

INDEX 5.1.5

S. NO	PARTICULAR	PG NO.
1.	Approval of Online GRIEVANCE REDRESSAL	1-2
2.	Guidelines for composition of GRIEVANCE REDRESSAL CELL	3-5
3.	Authorization Letter to Aman Satya Kachroo Trust	6
4.	Affidavit by the Students and Parents of BCIHMCT	7-17
5.	Compliance Report (2019) for Online Registration and Disposal of Grievance	18-25
6.	Letter of statute 24 of University	26
7.	Compliance Report dated (16.08.19) submitted to GGSIPU	27-29
8.	Compliance Report dated (02.07.19) submitted to GGSIPU	30-34
9.	Documented evidence of a session conducted by Dr. Berma	35
10.	Appointment of student counselor for BCIHMCT	36-38
11.	Email for counselling session held at Taj, Delhi	39
12.	Mail received from GGSIPU for setting up complaint committee under the sexual harassment of women at workplace	40-41
13.	Corporation of committee against "Sexual Harassment"	42
14.	Email for composition for ICC (Internal Complaint Committee)	43
15.	Grievance record of Sexual Harassment submitted by BCIHMCT	44-45
16.	Anti-Ragging Compliance Information submitted to GGSIPU	46-59
17.	Notice on workshop for Cyber Crime	60
18.	Documented Evidence for the session conducted of Cyber Crime workshop at BCIHMCT	61
19.	Self Defence and Counselling workshop for ladies.	62-64

22.	FDP on Students Mentorship During and Beyond Covid-19	65-67
23.	Invoice for renewal of Online Grievance Redressal System	68-69
24.	Reports and Certificates for workshop conducted	70-81
25.	Working Rules for ICC	82-86
26.	Notice on Sexual Harassment Committee of BCIHMCT	87



Director BCHMCT <director@bchmct.ac.in>

Fwd: Approval Note (On Line Grievance Redressal System Renewal)

1 message

Director BCIPS <director@bcips.ac.in> Wed, Sep 8, 2021 at 9:44 AM
To: Director BCIP <director@bcip.ac.in>, Director BCHMCT <director@bchmct.ac.in>, Director BCIT <director@bcit.ac.in>

Dear All,
This is regarding the renewal of the Online Grievance redressal s/w for the tenure 2021-22.
You are requested to kindly give your consent on the same, as the due date for the renewal is 12th September 2021. The copy of the approved proposal (by Vipul Sir) is attached herewith for your kind reference.

----- Forwarded message -----
From: Pankaj <systems@bcips.ac.in>
Date: Wed, Sep 8, 2021 at 9:37 AM
Subject: Approval Note (On Line Grievance Redressal System Renewal)
To: Aparna Mishra BCIPS Director <director@bcips.ac.in>

Dear ma'm
PFA



Thanks & Regards.....

Pankaj Kumar
BCIPS, Dwarka
New Delhi

With warm regards
Dr. Aparna Mishra

DIRECTOR
Banarsidas Chandiwala Institute of Professional Studies
Sector-11, Opposite Metro Station, Dwarka, New Delhi-110075
011-49020401 / 49020421/9891119503
Website: www.bcips.ac.in, E-Mail: director@bcips.ac.in

Approved Note For Expenditure of online Grievance Redressal Software.pdf
2730K



BANARSIDAS CHANDIWALA INSTITUTE OF PROFESSIONAL STUDIES

Sector - 11, (Opp. Metro Station) Dwarka, New Delhi - 110075

Ph.: 011-49020400/411

Ref. No: BCIPS/Admin/F.No.239/ 2021-22/ 99

Date: 24.08.2021

NOTE FOR APPROVAL

FOR AMC EXPENDITURE OF ONLINE GRIEVANCE REDRESSAL SOFTWARE FOR ALL FOUR INSTITUTES i.e. BCIPS, BCIP, BCIIT, BCIHMCT AMOUNTING TO RS. 18880/- ONLY

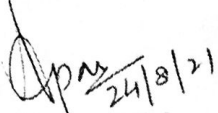
This is with reference to the statutory requirement of online Grievance Redressal Software installed at all the four Institutes i.e., BCIPS, BCIPS, BCIIT & BCHMCT. The AMC for the same is due from 11th September 2021.

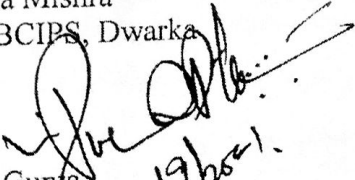
The charges as per the approved rates (last year) with the existing vendor (M/S **SOFTMAART**) is Rs 4000/- plus 18% GST for each Institute (Copy of Approval enclosed as Annex A).

So, it is proposed to have the same for a total amount of Rs. 18880/- (i.e., 16000+ 18% GST) for all the four mentioned Institutes (the copy of Invoice dated 24/08/2021 enclosed as Annex. B for reference).

Hence, we recommend hereby for the payment of **Rs. 18880/- [i.e., 16000 (4000 each for 4 Institutes)+ 2880 (18% GST)] to M/S SOFTMAART** and therefore requested that the approval for the same may kindly be accorded to.

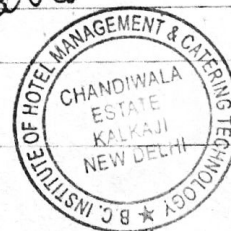
Sir, this is submitted for approval please.


24/8/21
Dr. Aparna Mishra
Director, BCIPS, Dwarka


3/9/2021.
Shri Vipul Gupta
Trustee, SBCSSTS

The expenditure details are as follows:

S.N.	Description of Goods/Service	Name of the Institutes	Total Amt. (INR)
1	Online Grievance Redressal Software (Annual Maintenance Charges)	BCIPS	4000
		BCIP	4000
		BCIIT	4000
		BCIHMCT	4000
		GST (18%)	2880
		Total	18880



Grievance Redressal Cell

It is natural that grievances occur in social behaviour. To suppress them makes one unhealthy and weaker. Grievance Redressal Cell is functioning in the college to settle such grievances. It does justice in three tiers. Grievance Redressal Cell (GRC)

• A special Cell known as 'Grievance Redressal Cell (GRC)' has been established in the college. The GRC is expected to look into the matters related to grievances of the students and faculty members, including grievances and complaints if any related to the female students, faculty members and workers of the college.

The grievance redressal cell comprising the Correspondent of the college, the Principal and a few faculty members to look into the genuine problems of employees and students and to suggest possible remedies.

For students

Tier I : Class teacher

TierII : Students' Advisor

Tier III : Staff Council consisting of the Principal (Convenor), Students' Advisor/Senior Staff member and the concerned class teacher.

For Staff

Tier I : Staff Secretary/ Superintendent

Tier II : Principal

Tier III : Management Council consisting of the Manager (Convenor), Principal and Staff Secretary/Suptdt.

1. Any matter of complaint or act of indiscipline shall be submitted to the concerned class teacher.
2. If the complainant is denied justice, he/she shall approach tier II(Students' Advisor).
3. If justice is denied there, the third tier can be approached.

4. Similarly, if there is any grievance that need justice for teaching and non-teaching staff, it shall be reported to Staff Secretary by the faculty or to the Office Superintendent by the Administrative staff.

THE COMPLAINTS CELL FOR ADDRESSING ISSUES OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE

PROCEDURE FOR ADDRESSING CASES OF SEXUAL HARASSMENT:

- a. An aggrieved person can approach any member of the staff or the Committee directly or through e-mail or phone. The person who receives the complaint should ask the complainant to lodge a formal written complaint of sexual harassment with the Committee.
- b. The written complaint should bear the signature of the complainant and include the details of the incidence in terms of what, when, where, who and how it occurred.
- c. In exceptional cases the committee may take immediate measures to provide support and safety, without waiting for the receipt of the formal complaint.
- d. After the receipt of the written complaint, the Complaints Committee will constitute a Working Committee of 2/3 members, at the earliest.
- e. The Working Committee will acknowledge in writing, the written complaint and inform the names of the members on this Committee to the complainant within the next 5 working days, assuring absolute confidentiality.
- f. The Committee would call for a meeting with the complainant and decide the next course of action.



[Handwritten signature in blue ink]

any other law, the management shall initiate appropriate action in accordance with the law.

Additional penalties may include

- Warning and counseling on misconduct
- Closer supervision of conduct
- Downgrading of job status or responsibilities
- Suspension
- Dismissal

Remedial measures:

The affected person/s can be given adequate compensation for any wages or salary lost as a result of harassment and/or failure on part of the organization to take necessary action for redressal.

Leave with pay to the affected person/s during the period of investigation.

Removal of any detrimental comments/ notings on work performance of the affected person/s during the period of harassment and investigation.

The affected can be given an opportunity, to the extent possible, to choose to either remain in the same job or opt for transfer, without any kind of disadvantages with respect to the job profile.





प्रो (बी) जसपाल एस सन्धु
सचिव

Prof. Dr. Jaspal S. Sandhu
MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23239337, 23236288,
Fax: 011-23238858, email: jssandhu.ugc@nic.in

By speed post

09 NOV 2016
November, 2016

15-3/2015(ARC)

Prof. Raj Kachroo
Founder Trustee,
Aman Satya Kachroo Trust,
689, Sector 23,
Gurgaon, Haryana

Sub: Authorization Letter to Aman Satya Kachroo Trust.

Sir,

As per Judgement of Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the University Grants Commission has appointed the NGO "Aman Satya Kachroo Turst" as Monitoring Agency to communicate with any College/University in India on behalf of UGC for compliance of UGC on ("Curbing the menace of ragging in higher educational institutions") Regulation, 2009.

The monitoring Agency is authorised to ask self-declaration and documents related to UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009 i.e. online Anti Ragging Undertaking, Anti Ragging Committee Reports, Video Recording of Anti Ragging Committee meeting e.t.c.

All the Colleges/Universities are requested to cooperate. Please feel free to contact Anti Ragging Cell of University Grants Commission on phone no. 011-233-820-87 for any further clarification.

With regards
Yours sincerely,

Jaspal Sandhu
(Jaspal S. Sandhu)



Anti Ragging Cell
[Signature]

ANTI RAGGING AFFIDAVIT BY THE STUDENT

1. I, Mandeep Chopra s/o/d/o Mr./Mrs./Ms. Shuresh Kr Chopra, having been admitted to Bcilmct have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagatethrough any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penallaw or any law for the time being in force. I hereby declare that I have not been expelled or debarred fromadmission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 29/08/29.

Mandeep
Signature of Student
Name : Mandeep Chopra

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at New delhi on 29/8/29.

Mandeep
Signature of Student



AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. Shuresh Kr Chopra father/mother/guardian of Mandeep Chopra , having been admitted to Bcihmct, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009,(hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

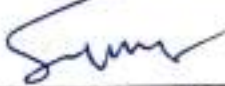
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on 29/08/19



Signature of Parent/Guardian

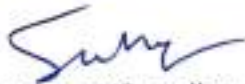
Name : Shuresh Kr Chopra

Address : House No.57 Basti Bankner Narela Delhi

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at New Delhi on 29/08/19.



Signature of Parent/Guardian



ANTI RAGGING AFFIDAVIT BY THE STUDENT

1. I, Amanpreet Singh Khurana s/o/d/o Mr./Mrs./Ms. Kashmir Singh, having been admitted to Bchmct have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagatethrough any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penallaw or any law for the time being in force. I hereby declare that I have not been expelled or debarred fromadmission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 28th Aug' 2019



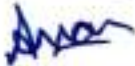
Signature of Student

Name : Amanpreet Singh Khurana

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Hauz Khas on 28th Aug' 2019



Signature of Student



AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. Vikram Singh father/mother/guardian of Rohit Kathait , having been admitted to Banarsidas Chandiwala Institute Of Hotel Mana, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009,(hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on 20/8/19


Signature of Parent/Guardian

Name : Vikram Singh

Address : House No-699 Sector-2 Type-2 Sadiq Nagar New

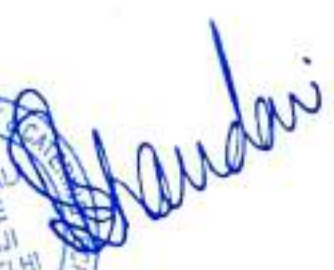
VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Bahadurgarh on 20/8/19


Signature of Parent/Guardian





ANTI RAGGING AFFIDAVIT BY THE STUDENT

1. I, Vansh Berry s/o/d/o Mr./Mrs./Ms. Alok Berry, having been admitted to BCIHMCT have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 05th August 2019

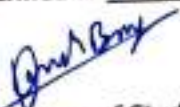


Signature of Student
Name : Vansh Berry

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at New Delhi on 16/08/19



Signature of Student



AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. Alok Berry father/mother/guardian of Vansh Berry, having been admitted to BCIHMT, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on 05th August, 2019



Signature of Parent/Guardian

Name : Alok Berry

Address : D-2, Laibat Nagar -1st, New Delhi 24

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at New Delhi on 16/09/19



Signature of Parent/Guardian



ANTI RAGGING AFFIDAVIT BY THE STUDENT

1. I, Surjit Singh s/o/d/o Mr./Mrs./Ms. Dinesh Kumar Singh, having been admitted to Banarsidas Chandiwala Institute Of Hotel Mana have received a copy of the UGC Regulations on Curbing the Menace of Ragging In Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may beconstituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagatethrough any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penallaw or any law for the time being in force. I hereby declare that I have not been expelled or debarred fromadmission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 06/Aug/2019

Surjit
Signature of Student
Name : Surjit Singh

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at New Delhi on 06/Aug/2019

Surjit
Signature of Student



ANTI RAGGING AFFIDAVIT BY THE STUDENT

1. I, Ritu Mishra s/o/d/o Mr./Mrs./Ms. Dhiraj Kumar, having been admitted to Banarsidas Chandiwala Institute Of Hotel Mana have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagatethrough any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penallaw or any law for the time being in force. I hereby declare that I have not been expelled or debarred fromadmission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 7th August 19

Ruishi

Signature of Student
Name : Ritu Mishra

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at DELHI on 7th August 19

Ruishi

Signature of Student



AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. Umesh Kumar Gautam father/mother/guardian of Sachin Gautam, having been admitted to Bcihmct, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on 9 Aug, 19

Umesh
Signature of Parent/Guardian
Name : Umesh Kumar Gautam
Address : D-171/1 Kumwar Singh Nagar Nangloi New Delhi

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at New Delhi on 9 Aug, 19

Umesh
Signature of Parent/Guardian



ANTI RAGGING AFFIDAVIT BY THE STUDENT

1. I, Rishabh Gulati s/o/d/o Mr./Mrs./Ms. Rajiv Gulati, having been admitted to Banarsidas Chandiwala Institute Of Hotel Mana have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.


2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 6TH AUGUST '19



Signature of Student
Name : Rishabh Gulati

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at GURUGRAM on 5TH AUG '19

06:10 PM


Signature of Student

Gandhi



SURVEY CONFIRMATION

This is to confirm that, Rishabh Gulati under guardianship of Rajiv Gulati of Banarsidas Chandiwala Institute Of Hotel Mana, College has successfully completed the online registration and confidential survey.

RAJ KACHROO

Founder Trustee - Aman Satya kachroo Trust

Signature of Parent/Guardian

Monitoring the ragging prevention program on behalf on ugc

Phone : 18001805522

EmailID : helpline@antiragging.in

Rajiv Gulati





Fwd: AICTE Circular (Attn Director / Principal) : ऑनलाइन परिवेदना निवारण कि स्थापना |

1 message

Tue, Oct 19, 2021 at 11:10 AM

Gagan Soni <gagan@bcihmct.ac.in>
To: Neha Sahni <neha@bcihmct.ac.in>

Gagandeep Soni
Assistant Professor
HOD Housekeeping
IQAC Coordinator & Chairperson (SH and ICC)
BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY
(NAAC Accredited, Approved by AICTE and affiliated to G.G.S. Indraprastha University)
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Ph. : 011-49020301, Fax : 91-1149020320; Mobile: +91-9953492549
E-Mail : gagan@bcihmct.ac.in Website : www.bcihmct.ac.in

----- Forwarded message -----

From: **Director BCIHMCT** <director@bcihmct.ac.in>
Date: Fri, Jul 12, 2019 at 10:14 AM
Subject: Fwd: AICTE Circular (Attn Director / Principal) : ऑनलाइन परिवेदना निवारण कि स्थापना |
To: Gagan Soni <gagan@bcihmct.ac.in>

Dr. Sarah Hussain,
Principal,
Banarsidas Chandiwala Institute of Hotel Management & Catering Technology,
(NAAC 'A' Accredited Institution, Approved by AICTE and Affiliated to G.G.S. Indraprastha University)
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Phone: 011-49020300-301; Fax: 91-1149020320; Mobile: +91 9873098656
E-Mail: director@bcihmct.ac.in Website: www.bcihmct.ac.in

----- Forwarded message -----

From: **Director BCIHMCT** <director@bcihmct.ac.in>
Date: Thu, Jul 11, 2019 at 12:41 PM
Subject: Re: AICTE Circular (Attn Director / Principal) : ऑनलाइन परिवेदना निवारण कि स्थापना |
To: <director.grsmechanism@gmail.com>, <msi@aicte-india.org>

Dear Sir/ Madam,

F. No.: 1-101/DPG/AICTE/Regulation/2017



Mechanism for Online Registration and Disposal of Grievance

1. Banarsidas Chandiwala Institute of Hotel Management and Catering Technology has an Online Grievance Redressal system which is displayed on the website of the institute. The link for the same is mentioned as under:
<http://www.stitchmyapp.com/grievance/login.bcihm>

2. The students of the Institute are aware of the Online Grievance System and are also aware about the committee members to be approached in such a scenario. The members of the committee along with their phone numbers is displayed on the Student Notice Board and is available on the Institute Website as well.

https://www.bchmct.ac.in/download/Grievance_Redressal_Committee.pdf

3. The online monthly status report is submitted on a regular basis to the AICTE stating the number of grievances received and resolved during the month.

Note:

The maximum time taken for resolving any grievance is 24 to 48 hours depending on the severity and seriousness of the same. It is ensured that the students feel free and have the confidence to approach the members of the committee in any such situation. Remedial coaching classes and counseling sessions are also conducted with the students on a regular basis. Mentors are also assigned to the students for guidance and support.

Regards,

Dr. Sarah Hussain,
Principal,

Banarsidas Chandiwala Institute of Hotel Management & Catering Technology.
(NAAC 'A' Accredited Institution, Approved by AICTE and Affiliated to G.G.S. Indraprastha University).
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Phone: 011-49020300-301; Fax: 91-1149020320; Mobile: +91 9873098656
E-Mail: director@bchmct.ac.in Website: www.bchmct.ac.in

On Wed, Jul 10, 2019 at 11:09 AM Online Grievance Redressal System <director@bchmct.ac.in> wrote:

विषय: ऑनलाइन परिवेदना निवारण कि स्थापना।

(एक माध्यम की स्थापना जिसके द्वारा छात्रों / शिक्षकों / हितधारकों आदि की परिवेदनाओं का ऑनलाइन निपटान किया जा सके।)

F. No.: 1-101/DPG/AICTE/Regulation/2017

ये ईमेल AICTE के नये नियम को लेकर है, जिसने एक ऑनलाइन व्यवस्था को अनिवार्य बना दिया है, जो आपके संस्था के शिकायतों/ परिवेदनाओं की पंजीकरण और निपटान करेगा।

अगर आप इस नियम से अवगत न हो, तो हम आपको सूचित करना चाहते हैं कि, AICTE ने ये अनिवार्य बना दिया है कि उनसे सम्बद्ध सारे संस्थाओं में एक ऑनलाइन परिवेदना निवारण व्यवस्था हो जो समय से शिकायतों/ परिवेदनाओं का निपटान करेगा।

AICTE के निर्देश के अनुसार, एक मासिक स्थिति रिपोर्ट AICTE को सूचित करना है, जिसमें ये बताना है की कितनी शिकायतें मिली हैं, कितनी शिकायतों का निपटान किया गया है, और कितनों का हल अपूर्ण रह गया है, और ये ही नहीं, AICTE द्वारा संस्थाओं को वार्षिक अनुमोदन देने के अवसर में भी ऑनलाइन मासिक स्थिति रिपोर्ट कि प्रभावित एक अनिवार्य घटक हैं।

ऑनलाइन परिवेदना निवारण प्रणाली में सबसे अच्छा प्रस्ताव प्राप्त करने के लिये नीचे सूचीबद्ध किये गये कंपनियों से संपर्क करें

1. Orell Software Solutions Pvt Ltd -- +91 9387414000 OR +91 9388892000

Website : www.edugrievance.com

E-Mail : edugrievance@orell.com



E-Mail : info@zybro.com

3. Wilkinz Global Solutions -- +91 9633780030

Website : www.wilkinz.com

E-Mail : wilkinz@gmail.com

कृपया संलग्न AICTE परिपत्र कि समीक्षा कीजिये।
धन्यवाद,

Director - GRS Implementation

Wilkinz Global Solutions



Mechanism for Online Registration and Disposal of Grievance

1. Banarsidas Chandiwala Institute of Hotel Management and Catering Technology has an Online Grievance Redressal system which is displayed on the website of the institute. The link for the same is mentioned as under:
<http://www.stitchmyapp.com/grievance/login.bcihm>
2. The students of the Institute are aware of the Online Grievance System and are also aware about the committee members to be approached in such a scenario. The members of the committee along with their phone numbers is displayed on the Student Notice Board and is available on the Institute Website as well.
https://www.bcihmct.ac.in/download/Grievance_Redressal_Committee.pdf
3. The online monthly status report is submitted on a regular basis to the AICTE stating the number of grievances received and resolved during the month.

Note:

The maximum time taken for resolving any grievance is 24 to 48 hours depending on the severity and seriousness of the same. It is ensured that the students feel free and have the confidence to approach the members of the committee in any such situation. Remedial coaching classes and counseling sessions are also conducted with the students on a regular basis. Mentors are also assigned to the students for guidance and support.



**BANARSIDAS CHANDIWALA INSTITUTE OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY**

Approved by AICTE and affiliated to G.G.S. Indraprastha University, Delhi
NAAC 'A' Accredited Institution

Chandiwalla Estate, Maa Anandamai Marg, Kalkaji, New Delhi - 110 019
Ph: 011-49020300, 49020301, 49020320
E-mail: director@bchmct.ac.in, Website: www.bchmct.ac.in

Dr. Ramesh Chandra

Registrar,
GGSIU University,
New Delhi.

Subject - Compliance Report-Direction issues under clause 3(ii)(d) of Statute 24 of University
letter reference No. GGSIPU/2019-20/Legal/1916, dated 23.05.19.

Sir,

In pursuance to the oral observations and directions of the Honorable High Court dated 17.05.19
in WP (Cr.) 793.2017, the following compliances are being adhered to by Banarsidas
Chandiwalla Institute of Hotel Management & Catering Technology :-

1. A well appointed and experienced Grievance Redressal Committee is appointed at BCHMCT. A provision of Grievance Redressal Mechanism is present where students can approach the committee members in person and can also post grievance online at College Website. These issues are resolved immediately with a maximum time span of 24 hours.
2. The Institute conducts regular parent teacher meetings and has a strong mentoring mechanism. Parents are updated regularly with respect to the attendance of their wards by their mentors through telephone calls, messages and notices for short attendance are being sent from office by speed post.
3. The detention list of students is displayed on student notice board of college and the students and parents are individually intimated about the same.
4. The institute has a well appointed Grievance Redressal and Welfare Committee comprising of both Senior Faculty Members and Student Representatives. Every year student representatives are appointed from the Final Year. They work actively and in close connection with the grievance Redressal committee and assist them in addressing the issue on a timely and regular basis.
5. Because of strong Mentoring System and Faculty Feedback System, issues related to personal vendetta and grudges against students are kept in check.

Sarah Hussain

Dr. Sarah Hussain
Principal





GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16/C, DWARKA, NEW DELHI - 110078

GGSIU/2019-20/Legal/1916

Dated: 23/05/2019

To

The Director /Principal
All Affiliated Colleges/Institutions of the Guru Gobind Singh Indraprastha
University

Subject: Directions issued under clause 3(ii)(d) of Statute 24 of University.

Dear Sir/Madam,

In pursuance to the oral observations and directions of the Hon'ble High Court dated 17.05.2019 in WP (Crl.) 793/2017, the following directions are hereby issued for immediate compliance by all the affiliated Colleges/Institutions;

1. Publish the University's advisory dated 18-07-2017 and these present directions dated 23.05.2018 at a prominent and conspicuous place on their website. Compliance Report with copy of the website publication to be sent by 7:00 PM on 23.05.2019 by return email message.
2. Incorporate the University's advisory dated 18.07.2017 and these present directions dated 23.05.2018 in their Prospectus/Admission Brochure issued for the current academic session i.e. AY 2019-20, if necessary, in the form of an Addendum to an already issued Prospectus/Admission Brochure. Compliance Report with copy of the Prospectus/Admission Brochure or the Addendum thereof be sent to the University within a week.

1/3



3. Mention at prominent and conspicuous place in their respective Prospectus/Admission Brochure for current Academic Year 2019-20 and their websites the full details about University's Student Grievance Redressal Committee and College/Institution Level Grievance Redressal Committee. Compliance Report with copy of the Prospectus/Admission Brochure or the Addendum thereof be sent to the University within a week.
4. The College/Institution Level Grievance Redressal Committee should adhere to the principles of natural justice in its proceedings and dispose of all grievances as expeditiously as possible; but no later than four weeks of its receipt. The Colleges /Institutions should hold meeting of Grievance Redressal Committee at least once every three months. The procedure for filling complaints, procedure for conduct of the proceedings and the time frame for disposal of the complaints/grievances shall be published on its website, Admission Brochure and Prospectus at a prominent and conspicuous places. Compliance Report with a copy of the document laying down the procedure be sent to the University within a week.
5. Immediately include elected student representative in the College/Institution level Grievance Redressal Committee and re-notify the newly constituted Committee at prominent and conspicuous places. All the Colleges and Institutions shall adopt the UGC (Grievance Redressal) Regulations 2012. The reconstituted Grievance Redressal Committee which includes the elected student representative and also complies with the provisions of the UGC (Grievance Redressal) Regulations 2012 shall be notified on their respective websites at prominent and conspicuous places. Compliance Report with copy of the re-constituted Grievance Redressal Committee be sent to the University before 15th September of each year.
6. Engage the services of medical practitioner(s) including specifically a Psychiatrist, a Psychologist and a professional Student Counsellor for regular consultation with students within the premises of the College/Institution.

2/3



Compliance Report to be sent to the University within two weeks from the commencement of the new Academic Session every year.

7. Maintain comprehensive, meticulous and verifiable documentation of all the compliances of the above directions, including documentation of the proceedings of the Grievance Redressal Committee and the services rendered by the professional medical practitioners such as Psychiatrist, Psychologist and professional Student Counsellors.
8. The documentation of the compliances of the aforesaid directions shall be subject matter of audit and evaluation by the University through the existing mechanisms of Joint Assessment Committees (JACs), the Academic Audit Committees or such other mechanism as deemed fit by the University from time to time.
9. The Convener of the University Level Grievance Redressal Mechanism shall ensure comprehensive and verifiable documentation of all compliance reports submitted by the affiliated Colleges/Institutions from time to time.

This issues with the approval of the Competent Authority.

(Handwritten Signature)
(Rinku Gautam)
Registrar

Copy to:

1. All the Directors/Principals of the affiliated colleges/ institutions affiliated to GGSIP University.
2. Members of the University Level Grievance Redressal Committee.
3. All Deans, University School of Studies.
4. In-charge (Affiliation), GGSIP University.
5. Director, Students' Welfare
6. Director, Academic Affairs
7. Convener, University Level Students' Grievance Redressal Committee
8. AR to Hon'ble Vice Chancellor, GGSIP University
9. AR to Pro Vice Chancellor, GGSIP University
10. AR to Registrar, GGSIP University.
11. In-Charge, Server Room for notification on the University website.

3/3



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16C, DWARKA, NEW DELHI - 110078

Dated: 18/7/17

GGSIU/2017-18/ 1039/legal

The Director/Principal
All Affiliated Colleges/Institutions of the GGS Indraprastha University

Subject: Advisory under Clause 3(ii)(d) of Statute 24 of the University.

Dear Sir/Madam,

The following advisory is hereby issued under Clause 3(ii)(d) of Statute 24 to all affiliated colleges and institutions for compliance and necessary action forthwith.

a. The teachers and authorities of the institution should maintain cordial, warm and confidence building relationship with the students in terms of Ordinance No. 32 of the Guru Gobind Singh Indraprastha University Act No. 09 of 1998. The institution may also keep watch on such teachers and members of administration who are unable to build up such cordial and respectful relationship with students and appropriate remedial measures in the nature of counselling and short term training may be advised.

b. Every letter /representation/e-mail in the nature of appeal by students should be attended with reformatory approach and sympathetic consideration. The Institute should inform the parents of the students by writing the letter intimating the shortage of attendance, which should be sent by speed post / registered post. The parents may also be informed by e-mail or telephonically about such cases.

Institutions should be absolutely transparent in taking the decision on detention of students so as to avoid any suspicion of whimsical or selective action. The detention list should be displayed at least 10 working days before the commencement of the examination.

d. Every institution should constitute 'Students' Grievance Redressal and Welfare Office'. It should be empowered to receive grievances from students, consider and address them within the framework of the prevailing rules and regulations with the perspectives of the welfare of the students. Such Committee constituted at the level of every college should be publicised and directed to regularly engage in welfare activities of the students, so as to gain the confidence of the students in its effectiveness and genuineness. Such College/Institution level Committee should be federated with the Directorate of Students' Welfare of the University which may supervise and advise





BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by AICTE and affiliated to G.G.S. Indraprastha University, Delhi
NAAC 'A' Accredited Institution

Chandiwala Estate, Maa Anandamai Marg, Kalkaji, New Delhi - 110 019
Ph: 011-49020300, 49020301, 49020320
E-mail: director@bcihmct.ac.in, Website: www.bcihmct.ac.in

16.08.19

To,
Dr. Rinku Gautam,
Registrar,
GGSIU University,
New Delhi.

Subject - Compliance Report - Compliance Report For Engaging Services Of Medical Practitioner(S) (Psychiatrist, Psychologist & Professional Student Counsellor

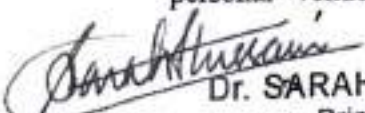
Reference-Direction issues under clause 3(ii)(d) of Statute 24 of University letter reference No. GGSIPU/2019-20/Legal/1916, dated 23.05.19.

Sir/ Ma'am,

In pursuance to the oral observations and directions of the Honorable High Court dated 17.05.19 in WP (Cr.) 793/2017, the following compliances are being adhered to by Banarsidas Chandiwala Institute of Hotel Management & Catering Technology :-

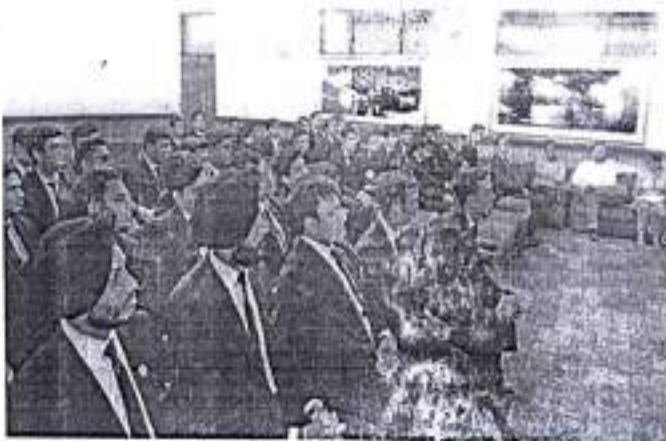
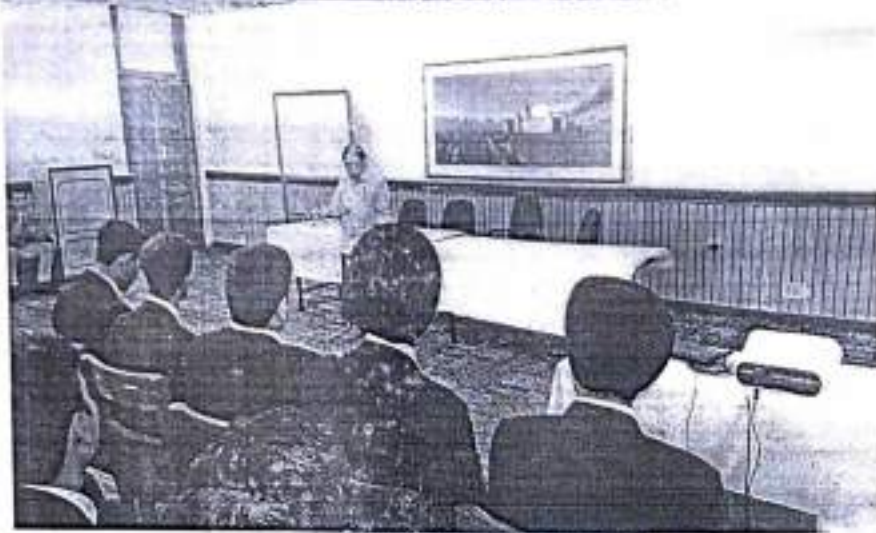
1. A well appointed and experienced Grievance Redressal Committee is appointed at BCIHMCT. A provision of Grievance Redressal Mechanism is present where students can approach the committee members in person and can also post grievance online at College Website. These issue are resolved immediately with a maximum time span of 24 hours.
2. The Institute conducts regular parent teacher meetings and has a strong mentoring mechanism. Parents are updated regularly with respect to the attendance of their wards by their mentors through telephone calls, messages and notices for short attendance are being sent from office by speed post.
3. The detention list of students is displayed on student notice board of college and the students and parents are individually intimated about the same.
4. The institute has a well appointed Grievance Redressal and Welfare Committee comprising of both Senior Faculty Members and Student Representatives. Every year student representatives are appointed from the Final Year. They work actively and in close connection with the grievance Redressal committee and assist them in addressing the issue on a timely and regular basis.

Because of strong Mentoring System and Faculty Feedback System, issues related to personal vendetta and grudges against students are kept in check. The


Dr. SARAH HUSSAIN
Principal

Banarsidas Chandiwala Institute of
Hotel Management & Catering Technology





Sarah Himpun

Sarah Himpun

Dr. SARAH HIMPUN
President
Benarsidas Chandana
Hotel Management & Catering

PERSONALITY DEVELOPMENT PROGRAMME ON STRESS AND CONFLICT MANAGEMENT

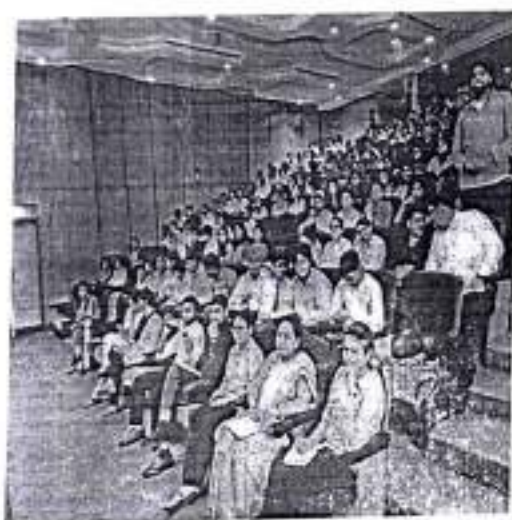
Date: 16th August, 2019

Number of Students: 120

Venue: Auditorium, BCIHMCT

SESSION I

Dr. Kushal Jain, a senior consultant psychiatrist currently working at CBS holds more than 12 years of expertise in psychiatry. He conducted a one hour session with the students of BCIHMCT and briefed them how to cope up with stress related issues when expectations from one's own self and others are not fulfilled. He also informed the students the importance of managing stress and gave tips to the youth for maintaining a healthy life style with plenty of physical activity and sufficient sleep.



[Handwritten signature]
Principal
Banarsidas Chandiwala Institute of Hotel Management & Catering Technology

[Handwritten signature]
Dr. SARAH HUSSAIN
Principal
Banarsidas Chandiwala Institute of Hotel Management & Catering Technology

Forwarded message

From: Ggsip University <affiliationbranch123@gmail.com>
Date: Tue, Aug 11, 2020 at 12:47 PM
Subject: Details regarding nominating of student representative in Grievance Redressal Committee
To: AIE Army Institute of Education <aiedelhi@gmail.com>, <theacms@live.in>, <director@bhimdelhi.org>, <director@bcit.ac.in>, <director@bcip.ac.in>, <sbcssis@chandiwalaestate.org>, <ajitindia@bap.in>, Director Bap <director@bap.in>, <director@bcips.ac.in>, <bpindia@yahoo.com>, <coordelhi@bharativedyapeeth.edu>, <info@bharativedyapeeth.edu>, Cpj Chs <cpj.chs@gmail.com>, <info@awadh.org.in>, Dr R. S. Singh <registrar@dspsr.in>, Delhi Institute of Advanced Studies DIAS <dias@dias.ac.in>, DIRD Holambi <dirdcollege456@gmail.com>, DIRD College <dirdcollege123@gmail.com>, <info@dme.ac.in>, <director@delhitechnicalcampus.ac.in>, <ditc_teacher@yahoo.com>, firt nd <firtnd@gmail.com>, <gibs@gtarattan.edu.in>, Guru Nanak College Of Education Punjabi Bagh <gncedelhi@yahoo.com>, GNIM <Gnim_it@yahoo.co.in>, GRDCE <grdced@yahoo.co.in>, Rominder Randhawa <gtbitdr@gmail.com>, <gtbit@rediffmail.com>, Director HMRITM <hmritmdirector@gmail.com>, <institute@isiconline.org>, Bindu Aggarwal <binduaggarwal123@rediffmail.com>, Rachita Rana <itit@iitm.ac.in>, <contact@imsindia.org>, <ims.vkumar@pamathi.org>, <chairman@jagannath.org>, KALKA GROUP <kalkagroup.delhi@yahoo.com>, KR COLLEGE <director@lbrsim.ac.in>, director ldims <director.ldims@gmail.com>, <info@lbrsim.ac.in>, ROHINI <mainsrohini@yahoo.co.in>, <director@mains.ac.in>, M.L. Goyal <mlgoyal@gmail.com>, Yahoo! <principals@yahoocoin>, <director@msit.in>, Mahavir Swami Institute of Technology <meribs@meribs.edu.in>, MBS School of Planning and Architecture <mbsar@telectorscollege.com>, <ndimprincipal@gmail.com>, <niecnd_dir@gmail.com>, Dhanraj Singh <pmc_coll@yahoo.com>, Penyar <andcomputercollege.delhi@gmail.com>, <swarupamitra@rediffmail.com>, Jyotsna Sinha <jyotsnasinha05@gmail.com>, RDIAS RDIAS <admin@rdias.ac.in>, Santharidass College <santharidasscollege@gmail.com>, <sinfortindia@gmail.com>, S.G.T.B. I.M.I.T. <sgtbit@rediffmail.com>, <info@snite.in>, Shri Krishna C E Baghpat NCR <skce_ou@gmail.com>, Director Rehab <director@slawrence.com>, <slcg@slawrence.in>, <consshdelhi@gmail.com>, Directortias <directortias@tecmia.in>, VASTU KALA ACADEMY <ise_vaka@yahoo.co.in>, Vditrd Coll <vditrd@yahoo.com>, VIPS Official <kamal@karnalinstitutehighereducation@gmail.com>, <bmef_2@rediffmail.com>, <director_management@sanskar.org>, Nidhi Singhal <dr.nidhisinghal@gmail.com>, Dr Harish Mittal <principal@bmiet.net>, <director@bmiet.net>, <deeva.chugh@bni.in>, AS Awasthi <asawasthi@bni.in>, B.ed <bince@bybdehi.org>, VITS GZB <directorvits@gmail.com>, ACCMAN Business School <info@accmanbusinessschool.in>, <dineshgoel@rkgit.edu.in>, RKGEC Contact <contact@rkgec.ac.in>, BISHAM GUPTA <chairman@gnit.net>, Nijhawah Rachna <rachna.nijhawani@gmail.com>, <info@united.ac.in>, Sant Gop Education & Welfare Society Ahera-Baghpat (U.P) <gopichand_society@yahoo.in>, Dr. Pawan Gupta <director@kcolhe.edu.in>, <directorskcoet@gmail.com>, <info@dbi.in>, <director.fbs@fostrama.in>, Director IIT <director@insgg@gmail.com>, Madhu Julka <mbicem101@yahoo.com>, Ajyinh Nrc <ajyinhnrc@gmail.com>, AIACTR <principal@aiactr.ac.in>, bpibs.delhi <bpibs.delhi@nic.in>, <dear.pujabansingh@gmail.com>, VKSHARMA@cdac.in>, Chaudhary Brahm Prakash Ayurvedic Charak Sansthan <cbprayurvedic@gmail.com>, SJIT College Of Nursing <sjhcollegeofnursing08@gmail.com>, <principal@sjh.ac.in>, Rajesh Chauhan <principal_shmc@yahoo.com>, <ggmar.dyyugista@gmail.com>, DITE OKHLA <admission.dite@gmail.com>, ESIC Dental College <esicdentalcollege@gmail.com>, gbppte delhi <gbppte-delhi@nic.in>, O P Verma <opverma_dce@gmail.com>, Principal, CBPGEC, Jaffarpur, Delhi <pplgec@gmail.com>, AV PATIL <itdite.delhi@nic.in>, <director.nicfs@nic.in>, Meerabai Institute <bbambit2009@gmail.com>, M.D.National Instt.of Yoga <mdny@yahoo.co.in>, palani krishnamoorthy <additionaldirector.pkn@gmail.com>, principal vmmc <principalvmmcsh@gmail.com>, anita satia <dir12scer@gmail.com>, Dean NDMCMC <deannndmcmc@gmail.com>, <ap.delhi@nic.in>, Aryabhata Institute <abidelhi@gmail.com>, gndpoly.delhi <gndpoly.delhi@nic.in>, <gndpoly.dcl@nic.in>, Smita Deshpande <smitadeshp@gmail.com>, Harshvardhan Singh <hvsingh77@gmail.com>, PIT, Pusa <pusapoly.delhi@nic.in>, <gndpoly.dcl@nic.in>, Dr. BSA Medical College <bsamc@nic.in>, Arvind <arvnd.kr@gmail.com>, NIMH Regional Centre <nimhrcc@nic.in>, COLLEGE OF NURSING HRH <sonhrh@gmail.com>, School of Nursing Kasturba Hospital <sonhrh@nic.in>, Academic Section <academics@theacms.in>, <registrar@amt.ac.in>

As you are aware that a court case is subjudice before Hon'ble Court of Delhi vide petition- No. 793 the matter of suicide committed by Sushant Rohilla, student of IP University, Amity Law School

The information with respect to the procedure or mode followed by your institute for nominating student representative in the Grievance Redressal Committee constituted by your institute, is required earliest. As per court direction, the nomination has to be through election.

You are therefore requested to provide the above information latest by 20/08/2020





GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16C, DWARKA, NEW DELHI

No.GGSIPU/2019-20/Legal/1916

Dated: 02.07.2019

CORRIGENDUM-
DIRECTIONS OF HON'BLE HIGH COURT OF DELHI

The Director / Principal

All Affiliated Colleges / Institutions of the Guru Gobind Singh Indraprastha University

Sub: W.P. (Crl) 793/2017 Courts on its own motion In Suicide committed by Sushant Rohilla – Directions issued under clause 3(ii)(d) of Statute 24 of University.

Please refer to letter No.GGSIPU/2019-20/Legal/1916 dated 23.05.2019 issued by the University in pursuance to the overall observations and directions of the Hon'ble High Court of Delhi order dated 17.05.2019 in the W.P.(Crl) 793/2017 (copy enclosed). This corrigendum to the previous Order No.GGSIPU/2019-20/Legal/1916 dated 23.05.2019 as referred above is being issued in pursuance to the directions of the Hon'ble High Court dated 24.05.2019 in W.P. (Crl) 793/2017.

The Hon'ble High Court of Delhi vide Order dated 24.05.2019 has directed that, *till such time, a student representative is elected to the Grievance Redressal Committee, the GGSIPU shall ensure the attendance of a nominated student representative on this Committee. The Corrigendum in this behalf, be issued by the Registrar GGSIPU, forthwith.*





Contd...

Name of the Institute	Constitution of committee with contact numbers.	Availability of infrastructure and room	Display of Constitution of Committee
Banarsidas Chandiwala Institute of Hotel Management and Catering Technology, New Delhi	1. Student representative: (whether elected or nominated) :- Tanveer Singh- ELECTED M: 9034601555 Hina Maken- ELECTED M: 8585953955 If nominated then Name of nominating Authority:	Size of room:- 109.78 Sq Mtr	Institute's website Yes
	2. Psychologist/ Psychiatrist: Details of availability (days per week) :- As & when required Dr A.C. VARMA, Retd. Sr Medical Psychologist		Brochure/ Prospectors Yes. Available online
	3. Counselor: Details of availability (days per week) :- Twice in a month	Infrastructure:- One Class Room of size 109.78	Notice Board Yes
	4. Members:- Tanveer Singh 4 TH Year M: 9034601555 Hina Maken 4 TH Year M: 8585953955 Akshil Chopra 4 TH Year M: 9654140823 Sidharth Kukreja 4 TH Year M: 9958486239 Smilee Jaral 3 rd year M: 7889875716 Sumedha Kher 2 nd year M: 9654381659 Chirag Gurmukhani 2 nd year M: 7042349654 Khushi Juneja 1 st year M: 8586036050 Shri harsh Patnaik 1 st year M: 8448511675		



Shankar
13/1/2020

Name of the Institute	Constitution of committee with contact numbers.	Availability of infrastructure and room	Display of Constitution of Committee
Banarsidas Chandiwala Institute of Hotel Management and Catering Technology, New Delhi 	1. Student representative: (whether elected or nominated) :- Tanveer Singh- ELECTED Hina Maken- ELECTED If nominated then Name of nominating Authority:	Size of room:- 109.78 Sq Mtr Infrastructure:- One Class Room of size 109.78	Institute's website Yes
	2. Psychologist/ Psychiatrist: Details of availability (days per week) :- As & when required Dr A.C. VARMA, Retd. Sr Medical Psychologist		Brochure/ Prospectors Yes. Available online
	3. Counselor: Details of availability (days per week) :- Twice in a month		Notice Board Yes
	4. Members:- Tanveer Singh 4 TH Year Hina Maken 4 TH Year Akshil Chopra 4 TH Year Sidharth Kukreja 4 TH Year Smilee Jaral 3 rd year Sumedha Kher 2 nd year Chirag Gurmukhani 2 nd year Khushi Juneja 1 st year Sidharth Patnaik 1 st year		

Status of compliance on part of the colleges and institutions affiliated to the Guru Gobind Singh Indraprastha University with the Advisories dated 23.05.2019, 29.05.2019, 10.06.2019 and 02.07.2019, in compliance with the Hon'ble High Court of Delhi's orders dated 17.05.2019 and 24.05.2019.

S.No	Name of Affiliated College/ Institute	Compliance with direction to place University's Student Grievance Redressal Committee's constitution and availability on website + brochure + prominent public place on campus (Date of intimation of such compliance)	Compliance with direction to University to constitute Student's Grievance Redressal Committee, which includes a nominated student representative (until the said college / institution can hold the requisite elections for the said position) (Date of intimation of such compliance)	Compliance with the direction of the University to engage services of medical practitioner (s), including specifically a Psychiatrist, a Psychologist, and a professional Student Counselor, for regular consultation with students within the premises of such colleges / institutions (Date of intimation of such compliance)	Complete Compliance / partial Compliance / Non-Compliance	Action against de-faulting colleges / institutions by the University (To be filled by the University)
1.	Banarsidas Chandiwala Institute of Hotel Management & Catering Technology (BCHMCT)	Complete Compliance Date of intimation: 24/05/19	Complete Compliance Date of intimation: 24/05/19	Complete Compliance Date of intimation: 16/08/19		



Sarah Hussain
19/8/19
Dr. Sarah Hussain
Principal

Dr. SARAH HUSSAIN
Principal
Banarsidas Chandiwala Institute of
Hotel Management & Catering Technology

Principal

Date: 25th July 2019

TO WHOMSOEVER IT MAY CONCERN

This is to state that a session on "Stress management and Behavioral response" was conducted on 25/07/19 from 3:00-4:40 pm at the Banquet Hall of the Institute (for around 80 students), by Dr. Verma, Retired Sr. Medical Psychologist, Safdarjung Hospital.

Signature:



Name: Dr. A.C. Varma.

Date: 25/7/19

(M) 9811390347

Dr. A.C. Varma

Sr. Psychologist (Retd.),

*Department of Physical Medicine & Rehabilitation, Safdarjung Hospital
(Ministry of Health & Family Welfare, Govt. of India)*



Consultant Psychologist at

**Pt. Deendayal Upadhyaya
Institute for the Physically Handicapped**

Department of Empowerment of Persons with Disabilities
Ministry of Social Justice & Empowerment, Govt. of India
4-Vishnu Digamber Marg, New Delhi-110002

Available on Monday, Wednesday & Friday (10.00 A.M. to 1.00 P.M.)



Dr. Jyoti Shukla,
E-201 Heritage Max,
Sector-102 Dwarka Expressway
Gurgaon-122505

Subject: Proposal of "Appointment of Student's Counselor" at the Institute

Respected Madam,

Greetings from BCIHMCT!

It's our pleasure to introduce our Institute and request you to accept our invitation for a proposal of "Appointment of Student's Counselor" at our Institute.

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology (BCIHMCT) is affiliated to Guru Gobind Singh Indraprastha University, Delhi and approved by AICTE, is a leading provider of Hotel Management Education in India.

The Institute was established under the aegis of Shri Banarsidas Chandiwala Sewa Smarak Trust Society working in the field of health and education since 1952.

The interrelation between health and academic performance is well established. We have a larger mandate, beyond academic instructions alone. The objective is to contribute holistically to students' development through various paradigms, ultimately culminating in students' success. Fundamental to this ideology and with student success as the common denominator, student psychological and mental Wellness assumes critical significance.

Aligned with this, we would like to have an arrangement of "Students' Counselor Facility" in our Institute w.e.f January 2020. We feel pleasure to extend the proposal to have a tie up with you in this regard with the following terms and conditions:

1. The appointment will be on Contractual Basis.
2. The Rate of remuneration shall be Rs. 1500/- per hour.
3. The periodicity of the visit shall be Twice in a month (i.e. once every fortnight) and each session shall be of minimum 02 hours.
4. The services will only be rendered during academic period (as per the notified University Academic Calendar).
5. In any point of time during or after the terms of Contract with BCIHMCT, no Confidential Information of the Institute shall be revealed to any other person(s)/agency, nor use or attempt to use any information which may be acquired in the course of the engagement in any manner which may injure or cause loss to the Institute.




6. BCIHMCT shall be at liberty at any time by notice in writing summarily, terminate the Contract with immediate effect if: -

- a. any case of guilty of misconduct;
- b. any negligence in the discharge of the duties;
- c. or being absent or being unable to perform the duties and alleging ill-health as the cause of any adverse happening thereof,
- d. shall refuse to practitioner nominated by the Institute to examine the patient or shall fail to give to such medical practitioner the information necessary to report upon the state of health of the patient.

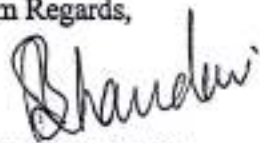
7. Upon resignation or termination of contract, all documents/asset in the possession that belong to the institute shall be handover to the designated person In-charge

If you agree to the above terms and conditions of the appointment, It is requested from you to kindly provide your consent/acceptance by signing and returning the duplicate copy of this letter for our file and records purposes.

Please feel free to contact us, in case of any query or any additional information you might require.

Looking forward to have a long lasting relationship with you.

Warm Regards,



(R.K.BHANDARI)
PRINCIPAL

Acceptance

I, Dr. Jyoti Shukla... hereby give my acceptance for the arrangement with the above mentioned contract service conditions.

Date: 17.01.2020

Signatures
Name Jyoti Shukla



NOTE FOR THE HON'BLE CHAIRMAN
SBCSSTS, KALKAJI, NEW DELHI

IN-PRINCIPLE APPROVAL FOR APPOINTMENT
OF STUDENT'S COUNSELOR

This is to bring to your kind notice that the Hon'able High Court, Delhi, order dated 24.04.2019 and 17.05.2018 issued in respect of WP No.793/2017, and GGSIPU letter dated 23.05.2019, have directed all affiliated Institutions to appoint a student's counselor. The student counselor shall be available in the campus on routine visits as recommended by the JAC inspection committee who visited the campus on 24.09.2019.

In view of this, we propose to appoint **Ms. Jyoti Shukla** (CV Enclosed for reference) as **Student's Counselor** for our 4 (four) Institutes BCIPS, BCIT, BCIP & **BCHMCT** on Contractual basis. The remuneration negotiated with her is at the rate of Rs. 1500/- per hour and the periodicity of the visit shall be 2 (Two) hours Session per Fortnight per Institute.

Also it is important to mention here that the services shall only be rendered during the Academic period as notify in the GGSIPU Academic Calendar.

We therefore seek your In-Principle approval for hiring 1 (one) counselor at present.

Submitted for approval, Sir.

Aparna 19/11/19
Dr. Aparna Mishra
DIRECTOR

Vipul Gupta 20/11/19
Vipul Gupta
TRUSTEE, SBCSSTS, Kalkaji

Vijay Narain 21/11/19
Vijay Narain
TREASURER
SBCSSTS, Kalkaji

Aditya Krishna
HON'BLE CHAIRMAN
SBCSSTS, Kalkaji

Aditya Krishna





Sarah Hussain Faisal <sarah@bcihmct.ac.in>

Counselling Session at Taj, Delhi at BCIHMCT

Sarah Hussain <sarah@bcihmct.ac.in>
To: Gagan Soni <gagan@bcihmct.ac.in>

Thu, Aug 8, 2019 at 11:41 AM

Dr. Sarah Hussain,
Principal,
Banarsidas Chandiwala Institute of Hotel Management & Catering Technology,
(NAAC A Grade Accredited, Approved by AICTE and affiliated to G.G.S. Indraprastha University),
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Phone : 011-49020300-301, Fax : 91-1149020320; Mobile: +91-9873098656
E-Mail : director@bcihmct.ac.in Website : www.bcihmct.ac.in

----- Forwarded message -----

From: **Rupali Saini** <rupali.rsn@gmail.com>
Date: Mon, Aug 27, 2018 at 1:10 PM
Subject: Re: Counselling Session at Taj, Delhi at BCIHMCT
To: Sarah Hussain <sarah@bcihmct.ac.in>, nivedita.pawar <nivedita.pawar@sve.tiss.edu>

Hi Dr. Sarah,

Greetings. I would request you to kindly reschedule the session for 27th and 29th to next tuesday and wednesday. We can have an early morning schedule for both days. Seeking your support.

Regards
Rupali Saini

On Tue, 14 Aug 2018, 12:58 Sarah Hussain, <sarah@bcihmct.ac.in> wrote:
Dear Ms. Nivedita,

Thanks for the update. We will proceed with counselling session on the mentioned dates

Semester I - 27th August 2018 - Monday - 3.30 to 5.00pm

Semester II - 29th August 2018 - Wednesday - 3.30 to 5.00pm

Thanks & Regards,

Dr. Sarah Hussain,
Associate Professor & Academic Head,
Joint Editor - Indian Journal of Applied Hospitality & Tourism Research,
Banarsidas Chandiwala Institute of Hotel Management & Catering Technology,
Kalkaji, New Delhi- 110019
Mobile: 9873098656





Setting up of complaints committee under the Sexual Harassment of Women at Workplace (prevention, Prohibition and Redressal) Act, 2013.

Thu, Sep 8, 2016 at 4:47 PM

Ggsip University <affiliationbranch123@gmail.com>

To: alsdelhi@amity.edu, admission@bsim.ac.in, pmc_coll@yahoo.com, adnrc-nihh@nic.in, Ayjnihh Nrc <ayjnihhnrc@gmail.com>, Chaudhary Brahm Prakash Ayurvedic Charak Sansthan <cbpayurved@gmail.com>, cbpayurved@yahoo.co.in, dihm@bol.net.in, deanpgi-basai.del@esic.in, info@gbpec.edu.in, Deepak Sharma <ideepaksharma@yahoo.co.in>, dig.nicfs@nic.in, director.nicfs@nic.in, mbpoly.delhi@nic.in, director@als.amity.edu, rekhaa@aset.amity.edu, director@aimt.ac.in, aiedelhi@gmail.com, SS Anand <drssanand@gmail.com>, director@bcihmct.ac.in, director@bcip.ac.in, "Salish .taneja" <pstaneja@sify.com>, Info bmjeducation <info@bmjeducation.org.in>, bpitindia@yahoo.com, coedelhi@bharativedyapeeth.edu, principalbvcoedelhi@bharativedyapeeth.edu, mca@bvicam.ac.in, "Dr.Ajay Kumar" <Ajay.bsim@gmail.com>, Pichs Chheng <Cpi.chs@gmail.com>, info@awadh.org.in, registrar@dspr.in, dias@dias.ac.in, info@dirdcollege.com, vipinsabni@yahoo.com, sushil mishra <drskmishra@yahoo.com>, fimt nd <fimtnd@gmail.com>, Vijay Nangalia <vknangalia@gmail.com>, Gitarattan2011@gmail.com, Director.gitarattan@gmail.com, gnm_it@yahoo.co.in, <vknangalia@gmail.com>, gtbit@rediffmail.com, hmritmdirector@gmail.com, hmritm@sify.com, grdcad@yahoo.co.in, ideal_institute2@rediffmail.com, Institute@isiconline.org, spagires@gmail.com, hmritmdirector@gmail.com, Niranjana.sopema@awadh.org.in, Jims Chairman <chairman@jagannath.org>, KALKA GROUP <Kalkagroup.delhi@yahoo.com>, Nkg.education@gmail.com, director@bsim.ac.in, Mbicem0101@yahoo.com, director@msit.in, meribs@merl.edu.in, director@mbsarchitecture.org.in, Sharmaambika3@gmail.com, G P Govil <niecnddir@gmail.com>, Pmce-edu@co.in, pmac@pmu.edu, Ajay.dewan@rgci.org, rcit_tech@rediffmail.com, admin@rdias.ac.in, Sant_harid_college@yahoo.in, director@dkes.sc.s.com, Sgtbimit@hotmail.com, info@srite.in, info@shrikrishnacollege.com, Tecnia Director <Director.tecniaindia@gmail.com>, slcg@gmcolleges.com, college@ststephenshospital.org, Gupta1981_09@yahoo.com, lse_vaka@yahoo.co.in, vditrd@yahoo.com, vditrd@gmail.com, vipsedu@vips.edu, Kamalhighereducation@gmail.com, Ayjnihh_nrc@indiatimes.com, Asok De <Asok.de@gmail.com>, Bpibs.delhi@nic.in, bkm@cdacnoida.in, SJH College Of Nursing <sjhcollegeofnursing08@gmail.com>, dripgimermih@gmail.com, Rajnish Chauhan <Principal_shmc@yahoo.com>, dpdite@gmail.com, dsmaxfax@yahoo.com, cbpgec@gmail.com, iamrindia@nic.in, Mpboly.delhi@nic.in, mdniy@yahoo.co.in, NICD Director <dimicd@gmail.com>, vkgupta@npti.in, usha grover <ushanimh@gmail.com>, Dinesh.paul@nic.in, bkm@cdac.in, princirmih@gmail.com, Smita Deshpande <smitadeshp@gmail.com>, DITE OKHLA <dpdite@gmail.com>, ESIC Dental College <esicdentalcollege@gmail.com>, "Prof. S. Maji" <smaji333@gmail.com>, pplgec@gmail.com, Renu Lal <renuj9@gmail.com>, iitdte.delhi@nic.in, director.nicfs@nicfs.in, Meerabai Institute <bbambit2009@gmail.com>, Bio statistics <biostats.ncdc@gmail.com>, nptibadarpur@npti.in, Nimh Regional Centre <nimhrc86@gmail.com>, dir@nimhindia.gov.in, Dean NDMCMC <deannndmcmc@gmail.com>, lokpalsingnegi@gmail.com, gndpoly.delhi@nic.in, kpwpoly.delhi@nic.in, Dnamrata Nargotra <dnamrata50@gmail.com>, pusapoly.delhi@nic.in

To

The Principals/Directors,



Urgent

This has reference to University's earlier email dated 03.09.2015 and email dated 02.09.2016, wherein, all the Affiliated colleges are hereby were directed to constitute Sexual Harassment committee essentially as per Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) the Act, 2013. Further, it is informed that the Constitution of the committee should be strictly in accordance with the Act having one or two external members from NGO (name of the NGO should be given). All the affiliated Institutes are requested to constitute the committee as directed above, under intimation to the University immediately. The institute who have already constituted such committee may include one or two external members from NGO if have not done so and may inform to the University accordingly.

In addition to above, UGC vide their letter D.O. No. F.91-3/2014(GS) dated 28.07.2016 has directed to Constitute Internal Complaint Committee (ICC) and a special Cell to deal with issues of Gender Based Violence and to conduct gender sensitization programme. Accordingly UGC has recently notified UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational institutions) Regulation 2015, in the official Gazette on 02nd May (copy is also enclosed with this mail). The constitution of ICC under Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational institutions) is statutory in nature and is binding on University and colleges. Therefore, all the affiliated institutes are directed to Constitute Internal Complaint Committee strictly in accordance with Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational institutions Regulation 2015, within 07 days.


In this connection all the affiliated institutes are also directed to send the annual return on cases of sexual harassment as per proforma (annexed) at the earliest under intimation to the University.


With Regards,

Prof. C.S. Rai

In-Charge (Affiliation)

2 attachments

 UGC Annual return Proforma.pdf
2812K

 UGC Gazette on 02 May, 2016..pdf
6164K




NOTICE

COMMITTEE AGAINST SEXUAL HARASSMENT


BCIHMCT has constituted a "Committee Against Sexual Harassment" in order to develop a conducive atmosphere on the campus, where the status of women is respected and they are treated with dignity. The committee will deal with issues relating to sexual harassment at BCIHMCT. It is applicable to all students, staff and faculty.

The following is considered as sexual harassment and is covered by the committee:

- Physical contact and advances.
- Demand or request for sexual favours; Sexually colored remarks.
- Showing pornography or other offensive/derogatory pictures, cartoons, pamphlets or sayings.
- Unwelcome physical, verbal or non-verbal conduct of a sexual nature. (Vishaka judgement by Supreme Court)
- Eve-teasing, unsavoury remarks, jokes causing or likely to cause awkwardness or embarrassment, innuendos and taunts.
- Gender based insults or sexist remarks.
- Unwelcome sexual overtone in any manner such as over telephone.
- Touching or brushing against any part of the body.
- Forcible physical touch or molestation.
- Physical confinement against one's will and any other act likely to violate one's privacy.

In case of any grievances please contact the members of the committee:-

S.No	Name	Position	Contact Number
1	Ms. Gagandeep Soni	Chairperson	9953492549
2	Ms. Rachna Chandan	Faculty Member	9717017843
3	Ms. Sarah Hussain	Faculty Member	9873098656
4	Mr. Alok Aswal	Faculty Member	9837600802
5	Mr. Pradeep Gupta	Staff Representative	9711001274


DR. BHUPESH KUMAR
Principal




GAGANDEEP SONI
(Committee Chairperson)

प्रो. (डॉ.) जसपाल एस सन्धु
 सचिव
 Prof. Dr. Jaspal S. Sandhu
 MS (Diss), DSM, HRD, FASM, FAISM, FFMS, TAMS
 Secretary

6th June, 2017

D.O.No.F.91-3/2014(GS)

Dear Sir/Madam,

556
 13/7/17

This has reference to UGC's letters of even number dated 28th January 2015; 15th June, 2015; 23rd July, 2015; 1st October, 2015 and 28th July, 2016 requesting the Universities/Colleges to constitute an **Internal Complaint Committee (ICC)** and a Special Cell in their respective institutions to deal with the issues of gender based violence and to conduct gender sensitization programme. Copies of these letters are available on UGC website: www.ugc.ac.in.

You are requested to ensure that ICC constituted in your esteemed University is working as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.

You are also requested to kindly send the Annual Return on cases of Sexual Harassment as per the **enclosed proforma** for the period from 1st April, 2016 to 31st March, 2017 and send details of constitution of ICC to the UGC on email ugc.iccs@gmail.com latest by **15th July, 2017** to enable UGC to compile and furnish the information to the Government of India. You are requested to kindly ensure the compliance of the above in affiliated colleges also.

GSIPURSEW 2017
 Diary No. 139
 Dated: 25/7/17

This may please be accorded **Top Priority**.

With kind regards,

Yours sincerely,

(Jaspal S.Sandhu)

Encl: As above.

The Vice-Chancellor
 Guru Gobind Singh Indraprastha Vishwavidyalaya
 Sector 16 C,
 Dwarka,
 Delhi-110 078.

Principals
 13/7/17
Registrar
 12/7/17
Chairman, ICC

A.R. (Affiliation)
 & Convener U.C.C.

Affiliation Branch 3796
 Received on 26/7/17.....



Handwritten signature

Reference: DOP&T O.M.No.11013/2/2014-Estt.A-III dated February 2, 2015

Annual Return on cases of Sexual Harassment

Period : 1st April, 2016 to 31st March, 2017

Name of the University _____

S.No.		Number of Cases*
1	Number of complaints of sexual harassment received in the year	- NA
2	Number of complaints disposed off during the year	NIL
3	Number of cases pending for more the 90 days.	NIL
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	1
5	Nature of action	NIL

Note:

- * Information is to be provided in consolidated form in respect of University as a whole (including affiliated/ Colleges constituent).

S. S. Saini


Reference: DOP&T O.M.No.11013/2/2014-Estt.A-III dated February 2, 2015

Annual Return on cases of Sexual Harassment

Period: 1st April, 2016 to 31st March, 2017

Name of the University: GGSIPU, Dwarka

S. No.		Number of cases*
1	Number of complaints of sexual harassment received in the year	NIL
2	Number of complaints disposed off during the year	NIL
3	Number of cases pending for more than 90 days	NIL
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	1
5	Nature of action	NIL

Note: Information is to be provided in consolidated form in respect of University as a whole (including affiliated/colleges constitute)

Mrs. Gagandeep Soni
Assistant Professor
Chairperson (Internal Complaint Committee)

Dr. Bhupesh Kumar
Director



OFFICE OF THE PROCTOR
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16C, Dwarka, New Delhi-110078

Ref. No. GGSIPU/Proctor (ASB)/2017-18/
Date: March 2nd, 2017

To,
The Director/Principal,

Sub: Regarding Curbing the Menace of Ragging in Higher Educational Institution.

Sir/Madam

In view of the standing orders of UGC as to Anti-Ragging measures and maintenance of discipline in educational institutions, we as an affiliating University need to ensure ragging-free educational institution and discipline in all institutions affiliated to GGSIPU.

For the purpose of compliance with the above, a seminar for the Directors of all affiliated institutions, GGSIPU is organized on March 24th, 2017 at 3.00pm at the University campus.

All the Directors of the affiliated institutions of GGSIPU are requested to make it convenient to attend the same.

(Anup Singh Beniwal)
Proctor

Copy to:
1. Guard File.



**Fwd: Antiragging - Compliance Confirmation**

1 message

Mon, Jun 10, 2019 at 1:58 PM

Gagan Soni <gagan@bcihmct.ac.in>
 To: Director BCIMCT <director@bcihmct.ac.in>

----- Forwarded message -----

From: <info@antiragging.info>
 Date: Mon, 10 Jun 2019, 1:57 pm
 Subject: Antiragging - Compliance Confirmation
 To: <gagan@bcihmct.ac.in>

Dear Ms. Gagandeep Soni

Your Compliance has been submitted Successfully.

Your State Name: Delhi

Your College Name: BANARASI DAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

Your College Address : SOUTH WEST

All answers provided by you are given below:

- Q1) Do you know that Ragging covers all acts of violence, physical or mental between two or more senior or junior Students? --- Yes
- Q2) Have you explained the new definition of Ragging to your staff(academic & non academic) & students? --- Yes
- Q3) Does every public declaration for admission in your institution state that Ragging is totally prohibited in the institution and anyone found guilty of ragging is liable to be punished? --- Yes
- Q4) Does the brochure of admission/prospectus in print or electronic format contain UGC Regulations in full. --- Yes
- Q5) Do you publish in the brochure of admission/instruction booklet the telephone numbers of the Anti-Ragging.in Helpline and all important functionaries of the institution? --- Yes
- Q6) Do you ensure that an affidavit for compliance of UGC Regulation on Ragging is annexed with the admission/registration forms? --- Yes
- Q7) Do you ensure that the application for admission is accompanied with a School Leaving/Transfer/Migrations/ Character Certificate reporting behavioral pattern of the applicant? --- Yes
- Q8) Does the head of your institution discuss the preventive measures of Ragging with functionaries/agencies before the commencement of the academic session? --- Yes
- Q9) Does your institution prominently display poster depicting the provisions of panel law applicable to incidents of ragging? --- Yes
- Q10) Have you identified & properly illuminated and kept a close watch on all location known to be vulnerable to occurrences of ragging incidents. --- Yes
- Q11) Have you tightened security by intense policing by Anti-Ragging Squad as referred to in UGC Regulations --- Yes
- Q12) Do you engage professional counselors for offering counseling to fresher and senior students? --- Yes
- Q13) Do you inform local police and authorities, the details of every privately/commercially managed hostels or lodges of students enrolled in the institution? --- Yes
- Q14) Do faculty member dine with students in their respective hostels to install a feeling of confidence among the fresher? --- Yes



- Q15) Have you set up appropriate committees, including the course incharge, Student advisor, Wardens and some senior students as its members, to actively monitor, Promote and regulate healthy interaction between the fresher/junior and senior students. --- Yes
- Q16) Do you divide each batch of fresher, on arrival at the institution, into small groups and is each such group assigned to a member of the faculty. --- Yes
- Q17) Do you lodge fresher as far as may be, in a separate hostel block? --- Yes
- Q18) Do you have a round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over? --- Yes
- Q19) Do you obtain affidavits from every student and maintain a proper record of the same and ensure its safe upkeep including an electronic copy to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organization authorized to do so. --- Yes
- Q20) Do you at the end of each academic year send a letter to the parents/ guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof. --- Yes
- Q21) Have you constituted the Anti-Ragging Committee as per UGC's Regulations on Ragging. --- Yes
- Q22) Does the committee know that it is the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution? --- Yes
- Q23) Have you constituted the Anti-Ragging Squad for maintaining vigil, oversight and patrolling functions? --- Yes
- Q24) Does your Anti-Ragging Squad make surprise raids on hostels, and other places vulnerable to incidents of ragging? --- Yes
- Q25) Have you constituted a Monitoring Cell on Ragging, which coordinates with the affiliated colleges and institutions for achieving the objectives of UGC's Regulations on Ragging. --- Yes
- Q26) Does each hostel of your institution have a full-time Warden? --- Yes
- Q27) Are wardens in your Hostels accessible at all hours and available on telephone and through other modes of communication? --- Yes
- Q28) Have you prominently displayed the Mobile phone number of the Warden/Assistant Warden in the hostel? --- Yes
- Q29) Are the security personnel posted in hostels under the direct supervision of Wardens? --- Yes
- Q30) Do you undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit. --- Yes
- Q31) Do you installed CCTV cameras at vital point in College/Universities campus?. --- Yes
- Q32) Have you sent Anti Ragging posters to your affiliated colleges/institution?. --- Not Applicable
- Q32(a)) Whether posters are displayed in prominent places of university/college campus. --- No

Shankar



**BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL
MANAGEMENT & CATERING TECHNOLOGY**
Chandiwala Estate, Maa Anandmal Marg, Kalkaji, New Delhi-110019

Anti ragging Quarterly Report January- March, 2019

Ragging is the term used for the so-called "initiation ritual" practiced in higher education. Ragging involves abuse, humiliation or harassment of new entrants or junior students by their seniors. It often takes a malignant form wherein the newcomers may be subjected to psychological or physical torture.

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology have a stringent system aiming to curb Ragging in the Institute.

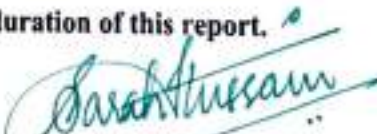
1. **Student Representatives** who have been appointed from the final year after a proper election are responsible for keeping regular checks on the same. - **Ms. Shreya Thakral and Mr. Satvik Kapoor**
2. **Disciplinary Committee** also keeps a check on a regular basis to ensure that decorum is maintained in the Institute at all times.
3. **Class Representatives** have been elected after a proper election held in the Institute as an intermediary between the faculty and students, facilitating effective communication between them.

Year	X Batch	Y Batch
1 st Year	Kunal Grover, Gaganmeet Singh	Soundarya Singh, Siddhanta Jain
2 nd Year	Simran Passi, Utkarsh Bagai	Priyanka, Satyam Kumar
3 rd Year	Kashish Kaushal, Harshit Anand	Saheb Raja Singh, Pratha Mathur
4 th Year	Varnit Trikha	Megha Anand

4. **Regular meeting of mentors and mentees** (All years) are conducted on a timely basis to keep a check on the problems and issues and a documented record is maintained for the same by the concerned faculty members.

No such incident has been reported in the time duration of this report.


Ms. Gagandeep Soni
Assistant Professor
Chairperson (Internal Complaint Committee)


Dr. Sarah Fusaain
(Principal, BCIHMCT)

**BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL
MANAGEMENT & CATERING TECHNOLOGY**
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi-110019

Anti ragging Quarterly Report October - December, 2018

Ragging is the term used for the so-called "initiation ritual" practiced in higher education. Ragging involves abuse, humiliation or harassment of new entrants or junior students by their seniors. It often takes a malignant form wherein the newcomers may be subjected to psychological or physical torture.


Banarsidas Chandiwala Institute of Hotel Management and Catering Technology have a stringent system aiming to curb Ragging in the Institute.

1. **Student Representatives** who have been appointed from the final year after a proper election are responsible for keeping regular checks on the same. - **Ms. Shreya Thakral and Mr. Satvik Kapoor**
2. **Class Representatives** were elected after a proper election held in the Institute as an intermediary between the faculty and students, facilitating effective communication between them.

Year	X Batch	Y Batch
1 st Year	Kunal Grover, Gaganmeet Singh	Soundarya Singh, Siddhanta Jain
2 nd Year	Simran Passi, Utkarsh Bagai	Priyanka, Satyam Kumar
3 rd Year	Kashish Kaushal, Harshit Anand	Saheb Raja Singh, Pratha Mathur
4 th Year	Varnit Trikha	Megha Anand

3. **Regular meeting of mentors and mentees** (1st year) are conducted to keep a check on the problems and issues and a documented record is maintained for the same by the concerned faculty members.

No such incident has been reported in the time duration of this report.


Ms. Gagandeep Soni
Assistant Professor
Chairperson (Internal Complaint Committee)


Dr. Bhupesh Kumar
(Director, BCIHMCT)

BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi-110019

Anti Ragging Report August, 2018

Ragging is a disorderly conduct whether by words spoken or written, or by act which has the effect of treating, teasing or handling with rudeness any student, indulging in rowdy or undisciplined activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or junior student.

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology has zero tolerance towards ragging and stringent laws have been devised aiming to curtail Ragging in the Institute.

1. **Class coordinators** are appointed as an intermediary between the faculty and students, facilitating effective communication between them.

Kunal Grover	03511002218
Gaganmeet Singh	04711002218
Yash Malhotra	10211002218
Soundarya Singh	11511002218

2. **Mentors** have been assigned to all the first year students for giving personalized attention to them.
3. **Anti ragging squad (Disciplinary Committee)** has been formed comprising of student representatives who are involved in keeping a check on ragging activities.
4. **Anti ragging squad of faculty** is involved in keeping vigil on anti social activities. It involves regular rounds of parking area, lockers etc.
5. **The first year students** are briefed about the anti-ragging concept and the names of the anti-ragging committee members along with their contact number are given to them during the Induction Programme.

**BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT
& CATERING TECHNOLOGY**

Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi-110019

Anti Ragging Quarterly Report July, 2018

Ragging is a serious act of misconduct which is totally banned in all the educational institutes. Banarsidas Chandiwala Institute of Hotel Management and Catering technology ensures utmost caution to ensure that no form of ragging takes place in the institute premises.

Following measures have been adopted and practiced for meeting the purpose:

- Anti-ragging committee has been appointed, comprising of several faculty members.
 - Student Class coordinators are appointed after election to keep a check on all activities and report any such incidences to the faculty coordinators on a regular basis.
 - Regular meeting of mentors and mentees is conducted to keep a check on the problems and issues.
 - Disciplinary committee has been formed to take action against complaints.
- Re election will be conducted for appointing class coordinators for the next semester. Also, faculty class coordinators will be given the responsibility for the first semester students. Mentors will also be assigned to the students of first semester.**

No such incident has been reported in the time duration of this report.


Ms. Gagandeep Soni
Assistant Professor
Chairperson (ICC)


Dr. Bhupesh Kumar
(Director, BCIHMCT)

**BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT
& CATERING TECHNOLOGY**

Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi-110019

Anti Ragging Quarterly Report March- June, 2018

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology have stringent laws for curbing ragging in the Institute.

1. Faculty members and faculty coordinators regularly interact with the students to ensure that a check is kept on all the student activities.
2. Regular meeting of mentors and mentees are conducted and a documented record is maintained for the same.
3. Quick and necessary action is taken by the respective committee members against any acts of indiscipline or misconducts reported.

No such incident has been reported in the time duration of this report.



Ms. Gagandeep Soni

Assistant Professor

Chairperson

(Internal Complaint Committee)



Dr. Bhupesh Kumar

(Director, BCIHMCT)

**BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL
MANAGEMENT & CATERING TECHNOLOGY**

Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi-110019

Anti ragging Quarterly Report January - March, 2018

Ragging destroys the physical and emotional confidence. It involves abuse, humiliation or harassment of new entrants or junior students by their seniors.

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology have strict rules and regulations aiming to curb Ragging in the Institute.

1. **Class coordinators** appointed after election keep a check on all student activities and report back to the Faculty Class Coordinators on a timely basis. The faculty In- charge for the first year students conduct regular briefings sessions with the students and keep on taking their feedback for the same

	X Batch	Y Batch
1 st Year	SimranPassi, Utkarsh Bagai	Priyanka, Satyam Kumar
2 nd Year	Kashish Kaushal, Harshit Anand	Saheb Raja Singh, Pratha Mathur
3 rd Year	Shreya Thakral, Satvik Bhardwaj	Sagarika, Shubham Miglani
4 th Year	Ananya Saigal, Harsimranjit Singh	Mohit Anand, Mannat Bharara

2. **Regular meeting of mentors and mentees (1st year) are conducted to keep a check on the problems and issues and a documented record is maintained for the same.**

No such incident has been reported in the time duration of this report.

gagan
11/4/18

Ms. Gagandeep Soni
Assistant Professor
Chairperson

(Internal Complaint Committee)



Dr. Bhupesh Kumar
(Director, BCIHMCT)

**Banarsidas Chandiwala Institute of Hotel Management and Catering
Technology, Kalkaji, New Delhi - 110019**

Anti ragging Report August, 2017

Ragging is a disorderly conduct whether by words spoken or written, or by act which has the effect of treating, teasing or handling with rudeness any student, indulging in rowdy or undisciplined activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or junior student.

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology have stringent laws aiming to curtail Ragging in the Institute.

1. **Class coordinators** are appointed as an intermediary between the faculty and students, facilitating effective communication between them.
2. **Mentors** shall be assigned for students to give personalized attention towards them.
3. **Anti ragging squad** will be formed comprising of student representatives who will be involved in keeping a check on ragging activities.
4. **Anti ragging squad of faculty** is involved in keeping vigil on anti social activities. It involves regular rounds of parking area, lockers etc.
5. **The first year students** are briefed about the anti-ragging concept and the names of the anti-ragging committee members along with their contact number are given to them during the Induction Programme.
6. It is mandatory for all the students have to fill **Anti-ragging form** available on the site "Aman Movement.org" and submit it to the class coordinators of each year.
7. The institute is under the **surveillance of CCTV cameras** so as to keep a watch on any suspicious activities by the students.
8. **Signages and posters** have been put up displaying the seriousness of anti-ragging and its consequences.

**BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL
MANAGEMENT & CATERING TECHNOLOGY**
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi-110019

Anti ragging Report September, 2017

Ragging is a disorderly conduct whether by words spoken or written, or by act which has the effect of treating, teasing or handling with rudeness any student, indulging in rowdy or undisciplined activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or junior student.

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology has stringent laws aiming to curtail Ragging in the Institute.

1. **Class coordinators** are appointed as an intermediary between the faculty and students, facilitating effective communication between them.
2. **Mentors** shall be assigned for students to give personalized attention towards them.
3. **Anti ragging squad** will be formed comprising of student representatives who will be involved in keeping a check on ragging activities.
4. **Anti ragging squad of faculty** is involved in keeping vigil on anti social activities. It involves regular rounds of parking area, lockers etc.
5. **The first year students** are briefed about the anti-ragging concept and the names of the anti-ragging committee members along with their contact number are given to them during the Induction Programme.
6. It is mandatory for all the students have to fill **Anti-ragging form** available on the site "Aman Movement.org" and submit it to the class coordinators of each year.
7. The institute is under the **surveillance of CCTV cameras** so as to keep a watch on any suspicious activities by the students.
8. **Signages and posters** have been put up displaying the seriousness of anti-ragging and its consequences.

**BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL
MANAGEMENT & CATERING TECHNOLOGY**
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi-110019

Anti ragging Quarterly Report October - December, 2017

Ragging is the term used for the so-called "initiation ritual" practiced in higher education. Ragging involves abuse, humiliation or harassment of new entrants or junior students by their seniors. It often takes a malignant form wherein the newcomers may be subjected to psychological or physical torture.

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology have stringent rules and regulations aiming to curtail Ragging in the Institute.

- Class coordinators** were elected after a proper election held in the Institute as an intermediary between the faculty and students, facilitating effective communication between them.

	X Batch	Y Batch
1 st Year	SimranPassi, Utkarsh Bagai	Priyanka, Satyam Kumar
2 nd Year	Kashish Kaushal, Harshit Anand	Saheb Raja Singh, Pratha Mathur
3 rd Year	Shreya Thakral, Satvik Bhardwaj	Sagarika, Shubham Miglani
4 th Year	Ananya Saigal, Harsimranjit Singh	Mohit Anand, Mannat Bharara

2. Regular meeting of mentors and mentees (1st year) are conducted to keep a check on the problems and issues and a documented record is maintained for the same.

No such incident has been reported in the time duration of this report.


Ms. Gagandeep Soni
Assistant Professor
Chairperson

(Internal Complaint Committee)


Dr. Bhupesh Kumar
(Director, BCIHMCT)

NOTICE

A workshop on Cyber Crime is being organized for the students on Monday, 16th April, 2018 in the Banquet hall at 9.45 am for the first year students in continuation with the Self Defence training session conducted on Saturday, 7th April, 2018. It is compulsory for all the students to be present in the Banquet hall at 9.30am sharp.



Dr. Bhupesh Kumar
(Director, BCIHMCT)




CHANDIHALA ESTATE
NEW DELHI



BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by AICTE and affiliated to G.G.S. Indraprastha University, Delhi
NAAC 'A' Accredited Institution

Chandiwala Estate, Maa Anandamai Marg, Kalkaji, New Delhi - 110 019
Ph: 011-49020300, Fax: 011 49020320
E-mail: director@bcihmct.ac.in, Website: www.bcihmct.ac.in

To,
Mr. Vijendra Singh Meel
Cyber Security Expert
Pyramid Cyber Security & Forensic (P) Limited
Okhla Industrial Estate,
New Delhi-110020

Dated: 16th April, 2018

Dear Mr. Vijendra,

We would like to take this opportunity to thank you for conducting the workshop on "Cyber Crime, Cyber Frauds and Cyber Security", organized at Banarsidas Chandiwala Institute of Hotel Management & Catering Technology on 16th April, 2018. The workshop was a success and was appreciated by the participating students and faculty members.

The program which was intended for the students and staff of the college was attended by over 20 Female Students and 10 teaching and non-teaching staff members. The objective of workshop was; disseminating the techniques to identify, prevent, detect, resolve and protect from threats, crimes, breaches & frauds arising due to misuse of digital & communication devices, applications and technologies, was achieved. The participants were significantly benefited by the workshop. The College and its Students and Faculty appreciates your time, dedicated effort for conducting the workshop, and contribution in improving the well being of the participants.

With Thanks and Regards

Yours in Service


Dr. Bhupesh Kumar
Director






**BANARSIDAS CHANDIWALA INSTITUTE OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY**

*Approved by AICTE and affiliated to G.G.S. Indraprastha University, Delhi
NAAC 'A' Accredited Institution*

Chandiwala Estate, Maa Anandamai Marg, Kalkaji, New Delhi - 110 019
Ph: 011-49020300, Fax: 011 49020320
E-mail: director@bcihmct.ac.in, Website: www.bcihmct.ac.in

To,
Mr. Vikash Jhanjot
President
Women Power Association
South District
Delhi

Dated: 9th April, 2018

Dear Mr. Jhanjot,

We would like to take this opportunity to thank you for conducting the workshop on 'Self Defense and Counselling Workshop for Ladies', organized at Banarsidas Chandiwala Institute of Hotel Management & Catering Technology on 7th April, 2018. The workshop was a success and was appreciated by the participating students and faculty members.

The program which was intended for the students and staff of the college was attended by over 20 Female Students and 10 teaching and non-teaching staff members. The objective of workshop was; disseminating the techniques of self defense for female in case of any assault or attack on them, was achieved. The participants were significantly benefited by the workshop. The College and its Students and Faculty appreciates your time, dedicated effort for conducting the workshop, and contribution in improving the well being of the participants.

With Thanks and Regards

Yours in Service


Dr. Bhupesh Kumar
Director





**BANARSIDAS CHANDIWALA INSTITUTE OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY**
Approved by AICTE and affiliated to G.G.S. Indraprastha University, Delhi
NAAC 'A' Accredited Institution

Chandiwala Estate, Maa Anandamai Marg, Kalkaji, New Delhi - 110 019
Ph: 011-49020300, Fax: 011 49020320
E-mail: director@bcihmct.ac.in, Website: www.bcihmct.ac.in

To,
Ms. Tripti Joshi
Inspector
Special Juvenile Police South District
Sri Niwas Puri Police Post,
New Delhi- 110065

Dated: 9th April, 2018


Dear Ms. Tripti,

We would like to take this opportunity to thank you for conducting the workshop on 'Self Defense and Counselling Workshop for Ladies', organized at Banarsidas Chandiwala Institute of Hotel Management & Catering Technology on 7th April, 2018. The workshop was a success and was appreciated by the participating students and faculty members.

The program which was intended for the students and staff of the college was attended by over 20 Female Students and 10 teaching and non-teaching staff members. The objective of workshop was; disseminating the techniques of self defense for female in case of any assault or attack on them, was achieved. The participants were significantly benefited by the workshop. The College and its Students and Faculty appreciates your time, dedicated effort for conducting the workshop, and contribution in improving the well being of the participants.

With Thanks and Regards

Yours in Service


Dr. Bhupesh Kumar
Director





BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

Approved by AICTE and affiliated to G.G.S. Indraprastha University, Delhi
NAAC 'A' Accredited Institution

Chandiwalla Estate, Maa Anandamai Marg, Kalkaji, New Delhi - 110 019
Ph: 011-49020300, Fax: 011 49020320
E-mail: director@bcihmcl.ac.in, Website: www.bcihmcl.ac.in

To,
Ms. Vani Gupta
Treasurer
Women Power Association
South District
Delhi

Dated: 9th April, 2018

Dear Ms. Vani,

We would like to take this opportunity to thank you for conducting the workshop on 'Self Defense and Counselling Workshop for Ladies', organized at Banarsidas Chandiwala Institute of Hotel Management & Catering Technology on 7th April, 2018. The workshop was a success and was appreciated by the participating students and faculty members.

The program which was intended for the students and staff of the college was attended by over 20 Female Students and 10 teaching and non-teaching staff members. The objective of workshop was; disseminating the techniques of self defense for female in case of any assault or attack on them, was achieved. The participants were significantly benefited by the workshop. The College and its Students and Faculty appreciates your time, dedicated effort for conducting the workshop, and contribution in improving the well being of the participants.

With Thanks and Regards

Yours in Service

Dr. Bhupesh Kumar
Director



Event Report

FACULTY DEVELOPMENT PROGRAMME

on

"Student's Mentorship During & Beyond Covid-19"

"God did not create you to be alone. He deposited skills, knowledge, and talents in someone out there who is expected to mentor you, teach you and encourage you to go high..."

An online faculty development program on "Student's Mentorship During & Beyond Covid-19" was organized on 12th, September 2020 (Saturday) by BanarsidasChandiwala Institute of Hotel Management & Catering Technology which was Chaired by: Prof. R. K. Bhandari (Principal) and Convened by: Dr. Arvind Kumar Saraswati (Research Coordinator).

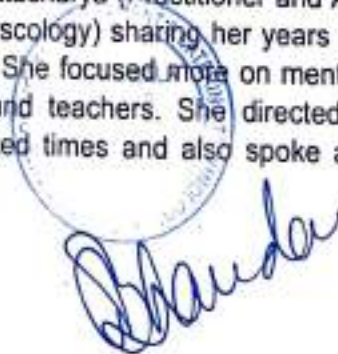
The main aim of the FDP was to make the participants aware of the importance of mentoring relationship with heightened care and fresh approach amidst the need of the hour. It also focused on ways in which one can become a better mentor and included topics like identifying needs of our individual mentees, the various traps (stereotypes etc.) one can fall into while working with our mentees, and how to formulate an effective developmental plan for them. The program started at 0930 hrs and was designed in an interesting & engaging manner with lots of knowledge and information.

The FDP commenced with a welcome note by Prof. Bhandari (Principal BCIMCT) wherein he introduced the resource person of the day. It was also briefed by him that the role of faculty is indeed to teach, inspire, and take students to the next level. It is also proven that having a good Mentor early in one's career can make a difference between success and failure in any field. Mentoring, therefore, is an important tool that helps us bring the best out of our students so they can achieve their goals with a focus on the challenges due to the Covid-19 pandemic.

The FDP carried on with a session taken by the chief guest of the day Prof. Sudhir Andrews (D. Litt) a renowned name in the hospitality industry wherein he briefed about various ways of doing things during these trying times and adapting to the new normal also to execute and reengineer our relationship with the students. He elaborated on the needs of Gen X&Y that is our students. He guided us on how our students should be pushed towards making them responsible and tough individuals to face the pandemic.

The session continued with an interactive talk by Dr. Tanushree Chakraborty (Associate Professor, Organizational Behavior & Industrial Psychology, Rajlakshmi School of Business, Chennai). In an erudite manner, challenging situations were discussed with regards to mentoring and best practices and solutions were shared. Dr. Chakraborty acted as an able facilitator for all the participants to delve deep into their mentoring styles and address issues and attitudes. She emphasised on giving students excellence in education and deal with their ideology.

The session proceeded further with Ms. Sreeparna Bhattacharya (Practitioner and Academic Researcher of Organizational Behavior & Industrial Psychology) sharing her years of insight and experience in the field with interesting anecdotes. She focused more on mental issues being faced due to the pandemic by the students and teachers. She directed on how students need to be counselled in these unprecedented times and also spoke about the



Banarsidas Chandiwala Institute of Hotel management & Catering Technology Celebrating "Vigilance Awareness Week"

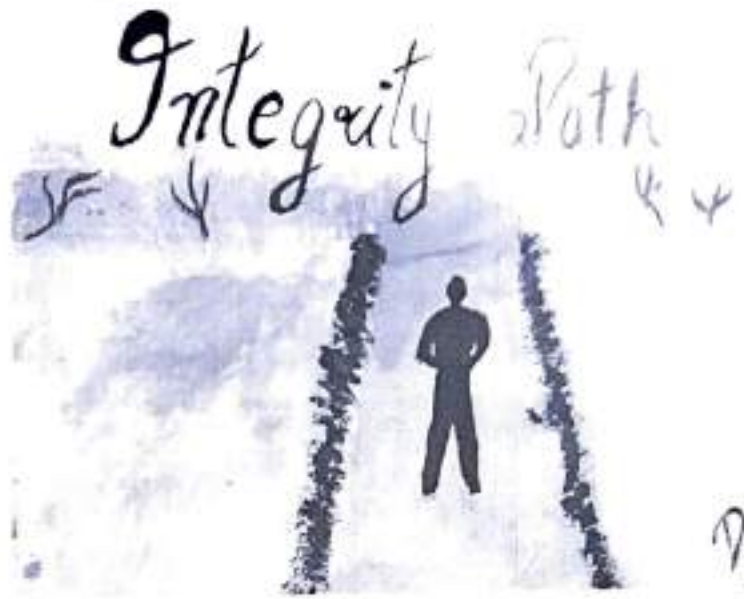
With respect to the letter dated 22.10.19 F.No. GGSIPU/DSW/Misc./2019/3266 "Vigilance Awareness Week" was observed in Banarsidas Chandiwala Institute of hotel management and catering technology from 28 October to 2nd November, 2019 this year with the theme "Integrity- A way of life" students and faculty members started this event by taking a pledge on integrity. The vigilance awareness week is celebrated every year and coincides with the birthday of Sardar Vallabhbhai Patel known to be a man of high integrity. The purpose of vigilance awareness week is to generate awareness in the public about the bad effects of corruption, corruption is a malice which is eating the very ethos of our society and taking a heavy toll on our economy. People lose trust and belief in the administration due to corruption, with this vision of awareness, the Central Vigilance Commission, an apex

integrity institution of India, endeavors to promote integrity in public life and to groom the young minds in a new direction. Therefore, the commission has been laying stress on various topics every year in order to inculcate various qualities within the upcoming professionals.

Following the guidelines given by the commission the students of **BCIHMCT** also participated in various activities giving emphasis on preventive vigilance. Besides the regular classes the students were involved in various activities such as extempore, poster making competition, debate and essay writing.

No drive to fight and eradicate corruption can be achieved without community participation. The students participated with great zeal understanding the true meaning of integrity and were motivated to raise public awareness against the threat posed by corruption and to make citizens conscious of their right to live in a corruption free society.





Shandvi
2/11/19





Neha Sahni <neha@bcihmct.ac.in>

Fwd: Invoice for the Renewal of Online Grievance Redressal System

1 message

Gagan Soni <gagan@bcihmct.ac.in>
To: Neha Sahni <neha@bcihmct.ac.in>

Tue, Oct 19, 2021 at 11:07 AM

Gagandeep Soni
Assistant Professor
HOD Housekeeping
IQAC Coordinator & Chairperson (SH and ICC)
BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY
(NAAC Accredited, Approved by AICTE and affiliated to G.G.S. Indraprastha University)
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Ph : 011-49020301, Fax : 91-1149020320; Mobile: +91-9953492549
E-Mail : gagan@bcihmct.ac.in Website : www.bcihmct.ac.in

----- Forwarded message -----

From: Director BCIHMCT <director@bcihmct.ac.in>
Date: Wed, Oct 30, 2019 at 2:26 PM
Subject: Fwd: Invoice for the Renewal of Online Grievance Redressal System
To: Ashish Kumar Ranga <ashish@bcihmct.ac.in>, Gagan Soni <gagan@bcihmct.ac.in>

FYI

R.K.Bhandari
Principal

Banarsidas Chandiwala Institute of Hotel Management & Catering Technology,
(NAAC 'A' Accredited Institution, Approved by AICTE and Affiliated to G.G.S. Indraprastha University).
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Phone: 011-49020300-301; Fax: 91-1149020320; Mobile: +91 9871200100
E-Mail: director@bcihmct.ac.in Website: www.bcihmct.ac.in

----- Forwarded message -----

From: Vinay Jain <vinayjain@grepxit.com>
Date: Wed, Oct 30, 2019 at 2:12 PM
Subject: RE: Invoice for the Renewal of Online Grievance Redressal System
To: <director@bcips.ac.in>
Cc: <director@bcit.ac.in>, <director@bcihmct.ac.in>, Pankaj <system@bcips.ac.in>

Hello, Sir

Greetings of the day!

Just a reminder mail, that invoice for the renewal of the OGRS system has already been shared. Kindly do the needful

Thank you



Bhandari

GREPIX INFOTECH PVT LTD

INVOICE
NO.39 2019-20

Date: 23/09/2019

Bill To: Banarsidas Chandiwala group of colleges (BCIPS, BCIIT & BCIMCT)
Project Title: Renewal of maintenance of Grievance Redressal system

Bill From: Grepix Infotech Private Limited

Bank Name - HDFC BANK
Account No. - 50200031863025
IFSC Code - HDFC0001351
PAN - AAHCG0474C
GST - 09AAHCG0474C1ZT
ARN - AD0905180001701

Description	Quantity	Unit Price	Taxable Amount	Tax Amount	Total Amount
Renewal of Grievance system for bciit, bcips, bcihms for maintenance year 2019-20			₹ 30,000	₹ 5,400	₹ 35,400
Grand Total					₹ 35,400

Thank you for your business. It's a pleasure to work with your project.

Sincerely yours,

Vinay Jain

*This is computer generated invoice no signature required.



REPORT: SESSION ON STRESS MANAGEMENT AND BEHAVIORAL RESPONSE

Date: 25th July, 2019

No. of Students: 80

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology, as an extension of Grievance Redressal activities has initiated conducting sessions on Stress management by appointing professional psychologists along with the regular mentoring programme which is undertaken throughout the year by the faculty of the Institute. Dr.A.C. Varma will be making himself available as the Consultant Psychologist for the students of the Institute.

A session on "Stress Management and Behavioral Response" was conducted by Dr. A.C. Varma (Retired Senior Medical Psychologist, Safdarjung Hospital) for the students of 7th semester. Dr.Varma briefed the students about the various root causes of stress and the coping mechanism for the same keeping in mind the individual capacity of a person. He also informed that how counseling sessions can be beneficial for students under parental and peer pressure. Dr. Varma also highlighted that *competition* and *comparison* amongst peers should be avoided to reduce stress levels as they can lead to behavioral changes in a person because of the stress cycle. The students put forth various queries which they had in their mind and were enthusiastic throughout the session. The session was of great benefit for the students as it helped them to learn various ways when dealing with stressful situations.



SELF DEFENCE WEEK

Self Defence is not just techniques but a state of mind that begins with confidence

BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY conducted a five day (i.e. 11th March 2019-15th March 2019) Self Defence Training workshop, in association with Special Juvenile Women Police Unit and Crime against Women Cell.

The workshop was attended by the girls of 1st, 2nd and 4th year with high enthusiasm and spirit, this workshop aimed at teaching girls with techniques and moves to develop confidence. This engaging session aimed at physical training aspect of young girl students in order to empower them with the required skill to safeguard themselves from social evils such as eve-teasing, sexual touches etc.

Workshop was headed by Master VIKAS JHANJHOT, 4 Dab black belt; international player (President-Women Power Association- an NGO) and 10 Female Constables of South East District-Delhi Police. On second day Inspector, Ms. Tripti Joshi, from South East District, Delhi Police also guided and instruct the girls about self defence techniques. Her team demonstrated warm-up and physical fitness activities, which has to be inculcated by the girls during their daily routine.

The workshop deliberated on various dimensions of training in self defence to the girl students of BCIBMCT including psychological and legal aspects as well as the role of police and also media in crime against women. The girls were made aware of various physical and emotional threats and ways to tap ones physical strength in times of crucial need.

Under the guidance of Master Vikas the girls were taught to "respond and not to react" through different principles of self defence:

- Know your path,
- Make sure someone knows where you are and when to expect you,
- Walk confidently,
- Trust your instincts,
- Avoid routines that could easily be followed,
- Always know what tools you have to defend yourself and make them reachable before they are needed (some sort of sprays, pins, pen or pencil),
- Know the sensitive areas of your attacker and the way these areas can be exploited, etc.

The girls were indoctrinated to deal with various assaulting situation such as Gun Point Threat, Acid Attacks, Knife attacks, Threatened attacks, back/front grabbing etc.




दिल्ली पुलिस
DELHI POLICE



Certificate of Participation

This is to certify that ...Ms. APARAJITA.....D/o

Student/resident of BANARSI DAS INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY has successfully completed the Training in Self Defence Techniques held from 7-4-18..... to 2 pm to 5 pm

Organized by South East District, New Delhi.

Sr. No.19/2018.....

Date of Issue30/4/18.....


Deputy Commissioner of Police
South East District




Certificate of Participation

This is to certify that Ms. RITU MISHRA D/o

Student/resident of BANARSI DAS CHONDAWALA INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY has successfully completed the Training in Self Defence Techniques held from 7-4-18 (Monday) to 2 PM to 5 PM Organized by South East District, New Delhi.

Sr. No. 15/2018

Date of Issue 30-4-18


Deputy Commissioner of Police
South East District



Certificate of Participation

This is to certify that Ms. AKSHITA.....D/o

Student/resident of BANARSI DAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY has successfully completed the Training in Self Defence Techniques held from 7.4.18 one day to 7 p.m. to 5 p.m Organized by South East District, New Delhi.

Sr. No.14/2018.....

Date of Issue30-4-18.....


Deputy Commissioner of Police
South East District




Certificate of Participation

This is to certify that Ms. CHETAL.....D/o

Student/resident of BADARSJ.D.A.S. CHANDRULAL A. INSTITUTE OF HOTEL... AND CATERING TECHNOLOGY has successfully completed the Training in Self Defence Techniques held from 7.4.18... (one day) to 2 p.m. to 5 p.m Organized by South East District, New Delhi.

Sr. No. 13/2018
Date of Issue 30.4.18


Deputy Commissioner of Police
South East District




Certificate of Participation

This is to certify that ...MS...SHUBHANI.....D/o

Student/resident of ^{BANARSI DAS} CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY has successfully completed the Training in Self Defence Techniques held from 7.4.18 (Monday) to 7.4.18 (Monday) 2pm to 5pm Organized by South East District, New Delhi.

Sr. No.10/2018.....

Date of Issue 30-4-18.....


Deputy Commissioner of Police
South East District



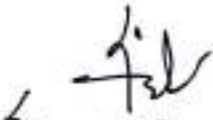
Certificate of Participation

This is to certify that ..Ms. SMILLEE JARAL...D/o

Student/resident of ^{BANARSI DASS} CHANAIWALLA INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY has successfully completed the Training in Self Defence Techniques held from ..7.4.18. (one day) to ..2 PM to 5 PM Organized by South East District, New Delhi.

Sr. No. 07

Date of Issue ...30-4-18


Deputy Commissioner of Police
South East District



Certificate of Participation

This is to certify that Ms. NEHA SAHI D/o

Student/resident of BANARSI DASS CHAURAHALA Institute of Hotel Management & Catering Technology has successfully completed the Training in Self Defence Techniques held from 7-4-18 to 2pm to 5pm

Organized by South East District, New Delhi.

Sr. No. 25/2018

Date of Issue 30-4-18

Deputy Commissioner of Police
South East District



Certificate of Participation

This is to certify that ..N.S...S.A.R.A.H.....D/o

Student/resident of BANWASI DASS CHANALWALA Institute of Hotel Management & Catering Technology has successfully completed the Training in Self Defence Techniques held from, 7-4-18 to 2 pm to 5 pm.

Organized by ^{SJPU} South East District, New Delhi.

Sr. No.24/2018.....

Date of Issue30-4-18.....

Deputy Commissioner of Police
South East District

Date: 07-04-2018

Self Defence Workshop (for BCIHMCT Girl students)

Self Defence Workshop was successfully conducted for the female students of BCIHMCT on April 7, 2018 2 pm onwards by Women Power Association (NGO) in coordination with Special Juvenile Police South District, Delhi Police.

Self-defence session was conducted by Master Vikas Jhanjot (4 Dan Black Belt), President, Women Power Association (NGO). Students learnt various ways of defending and attacking techniques. Girls practiced various moves till the trainer was satisfied with their performance. The female faculty members also attended the session which included members from **Sexual Harassment Committee** comprising of Ms. Gagan Soni, Ms. Rachna Chandan & Dr. Sarah Hussain as well.

Inspector Tripti Joshi, juvenile welfare officer, South Delhi, also addressed the girls about being aware of the various laws and acts to protect girls. She informed about "Himmat Plus" app which needs to be downloaded in mobile for safety and security of women. She also shared few tips for preventing cyber-crime by being alert while using social media.



✓
DATE: 07-04-2018

Self Defence Workshop for Girls

Self Defence Workshop was successfully conducted for the female students of BCIHMCT on April 7, 2018, from 2 pm onwards by Women Power Association (NGO) in coordination with Special Juvenile Police, South District and Delhi Police.

Self-defence and Counselling was conducted by Master VikasJhanjot (4 Dan Black Belt General Secretary South District). Female students learnt various ways in which an attack could be defended and attacker can be threatened by using different moves and techniques. Girls practiced various moves till the trainer was satisfied with their performance. The female faculty members also attended the session which included members from **Sexual Harassment Committee** comprising of Ms. GaganSoni, Ms. RachnaChandan & Dr. Sarah Hussain as well. Inspector Tripti, South Delhi, also addressed the girls about being aware of the various laws and acts to protect girls. She informed about "Himmat Plus" app which needs to be downloaded in mobile for safety and security of women. She also shared few tips for preventing cyber-crime by being alert while using social media.


Dr. Bhupesh Kumar
(Director, BCIHMCT)


Ms. Gagandeep Soni
(Chairperson S.H. Committee)




Working Rules for Internal Complaints Committee

In pursuance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 and the Rules framed there under, the Institute hereby adopts the following procedure for determining complaints filed to the Internal Complaints Committee (ICC) constituted under the Act. The procedure complies with the basic principles of natural justice and fair play and has to be adhered to in all complaints, though, in individual complaints, for reasons to be stated in writing, the ICC reserves the right to make exceptions to the procedure stated hereunder.

1. Any aggrieved woman may make, in writing, a complaint of sexual harassment at work place to the ICC, within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of last incident. 6 copies of a written complaint should be submitted to the Committee or any of its members along with list of witnesses and supporting documents. Additional documents and list of witnesses can be submitted to ICC at a later stage during the proceeding.

Provided that where such complaint cannot be made in writing, the Presiding Officer or any other member of the ICC shall render all reasonable assistance to the woman for making the complaint in writing.

Provided further that the ICC for the reasons to be recorded in writing, can extend the time limit not exceeding three months, if it is satisfied that the circumstances were such which prevented the woman from filing a complaint within the said period.

2. Any complaint received by the members should be immediately forwarded to the Presiding Officer, and this must be notified to other committee members at the earliest and not later than 3 days and a meeting should be called for discussing the matter.
3. The Committee shall discuss and decide on its jurisdiction to deal with the case or reject the complaint prima facie and recommend to the Institute that no action is required to be taken in the matter.
4. Notice shall be issued to the respondent within 7 working days of receipt of the complaint and 10 working days shall be given for submission of reply (along with the list of witnesses and documents.)



5. The Committee will provide assistance to the aggrieved woman, if she so chooses, to file a police complaint in relation to an offence under Indian Penal Code.
6. The Committee may, before initiating an inquiry, at the request of the aggrieved woman, take steps to settle the matter between her and the respondent through conciliation.
7. No monetary settlement shall be made as the basis of conciliation. Where a settlement has been arrived at, the ICC shall record the settlement so arrived and forward the same to the employer for necessary compliance.
8. The Committee shall provide the copies of the settlement as recorded under (7) to the aggrieved woman and the respondent. Where a settlement is arrived at, no further inquiry shall be conducted by the ICC.
9. If conciliation is found to be not feasible, notice will be issued to both parties for hearing.
10. The Committee may direct the Registrar to ensure the safety and protection of the aggrieved woman if and when required.
11. As an interim measure, ICC may recommend
 - a) the transfer of the aggrieved woman or the respondent to another section or Department as deemed fit by the Committee.
 - b) grant leave to the aggrieved woman upto a period of three months or :
 - c) restrain the respondent from exercising any administrative authority or supervision or academic evaluation of the aggrieved woman.
 - d) grant such other relief to the aggrieved woman as the case may require.
12. The Committee shall proceed to make inquiry into the complaint in accordance with the provisions of the service rules applicable to the respondent considering sexual harassment as misconduct.
13. The Presiding Officer shall convene the first hearing of the enquiry. The respondent, the aggrieved woman, and the witnesses shall be intimated at least 7 working days in advance in writing of the date, time and venue of the enquiry proceedings. The subsequent proceedings may be on a day to day basis, to be decided by ICC.
14. The Committee shall provide reasonable opportunity to the aggrieved woman and the respondent for presenting and defending her/his case.
15. The Committee may at any time during the enquiry proceedings, preclude the face-to-face examination of the respondent and the aggrieved woman and/or their witnesses



- keeping in view the need to protect the aggrieved woman or the witnesses from facing any serious health and/or safety problems.
16. The Committee may call any person to appear as a witness if it is of the opinion that it shall be in the interest of justice. The aggrieved woman/respondent has to submit the written reply before the committee within the specified time given.
 17. The Committee shall have the right to summon, as many times as required, the respondent, aggrieved woman and/or any witnesses for the purpose of supplementary testimony and/or clarifications.
 18. The Committee shall have the power to summon any official papers or documents pertaining to the aggrieved woman as well as the respondent.
 19. The past sexual history of the aggrieved woman shall not be probed into as such information shall be deemed irrelevant to a complaint of sexual harassment.
 20. The Committee shall have the right to terminate the enquiry proceedings and to give an ex party decision on the complaint, should the respondent fail, without valid ground, to be present for three consecutive hearings convened by the Presiding Officer.
 21. The aggrieved woman and the respondent, or any one person on her/his behalf, shall have the right to examine written transcripts of the recordings with the exclusion of witnesses' names and identities. Any person nominated by the aggrieved woman and/or the respondent on her/his behalf shall be (only) either a student, or a member of the academic or non-teaching staff. No person who has been found guilty of sexual harassment shall be accepted as a nominee. The aggrieved woman/respondent should inform the Presiding Officer specifically if they wish to exercise this right. The Presiding Officer shall allow access to such documents on a specific date to be intimated at least two days in advance to each of the parties concerned. At no point in time, however, can the concerned parties take these documents outside the office.
 22. The aggrieved woman and the respondent shall be responsible for presenting their witnesses before the Committee. However, if the Committee is convinced that the absence of either of the parties to the disputes is on valid grounds, the Committee shall adjourn that particular meeting of the Committee for a period not exceeding five days. The meeting so adjourned shall be conducted thereafter, even if the person concerned fails to appear for the said adjourned meeting without prior intimation/valid ground.



- b. Warning
 - c. Reprimand or censure
 - d. Withholding of promotion
 - e. Withholding of pay rise or increments
 - f. Undergoing a counseling session
 - g. Carrying out of community service
 - h. Terminating the respondent from service
 - i. Any other punishment according to the service rules applicable to the respondent
32. When the Committee arrives at the conclusion that the allegation against the respondent is malicious or the aggrieved woman or any other person making the complaint has made the complaint knowing it to be false or the aggrieved woman or any other person making the complaint has produced any forged or misleading document, it may recommend to the Institute to take action against such falsification.
33. Nothing precludes the Institute authority from taking cognizance of any new fact or evidence which may arise or be brought before it during the pendency of the inquiry proceedings or even after the communication of the findings to appropriate Institute authorities.
34. If the allegation(s) is/are proved against the respondent, the Committee may direct the Institute to ensure the payment of compensation to the aggrieved woman by the respondent. The determination of compensation to the aggrieved woman shall be decided based on the following facts:
- i. The mental trauma, pain, suffering and emotional distress caused to the aggrieved woman.
 - ii. The loss of career opportunity due to the incident of sexual harassment.
 - iii. Medical expenses incurred by the victim for physical or psychiatric treatment
 - iv. The income and financial status of the respondent
 - v. Feasibility of such payment in lumpsum or in installments
35. The Institute authorities will file a compliance report to the Committee within 30 days of issuance of such recommendation.




36. ICC shall have the necessary powers to take suo motu notice of incidents of sexual harassment and/or gender injustice in the Institute campus and act against the same in such manner as it deems appropriate.
37. The identity of the aggrieved woman, respondent, witnesses and proceedings of the Committee and its recommendations and the action taken by the Institute shall not be published, communicated or made known to the public, press or media in any manner and it will be outside the purview of the Right to Information Act, 2005.
38. No legal practitioner will be allowed to represent either the aggrieved woman or the respondent in proceedings before the Complaints Committee.
39. The Committee has the powers of a civil court in the following cases
- i. Summoning and enforcing the attendance of any person related to the incident.
 - ii. Requiring the discovery and production of any documents
 - iii. Any other matter relating to the incident as decided by the Committee from time to time.
40. The aggrieved woman or respondent may prefer an appeal to the competent authority.

Handwritten signature

NOTICE

COMMITTEE AGAINST SEXUAL HARASSMENT


BCIHMCT has constituted a "Committee Against Sexual Harassment" in order to develop a conducive atmosphere on the campus, where the status of women is respected and they are treated with dignity. The committee will deal with issues relating to sexual harassment at BCIHMCT. It is applicable to all students, staff and faculty.

The following is considered as sexual harassment and is covered by the committee:

- Physical contact and advances.
- Demand or request for sexual favours; sexually colored remarks.
- Showing pornography or other offensive/derogatory pictures, cartoons, pamphlets or sayings.
- Unwelcomed physical, verbal or non-verbal conduct of a sexual nature. (Vishaka judgement by Supreme court)
- Eve-teasing, unsavory remarks, jokes causing or likely to cause awkwardness or embarrassment, innuendos and taunts.
- Gender based insults or sexist remarks.
- Unwelcome sexual overtone in any manner such as over telephone.
- Touching or brushing against any part of the body.
- Forcible physical touch or molestation.
- Physical confinement against one's will and any other act likely to violate one's privacy

In case of any grievances please contact the members of the committee:-

S.No	Name	Position	Contact Number
1	Ms. Gagandeep Soni	Chairperson	9953492549
2	Ms. Rachna Chandan	Faculty Member	9717017843
3	Ms. Shubhangi Garg	Faculty Member	9891006093
4	Mr. Shakesh Singh	Faculty Member	9899592505
5	Mr. Alok Aswal	Staff Representative	9837600802


DR. SARAH HUSSAIN (Principal)


GAGANDEEP SONI (Chairperson)

