IJAHTR/index.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

BCIHMCT has established various sub-departments and committees to ensure effective functioning across the institution. The roles and responsibilities of the InCharges and Heads of Departments (HODs) and all department members are clearly defined, facilitating smooth operations. Job descriptions have been created for key positions, including Academic Coordinator, Programme Coordinator, IQAC Coordinator, Examination Coordinator, and Administrative Coordinator. These job descriptions provide clarity regarding respective processes and responsibilities. Each department maintains comprehensive documents and records, which reflect the productivity and performance standards of the institution.

#### Decentralized Processes:

- The departmental structure fosters decentralization, allowing for effective control at the micro level within

each department.

- In Charges/HODs serves as a vital link between the departmental team members and the HOI, ensuring seamless communication and coordination.
- Faculty members engage in self-appraisal and submit their assessments to the principal, who then evaluates their performance.
- Regular departmental meetings are held by the InCharges and HODs to allocate tasks and ensure that all team members are adhering to their defined responsibilities.
- Committees/cells, consisting of faculty representatives, are regularly updated on their roles and responsibilities, are publicly displayed on the college website.

Evidence of Success: Organizational policies and goals are effectively communicated to faculty and staff. The institution organizes annual mega events, known for their exceptional execution. Faculty members pursue higher education and publish research articles, and the annual research journal is indexed in UGC while students consistently excel in intercollegiate, regional, and national competitions, winning awards. The institution's reputation for quality is evident in industry recruitment.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/Files/Committees_Cells2023-24.pdf">https://bcihmct.ac.in/download/Files/Committees_Cells2023-24.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://bcihmct.ac.in/download/NAAC/2024/Organogram_BCIHMCT.pdf">https://bcihmct.ac.in/download/NAAC/2024/Organogram_BCIHMCT.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- General Insurance by SBI general for the faculty, students and staff members.
- Best faculty award certificate.
- Maternity leave for Female employees are granted for a period of 6 months as per the government norms. Paternity leave of two weeks has also been provided to the male faculty members. Provision of Employee Provident Fund, ESI Provision for staff.
- On-duty lunch and tea (twice)- both to the teaching and nonteaching staff on duty without any charges. Organisation of trips/picnics/outdoor lunches for both teaching and non-teaching staff.
- Birthday cake cutting ceremony, Festival gifts are distributed to teaching and nonteaching staff during Diwali.
- Provision of staff uniform to the non-teaching staff free of cost.
- Faculty members are encouraged for higher education. Academic leave is provided for PhD/higher education, training programmes or any trade fair.
- Annual support to the faculty members for presenting papers and attending good quality workshops/FDP and TA/DA.
- Free Parking facility.
- Subsidized canteen facility- food prepared in the institutional canteen/food court is available at subsidized rates.
- Early leaving-Provision of short leave in case of emergency or urgent work is provided.
- Booking of lawns for personal use. Subsidised hospital facilities are provided to staff of BCIHMCT in Trust

**Hospital.**

- Library facility available to faculty members. Availability of journals and e- journals to the faculty members for enriching their knowledge.
- Free wi-fi facility available in the campus for faculty members for effective functioning.
- Voluntary contribution by staff to the needy person

File Description	Documents
Paste link for additional information	<a href="https://www.bcihmct.ac.in/photo-gallery.php?catid=14">https://www.bcihmct.ac.in/photo-gallery.php?catid=14</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

22



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

19

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution follows a well-structured performance appraisal system, which evaluates the overall activities and contributions of faculty members for the academic year. The appraisal covers several key parameters:

Operational Attributes include teaching and learning load, regularity in conducting classes, teaching effectiveness as measured by student academic performance, and involvement in co-curricular and extracurricular activities, including publications and projects undertaken.

General Attributes focus on basic traits, potential, attitude, and interpersonal skills. Performance appraisal takes into account various factors such as faculty involvement in co-curricular activities, innovative teaching approaches, efforts toward qualification enhancement and self-development, and leadership qualities.

For academic staff, the evaluation is centered on both performance and general attributes, with additional emphasis on qualification enhancement, research publications or participation, administrative support, student performance, and teaching quality. Student feedback is gathered through a Google form, which is used to assess teaching effectiveness, including knowledge of the subject, technical skills, assignment value, and the fairness of assessment parameters.

For non-teaching staff, performance is evaluated based on a set of task-specific criteria. The appraisal system is annual, with an approval process. All staff members are required to submit details of their tasks performed during the academic year, highlighting any additional initiatives taken to enhance their skills. Ratings and recognition are assigned based on the performance demonstrated in the preceding year.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/SSR/Criteria7/7.1.10_1635315447_7101.pdf">https://bcihmct.ac.in/download/NAAC/SSR/Criteria7/7.1.10_1635315447_7101.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Banarsidas Chandiwalas Sewa Smarak Trust Society adheres to a two-tier audit system comprising both internal and external audits. The external audit is conducted annually by a certified

Chartered Accountant, specifically appointed by the Trust. This audit is performed following the completion of the financial audit, which typically takes place between May and July each year. The finalization of accounts occurs in March, and audited financial statements are prepared and finalized by July or August.

During the external audit process, the audit team reconciles and verifies all financial transactions, ensuring that the recorded data matches the corresponding documents. Once this reconciliation is completed, the statutory financial audit is undertaken. The Society has engaged Bansal and COLLP Chartered Accountants for the external audit of its financial records, with the audit being completed at the close of each financial year. A certified balance sheet is issued by the auditors at the conclusion of this process.

In addition to the external audit, an internal audit is conducted biannually to ensure proper documentation and the efficient functioning of the Society's financial operations. The Trust is supported by a skilled administrative and accounts coordinator who oversees day-to-day financial management, including the handling of repair and maintenance expenses, as well as practical and miscellaneous costs. Regular internal audits are also carried out to monitor and assess the effective functioning of various departments within the Institute.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/Internal_AuditDocument2023-24.pdf">https://bcihmct.ac.in/download/NAAC/2024/Internal_AuditDocument2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

4.75

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Student fees constitute the primary source of institutional revenue. The Delhi Government provides financial support to students from reserved categories, minority groups, and economically backward classes. Additionally, students from Jammu and Kashmir receive fee assistance through the Prime Minister's Special Scholarship Scheme, funded by the AICTE, Government of India. Any deficit is managed by supplementary funds allocated by the BCSST Society. Shri Rajindera Kumar Memorial Scholarship is an initiative by Shri Shivendra Kumar and his family to offer financial support by granting annual fees (as applicable and announced by GGSIPU) to one of the meritorious and needy student every year.
- Institution also receives sponsorships from non-governmental organizations and philanthropists to support national and international events that require significant financial resources. Sponsorships are further secured from both government and non-government agencies for research projects. The institution offers expertise, consultancy services, and access to infrastructure for specialized services.
- Adequate budgetary provisions are made for smooth conduct of practical sessions, events, seminars. The institution is well-equipped with modern infrastructure, including a library with e-journals, laboratories, computer labs, advanced teaching aids. Annual budget is prepared based on historical trends and expenses, with provisions for future expenditures and expansion plans. HODs submit respective annual budgets to the Principal for review. The consolidated college budget is then presented to the Governing Body for approval.
- The Trust Society has a centralized maintenance department responsible for building upkeep. Additionally, Annual Maintenance Contracts (AMCs) are in place for critical

equipment, such as elevators, RO systems, ensuring proper functioning.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/6.4.3.pdf">https://bcihmct.ac.in/download/NAAC/2024/6.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Choice Based Credit System for facilitating specialization during final year.**  
**Promotion of Research/Innovation:** A significant contribution of the IQAC at BCIHMCT is its emphasis on entrepreneurship development. By establishing the Startup and Innovation Cell, the IQAC inspires students to unlock their entrepreneurial potential. This cell organizes workshops, mentorship programs, and competitions to foster innovation and nurture business ideas. Initiatives like Showcasing Young Entrepreneurs on Entrepreneur's Day and participation in Udhyam Sagar at Jawaharlal Nehru University have highlighted the innovative talents of BCIHMCT students. The Khoj Chandiwala Innovative Start-up Challenge further provided a platform for students to present entrepreneurial solutions, reinforcing the institute's commitment to fostering creativity and innovation. Through structured guidance and industry partnerships, students are equipped with the skills to develop and implement viable business plans, preparing them for leadership in the hospitality industry.  
**Faculty and Staff Development:** IQAC initiates regular professional development programs for teaching/non-teaching staff. Faculty members are sent for OJT to hotels/field visits for understanding latest industry standards to improve their teaching methodologies.

The IQAC also prioritizes international exposure, facilitating global internships and training opportunities with top hospitality brands like IHG Academy and The Oberoi. These programs offer students hands-on experience in diverse cultural settings, enhancing their practical skills and global hospitality knowledge. Initiatives like value based education, research based learning, and expert based webinars have enriched the curriculum with cross-cultural perspectives, ensuring BCIHMCT graduates are

prepared for careers in global hospitality sector while continuing to excel in entrepreneurial ventures.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/IQAC_ReportSummary2023-24.pdf">https://bcihmct.ac.in/download/NAAC/2024/IQAC_ReportSummary2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly reviews its teaching-learning processes, structures, methodologies, and learning outcomes through the Internal Quality Assurance Cell (IQAC), as per established norms. The Program coordinator assigns subjects to faculty, who then design course content and select appropriate teaching methodologies aligned with program outcomes. Faculty submit Session Plans, Lesson Plans, and Trainer's Notes for assessment before teaching.

Faculty members provide weekly reports to the Programme Coordinator after getting it approved from HODs and Incharges for monitoring and evaluation, followed by review by the Principal. The Academic Coordination Committee ensures continuous oversight of academic affairs. Periodic meetings between the Executive council, faculty and HODs, and the Principal, initiated by IQAC, discuss progress and future plans, incorporating collective feedback.

The institution also has a robust mentoring and academic advising system to assess students' performance and address personal and academic challenges. Feedback from external examiners, industry experts, campus placement assessments, and exit interviews with final-year students help refine teaching methods and curriculum. The curriculum emphasizes research, with faculty and students engaged in academic research, including publication in the UGC-indexed journal, providing learning opportunities for faculty development. Faculty members are also working on patents, fostering innovation and applied research.

The institution promotes incubation and entrepreneurship, providing resources for students to develop innovative business ideas. Additionally, international internships provide students with global exposure, preparing them for careers in the global hospitality and tourism industry. The institution maintains strong industry partnerships and international academic cooperation, enhancing opportunities for students and faculty alike.

File Description	Documents
Paste link for additional information	<a href="https://bcihmct.ac.in/download/NAAC/2024/6.5.2.pdf">https://bcihmct.ac.in/download/NAAC/2024/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bcihmct.ac.in/download/NAAC/2024/Annual_Report_2024.pdf">https://bcihmct.ac.in/download/NAAC/2024/Annual_Report_2024.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute regularly conducts self-defense classes for both students and female faculty members. Expert talks and lectures are organized by inviting distinguished professionals from various fields. Male students are also sensitized towards gender equity. The Institute organizes regular activities such as symposiums, debates, and talks on sensitive topics like female foeticide, grooming, and personality development.

A special complaint box has been placed for women to anonymously submit their grievances. One of the girl students represented the Institute in Voter Awareness Session conducted to spread awareness regarding the role of women in Voting. In accordance with the Supreme Court's 1997 guidelines, the Committee Against Sexual Harassment has been established to uphold gender equality and protect against sexual harassment in the workplace. The University Grants Commission (UGC) has issued circulars since 1998 to address sexual harassment, violence against women, and ragging in colleges.

The Institute also has a dedicated team comprising members from the Anti-Ragging Committee and Anti-Ragging Squad. To ensure the safety and security of both students and staff, the campus is monitored 24/7 by security personnel and CCTV surveillance. Separate locker facilities are provided for male and female students to safeguard their valuables. The Institute offers separate residential hostel facilities for male and female students, with a single gate entry secured by personnel. Additionally, a car drop service is available for female faculty members and female students during events or in times of emergency.

File Description	Documents
Annual gender sensitization action plan	<a href="https://bcihmct.ac.in/download/NAAC/2024/Gender_sensitisation.pdf">https://bcihmct.ac.in/download/NAAC/2024/Gender_sensitisation.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://bcihmct.ac.in/download/NAAC/2024/7.1.1_Final.pdf">https://bcihmct.ac.in/download/NAAC/2024/7.1.1_Final.pdf</a>



<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b></p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Dustbins are strategically placed in all key areas, including classrooms and laboratories, to promote cleanliness. A color-coded bin system is implemented for waste segregation in all food production and service labs, including the bakery. Lab attendants in the kitchen and bakery are assigned the responsibility of collecting food waste and transferring it to the designated garbage disposal area.
- Under the guidance of the head gardener at Chandiwala Estate, food waste is routinely collected and directed to compost pits for vermicomposting. The composting process is managed by the Gardening Department, and the resulting manure is utilized for landscaping and gardening throughout the estate.
- Recyclable waste generated in the food areas, labs, and the main store, such as tins, cans, and boxes, is properly sorted and sold to authorized vendors after adhering to the required procedures. The housekeeping department regularly monitors and records any major equipment or items that are non-operational or designated for disposal. These items are then sold to approved vendors following approval from the Principal and the Trust Society.
- The IT Incharge is responsible for preparing and submitting a detailed list of e-waste to the Principal. Once approved, the selected vendor for e-waste disposal is verified to ensure they possess the necessary license for handling and disposing of electronic waste in accordance with regulations.
- Additionally, the Chandiwala Estate has established a

centralized biomedical waste disposal system, specifically designed for the Medical Institution, under the administration of the Banarsidas Chandiwala Sewa Smarak Trust Society.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://bcihmct.ac.in/photo-gallery.php?catid=13">https://bcihmct.ac.in/photo-gallery.php?catid=13</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit**  
**2. Energy audit**  
**3.Environment audit**  
**4.Clean and green campus recognitions/awards**  
**5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. The institute actively encourages students to participate in a wide range of activities organized by other institutions and organizations, providing ample opportunities for students to explore their talents and enhance their psychological well-being.

2. Cultural programs highlighting values, cultures, and traditions are organized during events such as Induction/Freshers, Teacher's Day, Farewell in addition to college's statutory events.

3. Students take part in various inter-collegiate hospitality, cultural, sports competitions, which allows them to showcase and develop their skills/achievements. Special theme dinners are held during the Chandiwala Hospitality Ensemble and Annual Conference, contributing to the dynamic campus life.

4. The institute also organizes activities to celebrate important days such as Women's Day, Yoga Day, Earth Day, Voter awareness, and other festivals like Ganesh Chaturthi, Lohri, Raksha Bandhan, Christmas fostering an enthusiastic spirit among the students.

5. Restaurant theme decoration activities involve menu planning based on the selected themes, with food production practicals conducted accordingly. Both staff and students dress in appropriate attire to match the festive celebrations, and students contribute to creating a live ambiance suited to the theme.

6. Students are encouraged to wear traditional attire during Independence Day and Republic Day celebrations, fostering a sense of national pride.

7. BCIHMCT organizes a variety of activities and competitions aimed at the overall development of students. These include Transforming trash into treasure, Poster Making, rangoli, painting, debates, culinary Competitions, Bartending, Flower Arrangement, Facility Planning, Symposiums, Debates, sports activities, offering students a chance to showcase their talents and develop new skills.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Viksit Bharat: Developing future leaders, promoting entrepreneurship amongst student through KHOJ, an innovative startup challenge. Ek Bharat Shrestha Bharat: To foster oneness, and understanding the diverse culture of India, celebration of festivals like Ganesh Chaturthi, Christmas cake mixing ceremony. Visit to Goonj-Purpose is to instill in the students the idea of serving humanity, and the importance of philanthropic activity. Disaster Management Workshops: fire fighting training and session on first aid and pulmonary resuscitation for active involvement of youth in effective disaster management. Voter's Awareness Drive: The importance of women in elections and the set up of the EVM machine at the Institute for the demonstration of the right way for casting vote in collaboration with the Delhi Election Commission was organised in the Institute. Student representatives were also sent to the Election office from the Institute. Gender Sensitisation Activities: In collaboration with the Women Power NGO, one week self defence session for the female students/faculty was organised. Women in Data was another session conducted for the female students in the college emphasizing to enhance women's proficiency in using digital tools and technologies. PDP sessions on safety, hygiene, mental well being are regularly organised. Tree plantation drives, Ek Ped maa ke naam initiative, transforming trash into treasure, visit to the hotel for understanding effective waste management practices, sessions on E-waste in alignment with the Constitution's emphasis on sustainable development, environmental protection, and the responsibility of citizens towards maintaining a healthy and balanced environment. Saving water and reducing pollution drives are also organised.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	<p><b>National commemorative days foster a sense of unity and enhance national integrity. These occasions serve to revitalize historical significance while promoting patriotism and cultivating a deep sense of belonging to the nation.</b></p> <p><b>Republic Day and Independence Day: To inculcate a spirit of patriotism amongst the youth. Teacher's Day: celebrated every year and recognition awards and certificates are given to the faculty members. Gandhi Jayanti: SwachhBharat Abhiyaan, Swachhta pledge along with tree plantation, cleanliness drives.</b></p>
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**National Disaster Day:** Workshop on fire fighting, first aid, preparation of first aid boxes by students.

**Programs Based on Environment Awareness** As directed by DoE, Delhi Secretariat: Water conservation activities, festivals like Ganesh Chaturthi, Christmas, Raksha Bandhan by preparing delicacies.

**International Yoga Day:** This day highlights the significance of yoga in promoting mental/physical well-being.

**World Tourism Day:** To raise awareness about the value of tourism among the youth in society.

**Earth Day:** Dedicated to promoting the importance of sustainable practices and demonstrating commitment to environmental protection.

**Entrepreneurship Day:** Khoj Chandiwala Innovative startup challenge/entrepreneurship ideas were put up by students.

**World NGO Day:** Students visited NGO Goonj to gain a deeper understanding of its initiatives and contributions to addressing societal issues. Every year the Institute students/faculty members make collective donations to the NGO.

**Fajita Day:** A culinary workshop was organised for the students.

**International Youth Day and World Water Day:** Poster making competition was conducted.

**International Coffee Day:** A coffee workshop was organised by the Institute for the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

## 1. Event Management

- India International Hotel Travel and Tourism Research Conference
- Chandiwala Hospitality Ensemble

## 2. Industry Institute Interaction

These practices provide students with in-depth research-based knowledge, provides an opportunity to interact with leading academicians, practitioners, research scholars.

### Objectives:

- Events offer students a chance to showcase their skills, creativity, and talents. By participating in high-caliber events, students can develop the competencies required for a successful career in hospitality.
- Students gain insights into the latest trends, best practices, and innovations within the industry. The exposure to real-world challenges and solutions equips them with practical knowledge that complements their academic training.
- Interaction with industry leaders, policy-makers, and academic experts provides students with valuable connections that can benefit them throughout their careers

### Context:

- Events serve as a dynamic platform where students can enhance creativity, passion, innovation by encouraging to think critically, share ideas with peers/professionals.

### Practices

- Events are meticulously planned and executed by students, with guidance from faculty members. These events bring together industry leaders, academics, researchers, and policy-makers for a comprehensive exchange of knowledge.
- To strengthen the industry-academia link, BCIHMCT invites hospitality professionals/experts to deliver lectures, conduct seminars,
- Students are provided with opportunities for practical learning through field trips, cross-exposure training, ODCs, helping them gain first-hand insights into the hospitality



industry.

**Evidence of Success:**

Learning through competing/sharing knowledge, skill during events will shape the budding hospitality professional in evolving in the next decade.

**Problems Encountered:** Finding research grants during the event. Students get demotivated at times as hotel employees have low salaries.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

BCIHMCT is a Pioneer Institute at the UG level portraying its distinctiveness through Research and Development. Research is a primary activity through which the Institute aims to attain its vision and Mission. Research in hospitality sector is in a nascent stage and in view of the current scenario, BCIHMCT has taken upon itself to develop a research environment in the country. Our Research oriented Conference is great assistance to the students helping in developing culture for Research oriented teaching and giving exposure of different segments related to the industry. Annual India International Hotel Travel and Tourism Research Conference series has become the most prominent International Conference in the field of Hotel, Travel and Tourism. BCIHMCT has been conducting the conference since 2009 involving the Tourism & Hospitality Industry and have national and international partners association.

The Institute publishes the Indian Journal of Applied Hospitality and Tourism Research (IJAHTTR), ISSN: 0975 4954, indexed in the UGC CARE List 1, and an annual ISBN Book on Conference Proceedings. These research publications are accessible in various college and university libraries. Research is integral to the curriculum, with the Research Methodology course (BHCT-401) for final-year students. Completion of the Research Project Report (BHCT-452) is mandatory for degree award, with faculty

guides assigned to support students. Additionally, faculty members regularly attend conferences, FDPs, and pursue PhDs to enhance their knowledge and improve the learning experience for students.

IIHTTRC\_brochure-2025.pdf

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The institute remains committed to delivering effective teaching, fostering a research-oriented environment to fulfill its mission and objectives. In alignment with the NEP 2020, the curriculum will undergo necessary amendments from 2024, focusing on a holistic approach that integrates academic, extracurricular, and industry-relevant elements. The institute will continue to invest in the upkeep, maintenance, and upgradation of infrastructure, ensuring state-of-the-art facilities and equipment. To enhance academic and professional growth, faculty and students will be supported financially to participate in Seminars, Conferences, FDPs, Workshops, guest lectures, and specialized training programs. This will ensure they remain updated with the latest trends in the hospitality industry. The institute will also introduce advanced learning courses in operational areas to equip students with in-depth knowledge and practical skills that meet current industry demands. The Institute's journal will continue to publish research papers contributing to existing knowledge.

The institute will provide a research-oriented atmosphere, promoting faculty development and offering consultancy services to the industry. Industrial partnerships and international academic collaborations will be strengthened, opening new avenues for student exposure through exchange programs, industrial training, campus recruitment, joint research, and community development initiatives. Environmental sustainability will also be prioritized, with a focus on minimizing environmental degradation and generating alternative energy resources. A key addition to the institute's infrastructure will be the establishment of a Tinkering Lab, designed to foster creativity, innovation, and hands-on learning. This initiative will encourage practical problem-solving, technological experimentation, further bridging

the gap between academic learning-industry demands.

<https://bcihmct.ac.in/download/FuturePlanOfAction202425.pdf>