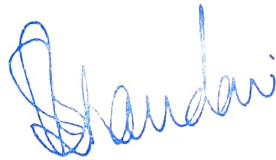


Index 7.1.10

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Code of Professional Ethics

Code of Professional Ethics as per THE GAZETTE OF INDIA is being followed for all employees of BCIHMCT. Also, GGSIP UNIVERSITY ORDINANCE is being observed by BCIHMCT. Special emphasis is being given to Ordinance 3 Maintenance of discipline among students, Ordinance 17 Prevention of sexual harassment, Ordinance 20 Conduct and Evaluation of Examinations, Ordinance Code of Professional Ethics, Discipline, Penalty & Appeal Rules. (Teaching Staff). An active Grievance Redressal Mechanism exists to resolve all issues within minimum time period depending on severity and nature of the grievance. There is also a Human Resource Manual of Shri Banarsidas Chandiwala Sewa Smarak Trust Society consisting of Code of Conduct Policy (Section 5).



R.K. SINGH
Principal
Banarsidas Chandiwala Institute of
Hotel Management & Catering Technology
Chandiwala, Banarsidas Smarak Marg,
Kailashi, Varanasi - 221019

**BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT
& CATERING TECHNOLOGY**
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E mail: director@bcihmct.ac.in, Website: www.bcihmct.ac.in

BCIHMCT/ICC/2020-2021/001

1/10/2020

Internal Complaint Committee

Name	Designation	Mobile No
Ms. Gagandeep Soni	Chairperson	9953492549
Dr. Ashish K. Ranga	Member	9810206663
Dr. Rachna Chandan	Member	9717017843
Mr. Vaibhav Verma	Member	9873443332
Mr. Mohan Jain	Member	9312015221
Ms. Sonia Asthana	Member	8527088941
Mr. Mohinder Pal Singh	Member	9971728210
Mr. Surjit Singh	Student	7840024941
Ms. Simran Passi	Student	8920443560
Ms. Noor Vohra	Student	8800155758

Prof. R.K. Bhandari
Principal



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BCIHMCT/ICC/2019-20/001

1/10/2019

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Dr.. Rachna Chandan	Member	9717017843
Mr. Vaibhav Verma	Member	9873443332
Mr. Mohan Jain	Member	9312015221
Ms. Sonia Asthana	Member	8527088941
Mr. Mohinder Pal Singh	Member	9971728210
Mr. Surjit Singh	Student	7840024941
Ms. Simran Passi	Student	8920443560
Ms. Noor Vohra	Student	8800155758



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E mail: director@bcihmct.ac.in, Website: www.bcihmct.ac.in

Members of the Disciplinary Committee 2018-19

Name	Designation	Mobile No
Ms. Gagandeep Soni	Assistant Professor	9953492549
Mr. Vaibhav Verma	Assistant Professor	9873443332
Mr. Mohan Jain	Assistant Professor	9312015221
Mr. Prem Ram	Assistant Professor	9999210924

Sarah Hussain

Dr. Sarah Hussain
Principal

Sarah Hussain



Student Representative Members of Disciplinary Committee
BCIHMCT (2017-2018)

- | | |
|---------------------|----------------------|
| 1. Shobhit Gupta | 4 th Year |
| 2. Shreya Thakral | 3 rd Year |
| 3. Harshpreet Singh | 2 nd Year |
| 4. Priyanka | 1 st Year |

Mr. Bhupesh Kumar
Director (**BCIHMCT**)

Gautam Chatterjee
Disciplinary In charge



DISCIPLINE COMMITTEE

MINUTES OF MEETING

- Committee members were guided to make sure that the class setup is not messy.
- Make sure there are less fights possible & if it happens that should resolve in verbal manner & there should be no physical fights caused.
- Committee members were guided to ensure that the grooming check should be done regularly so that everyone is in their respected uniform.
- Lights, fans & Air conditioners should be turn off if not in use.
- Lunch should be done dining hall, inspite of class.
- Strict actions should be taken against founding any illegal substance in college.
- Committee members were guided to take the strict action against alcohol consumption in the college


Mrs. GAGANDEEP SONI
(Discipline Coordinator)



DISCIPLINE COMMITTEE

MINUTES OF MEETING

- Committee members were guided to ensure that the grooming check should be done regularly so that everyone is in their respected uniform.
- Make sure there are less fights possible & if it happens that should resolve in verbal manner & there should be no physical fights caused.
- Committee members were guided to make sure that the class setup is not messy.
- Lights, fans & Air conditioners should be turn off if not in use.
- Lunch should be done dining hall, inspite of class.
- Strict actions should be taken against founding any illegal substance in college.
- Committee members were guided to take the strict action against alcohol consumption in the college


Mrs. GAGANDEEP SONI
(Discipline Coordinator)





DISCIPLINE COMMITTEE

DATE:- 6th/November/2019

MINUTES OF THE MEETING

- To ensure that grooming check should be done regularly so that everyone is in their respected uniform
- Make sure there are less fights possible and if it happens that should resolve in verbal manner and there should be no physical fights caused.
- To make sure that class setup is not messy.
- Lights, fans and A/Cs should be turnoff if not in use.
- Lunch should be done in dining hall, inspite of class.

 
Siddharth kukreja / Akhil Chopra
(Discipline Committee Heads)


Mrs. Gagan Soni
(Discipline Coordinator)

Mr. R K Bhandari
(Principal)



DISCIPLINE COMMITTEE


DATE:- 15th/September/2019

MINUTES OF THE MEETING

- To ensure that grooming check should be done regularly so that everyone is in their respected uniform
- Make sure there are less fights possible and if it happens that should resolve in verbal manner and there should be no physical fights caused.
- Taking strict action against alcohol consumption in the college premises.

 
Siddharth kukreja / Akhil Chopra
(Discipline Committee Heads)


Mrs. Gagan Choni
(Discipline Coordinator)


Mr. R K Bhandari
(Principal)



DISCIPLINE COMMITTEE

MINUTES OF MEETING

- Committee members were guided to ensure that the grooming check should be done regularly so that everyone is in their respected uniform.
- Make sure there are less fights possible & if it happens that should resolve in verbal manner & there should be no physical fights caused.
- Committee members were guided to make sure that the class setup is not messy.
- Lights, fans & Air conditioners should be turn off if not in use.
- Lunch should be done dining hall, inspite of class.
- Doubts of the committee members about the rules of the college were cleared.
- Committee members were guided to take the strict action against alcohol consumption in the college



Mrs. GAGANDEEP SONI

(Discipline Coordinator)



Handwritten signature: *Shandhi*

Circular stamp: **SHRI GURU NANAK DEVI COLLEGE**
DHANDI
12/10/18

DISCIPLINE COMMITTEE

MINUTES OF MEETING

- Committee members were guided to ensure that the grooming check should be done regularly so that everyone is in their respected uniform.
- Make sure there are less fights possible & if it happens that should resolve in verbal manner & there should be no physical fights caused.
- Committee members were guided to make sure that the class setup is not messy.
- Lights, fans & Air conditioners should be turn off if not in use.
- Lunch should be done dining hall, inspite of class.
- Doubts of the committee members about the rules of the college were cleared.


Mrs. GAGANDEEP SONI
(Discipline Coordinator)





DISCIPLINE COMMITTEE

MINUTES OF MEETING

- Committee members were guided to make sure that the class setup is not messy.
- Make sure there are less fights possible & if it happens that should resolve in verbal manner & there should be no physical fights caused.
- Committee members were guided to ensure that the grooming check should be done regularly so that everyone is in their respected uniform.
- Lights, fans & Air conditioners should be turn off if not in use.
- Lunch should be done dining hall, inspite of class.



Mrs. GAGANDEEP SONI
(Discipline Coordinator)



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BCIHMCT/GR/2020-21/001

29/3/2020

Grievance Redressal Committee

Name	Designation	Mobile No
Prof. R.K. Bhandari	Chairperson	9871200100
Dr. Prem Ram	Member	9999210924
Ms. Gagandeep Soni	Member	9953492549
Mr. Sumit Pant	Member	9871410909
Mr. Indrajit chaudhary	Member	9958639944
Ms. Sonia Asthana	Member	8527088941
Mr. Mohinder Pal Singh	Member	9971728210
Mr. Babloo Balmiki	Member	7065952820



Prof. R.K. Bhandari
Principal



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E mail: director@bcihmct.ac.in, Website: www.bcihmct.ac.in

Members of the Grievance Redressal Committee 2019-20

Name	Designation	Mobile No
Prof. R.K. Bhandari	Chairperson	9871200100
Dr. Ashish K. Ranga	Administrative Coordinator	9810206663
Ms. Gagandeep Soni	Nodal Officer	9953492549
Mr. Vaibhav Verma	Member	9873443332
Mr. Mohan Jain	Member	9312015221
Ms. Reshma Kamboj	Member	9810162553

Bhandari
1/10/19
Prof. R.K. Bhandari
Principal

Bhandari


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E mail: director@bcihmet.ac.in, Website: www.bcihmet.ac.in

Members of the Grievance Redressal Committee 2019 - 20

Enroll. No.	Name	Year	Mobile No.
01011002216	Tanveer Singh	4 th year	9034601555
08211002216	Hina Maken	4 th year	8585953955
03211002216	Akhil Chopra	4 th year	9654140823
08711002216	Siddharth Kukreja	4 th year	9958486239
07511002217	Smilee Jaral	3 rd year	7889875716
00111002218	Sumedha Khar	2 nd year	9654381659
03611002218	Chirag Gurmukhani	2 nd year	7042349654
05611002219	Khushi Juneja	1 st year	8586036050
02511002219	Shriharsh patnaik	1 st year	8448511675



Mrs. Gagandeep Soni
Nodal Officer
BCIHMCT



Professor R. K. Bhandari
Principal
BCIHMCT



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Members of the Grievance Redressal Committee 2018-19

Name	Year	Mobile No
Shreya Thakral	4 th	7838059269
Satvik Kapoor	4 th	7838022005
Aarushi Gupta	4 th	9910314914
Lakshya Marwaha	4 th	7503550303
Akhil Chopra	3 rd	9654140823
Suparav Sharma	2 nd	9643150548
Madhav Chawala	1 st	8837895067
Vibuti Chandwani	1 st	7838046020


Dr. Sarah Hussain
Principal


Mrs. Gagandeep Soni
Nodal Officer


Mr. Alok Aswal
Dean Administration



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E mail: director@bcihmct.ac.in, Website: www.bcihmct.ac.in

Members of the Grievance Redressal Committee 2016-17

Name	Designation	Mobile No
Prof. R.K. Bhandari	Chairperson	9871200100
Mr. Ashish K. Ranga	Member	9810206663
Ms. Gagandeep Soni	Nodal Officer	9953492549
Mr. Vaibhav Verma	Member	9873443332
Mr. Mohan Jain	Member	9312015221
Ms. Reshma Kamboj	Member	9810162553

R.K. Bhandari
Principal





Fwd: Grievance Redressal Student Committee of Banarsidas Chandiwala Institute of Hotel Management and Catering, Kalkaji

1 message

Gagan Soni <gagan@bcihmct.ac.in>

Tue, Oct 19, 2021 at 11:00 AM

To: Neha Sahni <neha@bcihmct.ac.in>, Nausheen Siddiqui <nausheen@bcihmct.ac.in>

Gagandeep Soni

Assistant Professor

HOD Housekeeping

IQAC Coordinator & Chairperson (SH and ICC)

BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY

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Ph : +91-11-49020301, Fax : 91-1149020320, Mobile: +91-9953492549

E-Mail : gagan@bcihmct.ac.in Website : www.bcihmct.ac.in

----- Forwarded message -----

From: Gagan Soni <gagan@bcihmct.ac.in>

Date: Tue, Aug 11, 2020 at 4:48 PM

Subject: Grievance Redressal Student Committee of Banarsidas Chandiwala Institute of Hotel Management and Catering, Kalkaji

To: Ggsip University <affiliationbranch123@gmail.com>

Cc: Director BCIHMCT <director@bcihmct.ac.in>

Dear Sir

Greetings of the day!!!!

In reference to the mail received I would like to inform you that Banarsidas Chandiwala Institute of Hotel Management and Catering Technology has a well appointed Committee for Grievance Redressal comprising of faculty members as well as students.

The Institute invites nominations from students for being a part of the committee. After screening the nominations and verifying the information received, a committee of Senior Faculty Members lead by the Head of the Institute interviews the selected nominees. The results are declared a day after completion of the procedure.

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology keeps a continuous check on all activities pursued by students at all times.

The list of the student Committee members is attached with the mail for your reference. In case of any further clarification required please contact the undersigned.

Thanks and Regards

Gagandeep Soni

Assistant Professor

HOD Housekeeping

IQAC Coordinator

Chairperson (SH&ICC)

Banarsidas Chandiwala Institute of Hotel Management and Catering Technology

Kalkaji 110019

9953492549





Director BCIHMCT <director@bcihmct.ac.in>

Fwd: Approval Note (On Line Grievance Redressal System Renewal)

1 message

Director BCIPS <director@bcips.ac.in>

Wed, Sep 8, 2021 at 9:44 AM

To: Director BCIP <director@bcip.ac.in>, Director BCIHMCT <director@bcihmct.ac.in>, Director BCIT <director@bcit.ac.in>

Dear All,

This is regarding the renewal of the Online Grievance redressal s/w for the tenure 2021-22.

You are requested to kindly give your consent on the same, as the due date for the renewal is 12th September 2021. The copy of the approved proposal (by Vipul Sr) is attached herewith for your kind reference.

----- Forwarded message -----

From: Pankaj <systems@bcips.ac.in>

Date: Wed, Sep 8, 2021 at 9:37 AM

Subject: Approval Note (On Line Grievance Redressal System Renewal)

To: Aparna Mishra BCIPS Director <director@bcips.ac.in>

Dear ma'm
PFA

Thanks & Regards.....

Pankaj Kumar
BCIPS, Dwarka
New Delhi

With warm regards
Dr. Aparna Mishra

DIRECTOR
Banarsidas Chandiwala Institute of Professional Studies
Sector-11, Opposite Metro Station, Dwarka, New Delhi-110075
011-49020401 / 49020421/9891119593
Website: www.bcips.ac.in, E-Mail: director@bcips.ac.in

Approved Note For Expenditure of online Grievance Redressal Software.pdf
2730K



BANARSIDAS CHANDIWALA INSTITUTE OF PROFESSIONAL STUDIES
Sector - 11, (Opp. Metro Station) Dwarka, New Delhi - 110078

Ref. No: BCIPS/Admin/P.No.245/2021 dated 19/09/21

NOTE FOR APPROVAL

FOR AMC EXPENDITURE OF ONLINE GRIEVANCE REDRESSAL SOFTWARE FOR ALL FOUR INSTITUTES i.e. BCIPS, BCH, BCHL, DCI (DCI) AMOUNTING TO RS. 18880/- ONLY

This is with reference to the statutory requirement for the same is due from 1st September 2021.

The charges as per the approved rates (last year) with the existing rates of SOFTMAART is Rs 4000/- plus 18% GST for each Institute (Copy of Annexure A).

So, it is proposed to have the same for a total amount of Rs. 18880/- (16000 (4000 each Institute) + 2880 (18% GST)) for all the four mentioned Institutes (Copy of Annexure A for reference).

Hence, we recommend hereby for the payment of Rs. 18880/- (i.e., 16000 (4000 each Institute) + 2880 (18% GST)) to M/S SOFTMAART and approval for the same may kindly be accorded.

Sir, this is submitted for approval please.

[Signature]
24/9/21
Dr. Anurag Mishra
Director, BCIPS, Dwarka

[Signature]
3/9/2021
Shri Vipul Gupta
Trustee, SBC/SS/IS

The expenditure details are as follows:

S.N	Description of Goods/Service	Name of the Institutes	Total Amt. (INR)
1	Online Grievance Redressal Software	BCIPS	4000
	Annual Maintenance Charges	BCH	4000
		BCHL	4000
		DCI (DCI)	4000
		GST (18%)	2880
		Total	18880



[Signature]
Chandani

Grievance Redressal Cell

It is natural that grievances occur in social behaviour. To suppress them makes one unhealthy and weaker. Grievance Redressal Cell is functioning in the college to settle such grievances. It does justice in three tiers. Grievance Redressal Cell (GRC)

• A special Cell known as 'Grievance Redressal Cell (GRC)' has been established in the college. The GRC is expected to look into the matters related to grievances of the students and faculty members, including grievances and complaints if any related to the female students, faculty members and workers of the college.

The grievance redressal cell comprising the Correspondent of the college, the Principal and a few faculty members to look into the genuine problems of employees and students and to suggest possible remedies.

For students

Tier I : Class teacher

Tier II : Students' Advisor

Tier III : Staff Council consisting of the Principal (Convenor), Students' Advisor/Senior Staff member and the concerned class teacher.

For Staff

Tier I : Staff Secretary/ Superintendent

Tier II : Principal

Tier III : Management Council consisting of the Manager (Convenor), Principal and Staff Secretary/Suptdt.

1. Any matter of complaint or act of indiscipline shall be submitted to the concerned class teacher.
2. If the complainant is denied justice, he/she shall approach tier II (Students' Advisor).
3. If justice is denied there, the third tier can be approached.



4. Similarly, if there is any grievance that need justice for teaching and non-teaching staff, it shall be reported to Staff Secretary by the faculty or to the Office Superintendent by the Administrative staff.

THE COMPLAINTS CELL FOR ADDRESSING ISSUES OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE

PROCEDURE FOR ADDRESSING CASES OF SEXUAL HARASSMENT:

- a. An aggrieved person can approach any member of the staff or the Committee directly or through e-mail or phone. The person who receives the complaint should ask the complainant to lodge a formal written complaint of sexual harassment with the Committee.
- b. The written complaint should bear the signature of the complainant and include the details of the incidence in terms of what, when, where, who and how it occurred.
- c. In exceptional cases the committee may take immediate measures to provide support and safety, without waiting for the receipt of the formal complaint.
- d. After the receipt of the written complaint, the Complaints Committee will constitute a Working Committee of 2/3 members, at the earliest.
- e. The Working Committee will acknowledge in writing, the written complaint and inform the names of the members on this Committee to the complainant within the next 5 working days, assuring absolute confidentiality.
- f. The Committee would call for a meeting with the complainant and decide the next course of action.



[Handwritten signature]

any other law, the management shall initiate appropriate action in accordance with the law.

Additional penalties may include

- Warning and counseling on misconduct
- Closer supervision of conduct
- Downgrading of job status or responsibilities
- Suspension
- Dismissal

Remedial measures:

The affected person/s can be given adequate compensation for any wages or salary lost as a result of harassment and/or failure on part of the organization to take necessary action for redressal.

Leave with pay to the affected person/s during the period of investigation.

Removal of any detrimental comments/ notings on work performance of the affected person/s during the period of harassment and investigation.

The affected can be given an opportunity, to the extent possible, to choose to either remain in the same job or opt for transfer, without any kind of disadvantages with respect to the job profile.





Fwd: AICTE Circular (Attn Director / Principal) : ऑनलाइन परिवेदना निवारण कि स्थापना |

1 message

Tue, Oct 19, 2021 at 11:10 AM

Gagan Soni <gagan@bcihmct.ac.in>
To: Neha Sahni <neha@bcihmct.ac.in>

Gagandeep Soni
Assistant Professor
HOD Housekeeping
IQAC Coordinator & Chairperson (SH and ICC)
BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY
(NAAC Accredited, Approved by AICTE and affiliated to G.G.S. Indraprastha University)
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Ph. : 011-49020301, Fax : 91-1149020320; Mobile: +91-9953492549
E-Mail : gagan@bcihmct.ac.in Website : www.bcihmct.ac.in

----- Forwarded message -----

From: Director BCIMCT <director@bcihmct.ac.in>
Date: Fri, Jul 12, 2019 at 10:14 AM
Subject: Fwd: AICTE Circular (Attn Director / Principal) ऑनलाइन परिवेदना निवारण कि स्थापना |
To: Gagan Soni <gagan@bcihmct.ac.in>

Dr. Sarah Hussain,
Principal,
Banarsidas Chandiwala Institute of Hotel Management & Catering Technology,
(NAAC 'A' Accredited Institution, Approved by AICTE and Affiliated to G.G.S. Indraprastha University)
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Phone: 011-49020300-301; Fax: 91-1149020320; Mobile: +91 9873098656
E-Mail: director@bcihmct.ac.in Website: www.bcihmct.ac.in

----- Forwarded message -----

From: Director BCIMCT <director@bcihmct.ac.in>
Date: Thu, Jul 11, 2019 at 12:41 PM
Subject: Re: AICTE Circular (Attn Director / Principal) : ऑनलाइन परिवेदना निवारण कि स्थापना |
To: <director.gsmsmechanism@gmail.com>, <ms@aicte-india.org>

Dear Sir/ Madam,

F. No.: 1-101/BPG/AICTE/Regulation/2017

Mechanism for Online Registration and Disposal of Grievance

1. Banarsidas Chandiwala Institute of Hotel Management and Catering Technology has an Online Grievance Redressal system which is displayed on the website of the institute. The link for the same is mentioned as under:
<http://www.stitchmyapp.com/grievance/login.bcihm>



2. The students of the institute are aware of the Online Grievance System and are also aware about the committee members to be approached in such a scenario. The members of the committee along with their phone numbers is displayed on the Student Notice Board and is available on the Institute Website as well

https://www.bchmct.ac.in/download/Grievance_Redressal_Committee.pdf

3. The online monthly status report is submitted on a regular basis to the AICTE stating the number of grievances received and resolved during the month.

Note:

The maximum time taken for resolving any grievance is 24 to 48 hours depending on the severity and seriousness of the same. It is ensured that the students feel free and have the confidence to approach the members of the committee in any such situation. Remedial coaching classes and counseling sessions are also conducted with the students on a regular basis. Mentors are also assigned to the students for guidance and support.

Regards,

Dr. Sarah Hussain,
Principal,

Banarsidas Chandiwala Institute of Hotel Management & Catering Technology,
(NAAC 'A' Accredited Institution, Approved by AICTE and Affiliated to G.G.S. Indraprastha University),
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Phone: 011-49020300-301; Fax: 91-1149020320; Mobile: +91 9873098656
E-Mail: director@bchmct.ac.in Website: www.bchmct.ac.in

On Wed, Jul 10, 2019 at 11:09 AM Online Grievance Redressal System <director@bchmct.ac.in> wrote:

विषय: अनिवार्य - परिवेदना निवारण कि स्थापना

(एक माध्यम की संस्थापना जिसके द्वारा छात्रों / शिक्षकों / हितधारकों आदि की परिवेदनाओं का अनिवार्य निपटान किया जा सक।)

F. No : 1-101/DPG/AICTE/Regulation/2017

ये ईमेल AICTE के नये नियम को लेकर है, जिसने एक ऑनलाइन व्यवस्था को अनिवार्य बना दिया है, जो आपके संस्था के शिकायतों/ परिवेदनाओं की पंजीकरण और निपटान करेगा।

अगर आप इस नियम से अवगत न हो, तो हम आपको सूचित करना चाहते हैं कि, AICTE ने ये अनिवार्य बना दिया है कि उनसे सम्बद्ध सारे संस्थाओं में एक ऑनलाइन परिवेदना निवारण व्यवस्था हो जो समय से शिकायतों / परिवेदनाओं का निपटान करेगा।

AICTE के निर्देश के अनुसार, एक मासिक स्थिति रिपोर्ट AICTE को सूचित करना है, जिसमें ये बताना है की कितनी शिकायतें मिली हैं, कितनी शिकायतों का निपटान किया गया है, और कितनों का हल अपूर्ण रह गया है, और ये ही नहीं, AICTE द्वारा संस्थाओं को वार्षिक अनुमोदन देने के अवसर में भी ऑनलाइन मासिक स्थिति रिपोर्ट कि प्रभावित एक अनिवार्य घटक हैं।

ऑनलाइन परिवेदना निवारण प्रणाली में सबसे अच्छा प्रस्ताव प्राप्त करने के लिये नीचे सूचीबद्ध किये गये कंपनियों से संपर्क करें

1. Orell Software Solutions Pvt Ltd -- +91 9387414000 OR +91 9388892000

Website : www.edugrievance.com

E-Mail : edugrievance@orell.com



E-Mail : info@zybro.com

3. Wilkinz Global Solutions -- +91 9600780020

Website : www.wilkinz.com

E-Mail : wilkinz@gmail.com

कृपया संलग्न AICTE परिपत्र कि समीक्षा कीजिये।
धन्यवाद,

Director - GRS Implementation

Wilkinz Global Solutions



Mechanism for Online Registration and Disposal of Grievance

1. Banarsidas Chandiwala Institute of Hotel Management and Catering Technology has an Online Grievance Redressal system which is displayed on the website of the institute. The link for the same is mentioned as under:
<http://www.stitchmyapp.com/grievance/login.bcilm>
2. The students of the Institute are aware of the Online Grievance System and are also aware about the committee members to be approached in such a scenario. The members of the committee along with their phone numbers is displayed on the Student Notice Board and is available on the Institute Website as well.
https://www.bcilmct.ac.in/download/Grievance_Redressal_Committee.pdf
3. The online monthly status report is submitted on a regular basis to the AICTE stating the number of grievances received and resolved during the month.

Note:

The maximum time taken for resolving any grievance is 24 to 48 hours depending on the severity and seriousness of the same. It is ensured that the students feel free and have the confidence to approach the members of the committee in any such situation. Remedial coaching classes and counseling sessions are also conducted with the students on a regular basis. Mentors are also assigned to the students for guidance and support.



**BANARSIDAS CHANDIWALA INSTITUTE OF
HOTEL MANAGEMENT & CATERING TECHNOLOGY**

Approved by AICTE and affiliated to G.G.S. Indraprastha University, Delhi

NAAC 'A' Accredited Institution

Chandiwal Estate, Maa Anandamarg Marg, Kalkaji, New Delhi - 110 019

Ph: 011-49020300, 49020301, 49020320

E-mail: director@bchmct.ac.in, Website: www.bchmct.ac.in

Dr. Mehra Guliani

Registrar,
GGSIPU University,
New Delhi.

Subject - Compliance Report-Direction issues under clause 3(i)(d) of Statute 24 of University
letter reference No. GGSIPU/2019-20/Legal/1916, dated 23.05.19.

Sir,

In pursuance to the oral observations and directions of the Honorable High Court dated 17.02.19
in WP (Crl.) 793/2017, the following compliances are being adhered to by Banarsidas
Chandiwal Institute of Hotel Management & Catering Technology :-

1. A well appointed and experienced Grievance Redressal Committee is appointed at BCHMCT. A provision of Grievance Redressal Mechanism is present where students can approach the committee members in person and can also post grievance online at College Website. These issues are resolved immediately with a maximum time span of 24 hours.
2. The Institute conducts regular parent teacher meetings and has a strong mentoring mechanism. Parents are updated regularly with respect to the attendance of their wards by their mentors through telephone calls, messages and notices for short attendance are being sent from office by speed post.
3. The detention list of students is displayed on student notice board of college and the students and parents are individually intimated about the same.
4. The institute has a well appointed Grievance Redressal and Welfare Committee comprising of both Senior Faculty Members and Student Representatives. Every year student representatives are appointed from the Final Year. They work actively and in close connection with the grievance Redressal committee and assist them in addressing the issue on a timely and regular basis.
5. Because of strong Mentoring System and Faculty Feedback System, issues related to personal vendetta and grudges against students are kept in check.

Sarah Hussain

Dr. Sarah Hussain
Principal





GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16/C, DWARKA, NEW DELHI - 110078

GGSIU/2019-20/Legal/1916

Dated: 23/05/2019

To

The Director /Principal
All Affiliated Colleges/Institutions of the Guru Gobind Singh Indraprastha
University

Subject: Directions issued under clause 3(ii)(d) of Statute 24 of University.

Dear Sir/Madam,

In pursuance to the oral observations and directions of the Hon'ble High Court dated 17.05.2019 in WP (Crl.) 793/2017, the following directions are hereby issued for immediate compliance by all the affiliated Colleges/Institutions;

1. Publish the University's advisory dated 18-07-2017 and these present directions dated 23.05.2018 at a prominent and conspicuous place on their website. Compliance Report with copy of the website publication to be sent by 7:00 PM on 23.05.2019 by return email message.
2. Incorporate the University's advisory dated 18.07.2017 and these present directions dated 23.05.2018 in their Prospectus/Admission Brochure issued for the current academic session i.e. AY 2019-20, if necessary, in the form of an Addendum to an already issued Prospectus/Admission Brochure. Compliance Report with copy of the Prospectus/Admission Brochure or the Addendum thereof be sent to the University within a week.

1/3



3. Mention at prominent and conspicuous place in their respective Prospectus/Admission Brochure for current Academic Year 2019-20 and their websites the full details about University's Student Grievance Redressal Committee and College/Institution Level Grievance Redressal Committee. Compliance Report with copy of the Prospectus/Admission Brochure or the Addendum thereof be sent to the University within a week.
4. The College/Institution Level Grievance Redressal Committee should adhere to the principles of natural justice in its proceedings and dispose of all grievances as expeditiously as possible; but no later than four weeks of its receipt. The Colleges /Institutions should hold meeting of Grievance Redressal Committee at least once every three months. The procedure for filling complaints, procedure for conduct of the proceedings and the time frame for disposal of the complaints/grievances shall be published on its website, Admission Brochure and Prospectus at a prominent and conspicuous places. Compliance Report with a copy of the document laying down the procedure be sent to the University within a week.
5. Immediately include elected student representative in the College/Institution level Grievance Redressal Committee and re-notify the newly constituted Committee at prominent and conspicuous places. All the Colleges and Institutions shall adopt the UGC (Grievance Redressal) Regulations 2012. The reconstituted Grievance Redressal Committee which includes the elected student representative and also complies with the provisions of the UGC (Grievance Redressal) Regulations 2012 shall be notified on their respective websites at prominent and conspicuous places. Compliance Report with copy of the re-constituted Grievance Redressal Committee be sent to the University before 15th September of each year.
6. Engage the services of medical practitioner(s) including specifically a Psychiatrist, a Psychologist and a professional Student Counsellor for regular consultation with students within the premises of the College/Institution.

2/3



Compliance Report to be sent to the University within two weeks from the commencement of the new Academic Session every year.

7. Maintain comprehensive, meticulous and verifiable documentation of all the compliances of the above directions, including documentation of the proceedings of the Grievance Redressal Committee and the services rendered by the professional medical practitioners such as Psychiatrist, Psychologist and professional Student Counsellors.
8. The documentation of the compliances of the aforesaid directions shall be subject matter of audit and evaluation by the University through the existing mechanisms of Joint Assessment Committees (JACs), the Academic Audit Committees or such other mechanism as deemed fit by the University from time to time.
9. The Convener of the University Level Grievance Redressal Mechanism shall ensure comprehensive and verifiable documentation of all compliance reports submitted by the affiliated Colleges/Institutions from time to time.

This issues with the approval of the Competent Authority.

(Signature)
(Rinku Gautam)
Registrar

Copy to:

1. All the Directors/Principals of the affiliated colleges/ institutions affiliated to GGSIP University.
2. Members of the University Level Grievance Redressal Committee.
3. All Deans, University School of Studies.
4. In-charge (Affiliation), GGSIP University.
5. Director, Students' Welfare
6. Director, Academic Affairs
7. Convener, University Level Students' Grievance Redressal Committee
8. AR to Hon'ble Vice Chancellor, GGSIP University
9. AR to Pro Vice Chancellor, GGSIP University
10. AR to Registrar, GGSIP University.
11. In-Charge, Server Room for notification on the University website.

3/3





Fwd: Invoice for the Renewal of Online Grievance Redressal System

1 message

Gagan Soni <gagan@bcihmct.ac.in>
To: Neha Sahni <neha@bcihmct.ac.in>

Tue, Oct 19, 2021 at 11:07 AM

Gagandeep Soni
Assistant Professor
HOD Housekeeping
IQAC Coordinator & Chairperson (SH and ICC)
BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY
(NAAC Accredited, Approved by AICTE and affiliated to G.G.S. Indraprastha University)
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Ph: 011-49020301, Fax: 91-1149020320; Mobile: +91-9953492549
E-Mail: gagan@bcihmct.ac.in Website: www.bcihmct.ac.in

----- Forwarded message -----

From: Director BCIHMCT <director@bcihmct.ac.in>
Date: Wed, Oct 30, 2019 at 2:26 PM
Subject: Fwd: Invoice for the Renewal of Online Grievance Redressal System
To: Ashish Kumar Ranga <ashish@bcihmct.ac.in>, Gagan Soni <gagan@bcihmct.ac.in>

FYI

R.K.Bhandari
Principal

Banarsidas Chandiwala Institute of Hotel Management & Catering Technology,
(NAAC 'A' Accredited Institution, Approved by AICTE and Affiliated to G.G.S. Indraprastha University),
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi - 110019
Phone: 011-49020300-301; Fax: 91-1149020320; Mobile: +91 9871200100
E-Mail: director@bcihmct.ac.in Website: www.bcihmct.ac.in

----- Forwarded message -----

From: Vinay Jain <vinayjain@grapsit.com>
Date: Wed, Oct 30, 2019 at 2:12 PM
Subject: RE: Invoice for the Renewal of Online Grievance Redressal System
To: <director@bcips.ac.in>
Cc: <director@bcit.ac.in>, <director@bcihmct.ac.in>, Pankaj <system@bcips.ac.in>

Hello, Sir

Greetings of the day!

Just a reminder mail, that invoice for the renewal of the OGRS system has already been shared. Kindly do the needful!

Thank you



Bhandari

INVOICE
NO.39 2019-20

Date: 23/09/2019

Bill To: Banarsidas Chandiwala group of colleges (BCIPS, BCIT & BCIMCT)
Project Title: Renewal of maintenance of Grievance Redressal system

Bill From: Grepix Infotech Private Limited
Bank Name - HDFC BANK
Account No. - 50200031863025
IFSC Code - HDFC0001351
PAN - AAHCG0474C
GST - 09AAHCG0474C1ZT
ARN - AD0905180001701

Description	Quantity	Unit Price	Total Amount
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Renewal of Grievance system for bciit, bcips, bcihms for maintenance year 2019-20	1	₹ 30,000	₹ 35,400
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Grand Total ₹ 35,400

Thank you for your business. It's a pleasure to work with your project.

Sincerely yours,

Vinay Jain

*This is computer generated invoice no signature required.





Fwd: Confirmation mail to Participants

1 message

Gagan Soni <gagan@bchmct.ac.in>
To: Nikhil Sharma <nikhil@bchmct.ac.in>

Wed, Nov 10, 2021 at 12:55 PM

Gagandeep Soni
Assistant Professor
HOD Housekeeping
IQAC Coordinator & Chairperson (SH and ICC)
BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY
(NAAC Accredited, Approved by AICTE and affiliated to G.G.S. Indraprastha University)
Chandiwala Estate, Maa Anandmai Marg, Kalkaji, New Delhi -110019
Ph : 011-49020301, Fax : 91-1149020320; Mobile: +91-9953492549
E-Mail : gagan@bchmct.ac.in Website : www.bchmct.ac.in

----- Forwarded message -----

From: AICTE no-reply <no-reply-fdp@aicte-india.org>
Date: Wed, Sep 1, 2021 at 3:51 PM
Subject: Confirmation mail to Participants
To: Contact Person <gagan@bchmct.ac.in>

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

The joining link (Zoom) will be sent to you one day before starting the workshop. If you do not find the joining link in your inbox then please check for the same in your spam folder of registered email.

If you still do not find it then please call/ email Local Program Coordinator mentioned below: Venue: Online mode(Zoom)

Date: 2021-09-13 to 2021-09-17

Timings: 09:30 AM – 01:30 PM and one hour sharing session between 03:00 PM to 07:00 PM Daily (All days) as per details mentioned in your joining email.

Local Program Coordinator (LPC):
Name: Mr Sarathchandran M Balachandran
Email id: 2sarath.mb@gmail.com
Mobile Number: 7827810860

We warmly welcome your participation.

Please note:

1. This FDPs is of an integrated nature, hence attendance in all sessions is essential to grasp the contents in their wholeness. Attendance will be taken in every session.
2. You will receive an AICTE certificate of participation only when you fulfil the complete certification criteria.
 - 2.1 Minimum 90% attendance in all sessions, including evening sessions and
 - 2.2 minimum 60% marks in the final test.
 - 2.3 The 5-day on-line workshop has 15 sessions – 10 in the morning and 5 in the evening
 - 2.4 Participation in polls (min 80%), all quizzes and submission of all assignments
 - 2.5 Minimum 40% marks in quizzes is required to qualify for the final test

The name and other details that you have entered while registering for the FDP will be used for your certificate. No changes (to designation, name, college name, etc.) will be entertained.

Type of FDPs:

1. The 3-day FDP-SI (UHV)/ 5-day online FDP-SI(UHV) is to provide an overview of Universal Human Values-I (UHV-I) Module of the Student Induction Program (SIP).
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3. 5-day online Refresher-1 Part 2 FDP is for preparation of faculty to teach both the UHV-I module of the SIP as well as the UHV-II course in the 3rd/4th semester.
4. These FDPs on UHV will provide only brief overview on the other 8 modules of the SIP and will not go into the details of these modules.



Forwarded message

From: Google Forms <forms@googlegroups.com>
Date: Fri, Sep 17, 2021 at 4:40 PM
Subject: Self Evaluation, Post-workshop Survey and Feedback UHV
To: <gagan@bchmct.ac.in>

Thanks for filling out Self Evaluation, Post-workshop Survey and Feedback UHV

Here's what was received:

Self Evaluation, Post-workshop Survey and Feedback UHV

AICTE Incorporating Universal Human Values in Education

(Note: This post-workshop survey opens 01:30 PM on day 5 and closes 05:00 PM on day 6)

Email *

gagan@bchmct.ac.in

The email address, above, MUST be the same as the email address you have used to register on the AICTE portal

We will be unable to consolidate your transcript if a different email address is used or multiple email addresses are used

(use registered email address to log in to the webinar also)

Confirm Email Address *

Kindly enter the same email id which has been used for registration at AICTE Portal

gagan@bchmct.ac.in

Select Workshop *

Kindly select the workshop, which you have attended.

- (06-10 September 2021) AICTE Incorporating Universal Human Values in Education
- (13-17 September 2021) AICTE Incorporating Universal Human Values in Education
- (20-24 September 2021) AICTE Incorporating Universal Human Values in Education
- (27Sep-01Oct 2021) AICTE Incorporating Universal Human Values in Education

Salutation

Prof

Dr.

Gagan



Name *

Kindly enter your Full Name exactly as you would like it to appear on your certificate

Gagandeep Soni





Fwd: Confirmation mail to Participants

1 message

Wed, Nov 10, 2021 at 2:40 PM

Rachna Chandan <rachna@bcihmct.ac.in>
To: Nikhil Sharma <nikhil@bcihmct.ac.in>

----- Forwarded message -----

From: AICTE no-reply <no-reply-fdp@aicte-india.org>
Date: Wed, 1 Sep 2021, 3:22 pm
Subject: Confirmation mail to Participants
To: Contact Person <RACHNA@bcihmct.ac.in>

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

The joining link (Zoom) will be sent to you one day before starting the workshop. If you do not find the joining link in your inbox then please check for the same in your spam folder of registered email.

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Name: Mr Sarathchandran M Balachandran

Email id: 2sarath.mb@gmail.com

Mobile Number: 7827810860

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Fwd: Self Evaluation, Post-workshop Survey and Feedback UHV

4 messages

Rachna Chandan <rachna@bcihmct.ac.in>
To: Nikhil Sharma <nikhil@bcihmct.ac.in>

Sat, 18 Sep, 2021 at 6:35 am

----- Forwarded message -----

From: Google Forms <forms-receipts-noreply@google.com>
Date: Fri, 17 Sep 2021, 4:39 pm
Subject: Self Evaluation, Post-workshop Survey and Feedback UHV
To: <RACHNA@BCHMCTAC.IN>

Google Forms

Thanks for filling out Self Evaluation, Post-workshop Survey and Feedback UHV

Here's what was received.

Edit response

Self Evaluation, Post-workshop Survey and Feedback UHV

AICTE Incorporating Universal Human Values in Education

(Note: This post-workshop survey opens 01:30 PM on day 5 and closes 05:00 PM on day 6)

Email *

RACHNA@BCHMCTAC.IN



Chandani

The email address, above, MUST be the same as the email address you have used to register on the AICTE portal

We will be unable to consolidate your transcript if a different email address is used or multiple email addresses are used

(use registered email address to log in to the webinar also)

Confirm Email Address *

Kindly enter the same email id which has been used for registration at AICTE Portal

RACHNA@BCIHMCT.AC.IN

Select Workshop *

Kindly select the workshop, which you have attended.

- (06-10 September 2021) AICTE Incorporating Universal Human Values in Education
- (13-17 September 2021) AICTE Incorporating Universal Human Values in Education
- (20-24 September 2021) AICTE Incorporating Universal Human Values in Education
- (27 Sep-01 Oct 2021) AICTE Incorporating Universal Human Values in Education

Salutation

- Prof.
- Dr.
- Mr.
- Ms.

Name *

Kindly enter your Full Name exactly as you would like it to appear on your certificate

RACHNA CHANDAN



Chandan



Fwd: Confirmation mail to Participants

1 message

Nausheen Siddiqui <nausheen@bcihmct.ac.in>
To: Nikhil Sharma <nikhil@bcihmct.ac.in>

Wed, Nov 10, 2021 at 1:49 PM

----- Forwarded message -----

From: AICTE no-reply <no-reply-fdp@aicte-india.org>
Date: Wed, 1 Sep 2021, 17:16
Subject: Confirmation mail to Participants
To: Contact Person <nausheen@bcihmct.ac.in>

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

The joining link (Zoom) will be sent to you one day before starting the workshop. If you do not find the joining link in your inbox then please check for the same in your spam folder of registered email.

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Date: 2021-09-13 to 2021-09-17

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Local Program Coordinator (LPC):

Name: Mr Sarathchandran M Balachandran

Email id: 2sarath.mb@gmail.com

Mobile Number: 7827810860

We warmly welcome your participation.

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4. These FDPs on UHV will provide only brief overview on the other 8 modules of the SIP and will not go into the details of these modules.



Nikhil Sharma <nikhil@bcihmct.ac.in>

Fwd: Self Evaluation, Post-workshop Survey and Feedback UHV

1 message

Nausheen Siddiqui <nausheen@bcihmct.ac.in>
To: Nikhil Sharma <nikhil@bcihmct.ac.in>

Wed, Nov 10, 2021 at 1:48 PM

----- Forwarded message -----

From: **Google Forms** <forms-receipts-noreply@google.com>
Date: Sat, 18 Sep 2021, 11:38
Subject: Self Evaluation, Post-workshop Survey and Feedback UHV
To: <nausheen@bcihmct.ac.in>

Thanks for filling out Self Evaluation, Post-workshop Survey and Feedback UHV

Here's what was received.

[Edit response](#)

Self Evaluation, Post-workshop Survey and Feedback UHV

AICTE Incorporating Universal Human Values in Education

(Note: This post-workshop survey opens 01:30 PM on day 5 and closes 05:00 PM on day 6)

Email *

nausheen@bcihmct.ac.in



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We will be unable to consolidate your transcript if a different email address is used or multiple email addresses are used

(use registered email address to log in to the webinar also)

Confirm Email Address *

Kindly enter the same email id which has been used for registration at AICTE Portal

nausheen@bchmet.ac.in

Select Workshop *

Kindly select the workshop, which you have attended.

- (06-10 September 2021) AICTE Incorporating Universal Human Values in Education
- (13-17 September 2021) AICTE Incorporating Universal Human Values in Education
- (20-24 September 2021) AICTE Incorporating Universal Human Values in Education
- (27Sep-01Oct 2021) AICTE Incorporating Universal Human Values in Education

Salutation

- Prof.
- Dr.
- Mr.
- Ms.

Name *

Kindly enter your Full Name exactly as you would like it to appear on your certificate

Nausheen Siddiqui





Confirmation mail to Participants

1 message

AICTE no-reply <no-reply-fdp@aicte-india.org>

Wed, Sep 1, 2021 at 4:09 PM

To: Contact Person <nikhil@bcihmct.ac.in>

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

The joining link (Zoom) will be sent to you one day before starting the workshop. If you do not find the joining link in your inbox then please check for the same in your spam folder of registered email.

If you still do not find it then please call/ email Local Program Coordinator mentioned below: Venue: Online mode(Zoom)

Date: 2021-09-13 to 2021-09-17

Timings: 09:30 AM – 01:30 PM and one hour sharing session between 03:00 PM to 07:00 PM Daily (All days) as per details mentioned in your joining email.

Local Program Coordinator (LPC):

Name: Mr Sarathchandran M Balachandran

Email id: 2sarath.mb@gmail.com

Mobile Number: 7827810860

We warmly welcome your participation.

Please note:

1. This FDPs is of an integrated nature, hence attendance in all sessions is essential to grasp the contents in their wholeness. Attendance will be taken in every session.
2. You will receive an AICTE certificate of participation only when you fulfil the complete certification criteria:
 - 2.1 Minimum 90% attendance in all sessions, including evening sessions and
 - 2.2 minimum 60% marks in the final test.
 - 2.3 The 5-day on-line workshop has 15 sessions – 10 in the morning and 5 in the evening
 - 2.4 Participation in polls (min 60%), all quizzes and submission of all assignments
 - 2.5 Minimum 40% marks in quizzes is required to qualify for the final test

The name and other details that you have entered while registering for the FDP will be used for your certificate. No changes (to designation, name, college name, etc.) will be entertained.

Type of FDPs:

1. The 3-day FDP-SI (UHV)/ 5-day online FDP-SI(UHV) is to provide an overview of Universal Human Values-I (UHV-I) Module of the Student Induction Program (SIP).
2. The 5-day online Refresher-1 Part 1 FDP is for preparation of faculty to teach the UHV-I module of the SIP.
3. 5-day online Refresher-1 Part 2 FDP is for preparation of faculty to teach both the UHV-I module of the SIP as well as the UHV-II course in the 3rd/4th semester.
4. These FDPs on UHV will provide only brief overview on the other 8 modules of the SIP and will not go into the details of these modules.






Self Evaluation, Post-workshop Survey and Feedback UHV

2 messages

Google Forms <forms-receipts-noreply@google.com>
To: nikhil@bcimct.ac.in

Sat, Sep 18, 2021 at 8:19 AM

Thanks for filling out Self Evaluation, Post-workshop Survey and Feedback UHV

Here's what was received.

Edit response

Self Evaluation, Post-workshop Survey and Feedback UHV

AICTE Incorporating Universal Human Values in Education

(Note: This post-workshop survey opens 01:30 PM on day 5 and closes 05:00 PM on day 6)

Email *

nikhil@bcimct.ac.in



The email address, above, MUST be the same as the email address you have used to register on the AICTE portal

We will be unable to consolidate your transcript if a different email address is used or multiple email addresses are used

(use registered email address to log in to the webinar also)

Confirm Email Address *

Kindly enter the same email id which has been used for registration at AICTE Portal

nikhil@bchmct.ac.in

Select Workshop *

Kindly select the workshop, which you have attended.

- (06-10 September 2021) AICTE Incorporating Universal Human Values in Education
- (13-17 September 2021) AICTE Incorporating Universal Human Values in Education
- (20-24 September 2021) AICTE Incorporating Universal Human Values in Education
- (27Sep-01Oct 2021) AICTE Incorporating Universal Human Values in Education

Salutation

- Prof.
- Dr.
- Mr.
- Ms.

Name *

Kindly enter your Full Name exactly as you would like it to appear on your certificate

Nikhil Sharma

Self Evaluation Form



My interest in this workshop (in a scale of 1-5): Before the workshop *

(Please score 1=not at all, 2=hardly, 3=a little bit, 4=very much, 5=immensely interested)



Fwd: Confirmation mail to Participants

1 message

Library BCIHMCT <library@bcihmct.ac.in>
To: Nikhil Sharma <nikhil@bcihmct.ac.in>

Wed, Nov 10, 2021 at 2:00 PM

----- Forwarded message -----

From: **AICTE no-reply** <no-reply-fdp@aicte-india.org>
Date: Thu, Sep 2, 2021 at 9:40 PM
Subject: Confirmation mail to Participants
To: Contact Person <library@bcihmct.ac.in>

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

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If you still do not find it then please call/ email Local Program Coordinator mentioned below: Venue: Online mode(Zoom)

Date: 2021-09-13 to 2021-09-17

Timings: 09:30 AM - 01:30 PM and one hour sharing session between 03:00 PM to 07:00 PM Daily (All days) as per details mentioned in your joining email.

Local Program Coordinator (LPC):

Name: Mr Sarathchandran M Balachandran
Email id: 2sarath.mb@gmail.com
Mobile Number: 7827810860

We warmly welcome your participation.

Please note

1. This FDPs is of an integrated nature, hence attendance in all sessions is essential to grasp the contents in their wholeness. Attendance will be taken in every session.
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 - 2.5 Minimum 40% marks in quizzes is required to qualify for the final test

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3. 5-day online Refresher-1 Part 2 FDP is for preparation of faculty to teach both the UHV-I module of the SIP as well as the UHV-II course in the 3rd/4th semester.
4. These FDPs on UHV will provide only brief overview on the other 5 modules of the SIP and will not go into the details of these modules.

A handwritten signature in blue ink is written over a circular official stamp. The stamp contains the text: "BCIHMCT", "KALKAJI", "38-30, 190", and "38-30, 190".



Nikhil Sharma <nikhil@bcihmct.ac.in>

Fwd: Self Evaluation, Post-workshop Survey and Feedback UHV

1 message

Library BCIHMCT <library@bcihmct.ac.in>
To: Nikhil Sharma <nikhil@bcihmct.ac.in>

Wed, Nov 10, 2021 at 2:03 PM

----- Forwarded message -----

From: Google Forms <forms-receipts-noreply@google.com>

Date: Fri, Sep 17, 2021 at 4:29 PM

Subject: Self Evaluation, Post-workshop Survey and Feedback UHV

To: <library@bcihmct.ac.in>

Thanks for filling out Self Evaluation, Post-workshop Survey and Feedback UHV

Here's what was received.

Edit response

Self Evaluation, Post-workshop Survey and Feedback UHV

AICTE Incorporating Universal Human Values in Education

(Note: This post-workshop survey opens 01:30 PM on day 5 and closes 05:00 PM on day 6)

Email *

library@bcihmct.ac.in



The email address, above, MUST be the same as the email address you have used to register on the AICTE portal

We will be unable to consolidate your transcript if a different email address is used or multiple email addresses are used
(use registered email address to log in to the webinar also)

Confirm Email Address *

Kindly enter the same email id which has been used for registration at AICTE Portal

library@bchmct.ac.in

Select Workshop *

Kindly select the workshop, which you have attended

- (06-10 September 2021) AICTE Incorporating Universal Human Values in Education
- (13-17 September 2021) AICTE Incorporating Universal Human Values in Education
- (20-24 September 2021) AICTE Incorporating Universal Human Values in Education
- (27Sep-01Oct 2021) AICTE Incorporating Universal Human Values in Education

Salutation

- Prof.
- Dr.
- Mr.
- Ms.

Name *

Kindly enter your Full Name exactly as you would like it to appear on your certificate

Moninder Pal Singh





Sidharth srivastava <sidharth@bcihmct.ac.in>

Confirmation mail to Participants

1 message

AICTE no-reply <no-reply-fdp@aicte-india.org>

To: Contact Person <sidharth@bcihmct.ac.in>

Fn, Sep 3, 2021 at 9:55 AM

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)". The joining link (Zoom) will be sent to you one day before starting the workshop. If you do not find the joining link in your inbox then please check for the same in your spam folder of registered email. If you still do not find it then please call/ email Local Program Coordinator mentioned below: Venue: Online mode(Zoom)

Date: 2021-09-20 to 2021-09-24

Timings: 09:30 AM – 01:30 PM and one hour sharing session between 03:00 PM to 07:00 PM Daily (All days) as per details mentioned in your joining email.

Local Program Coordinator (LPC):

Name: Dr Manisha Gupta

Email id: manishapmit@gmail.com

Mobile Number: 9356253001

We warmly welcome your participation.

Please note:

1. This FDPs is of an integrated nature, hence attendance in all sessions is essential to grasp the contents in their wholeness. Attendance will be taken in every session.
2. You will receive an AICTE certificate of participation only when you fulfil the complete certification criteria:
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 - 2.2 minimum 60% marks in the final test.
 - 2.3 The 5-day on-line workshop has 15 sessions – 10 in the morning and 5 in the evening
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 - 2.5 Minimum 40% marks in quizzes is required to qualify for the final test

The name and other details that you have entered while registering for the FDP will be used for your certificate. No changes (to designation, name, college name, etc.) will be entertained.

of FDPs:

1. The 3-day FDP-SI (UHV)/ 5-day online FDP-SI(UHV) is to provide an overview of Universal Human Values-I (UHV-I) Module of the Student Induction Program (SIP).
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4. These FDPs on UHV will provide only brief overview on the other 8 modules of the SIP and will not go into the details of these modules.





Sidharth srivastava <sidharth@bcihmct.ac.in>

Fw: Self Evaluation, Post-workshop Survey and Feedback UHV

1 message

sidharth srivastava <sidharthsrivastava2011@yahoo.in>
Reply-To: sidharth srivastava <sidharthsrivastava2011@yahoo.in>
To: "sidharth@bcihmct.ac.in" <sidharth@bcihmct.ac.in>

Wed, Nov 10, 2021 at 3:31 PM

Sent from Yahoo Mail on Android

----- Forwarded message -----
From: "Google Forms" <forms-receipts-noreply@google.com>
To: "sidharthsrivastava2011@yahoo.in" <sidharthsrivastava2011@yahoo.in>
Cc:
Sent: Sat, 18 Sep 2021 at 9:37 am
Subject: Self Evaluation, Post-workshop Survey and Feedback UHV

Google Forms



Thanks for filling out Self Evaluation, Post-workshop Survey and Feedback UHV

Here's what was received.

Edit response

Self Evaluation, Post-workshop Survey and Feedback UHV

AICTE Incorporating Universal Human Values in Education
(Note: This post-workshop survey opens 01:30 PM on day 5 and closes 05:00 PM on day 6)

Email *

sidharthsrivastava2011@yahoo.in

The email address, above, **MUST** be the same as the email address you have used to register on the AICTE portal

We will be unable to consolidate your transcript if a different email address is used or multiple email addresses are used
(use registered email address to log in to the webinar also)



Confirm Email Address *

Kindly enter the same email id which has been used for registration at AICTE Portal

sidharthsrivastava2011@yahoo.in

Select Workshop *

Kindly select the workshop, which you have attended.

- (06-10 September 2021) AICTE Incorporating Universal Human Values in Education
- (13-17 September 2021) AICTE Incorporating Universal Human Values in Education
- (20-24 September 2021) AICTE Incorporating Universal Human Values in Education
- (27 September 2021) AICTE Incorporating Universal Human Values in Education

Salutation

- Prof
- Dr
- Mr.
- Ms

Name *

Kindly enter your Full Name exactly as you would like it to appear on your certificate



Self Evaluation Form

My interest in this workshop (in a scale of 1-5): Before the workshop *

(Please score 1=not at all, 2=hardly, 3=a little bit, 4=very much, 5=immensely interested)

1 2 3 4 5

My interest in this workshop (in a scale of 1-5): by the 3rd Day *

(Please score 1=not at all, 2=hardly, 3=a little bit, 4=very much, 5=immensely interested)

1 2 3 4 5

My key takeaways from this workshop: *





Fwd: Confirmation mail to Participants

1 message

devender kumar <devender8883@gmail.com>
To: "computercenter@bcimct.ac.in" <computercenter@bcimct.ac.in>

Tue, Nov 23, 2021 at 9:52 AM

----- Forwarded message -----

From: **AICTE no-reply** <no-reply-fdp@aicte-india.org>
Date: Wed, 1 Sep, 2021, 3:28 pm
Subject: Confirmation mail to Participants
To: Contact Person <devender8883@gmail.com>

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

The joining link (Zoom) will be sent to you one day before starting the workshop. If you do not find the joining link in your inbox then please check for the same in your spam folder of registered email.

If you still do not find it then please call/ email Local Program Coordinator mentioned below: Venue: Online mode(Zoom)

Date: 2021-09-06 to 2021-09-10

Timings: 09:30 AM – 01:30 PM and one hour sharing session between 03:00 PM to 07:00 PM Daily (All days) as per details mentioned in your joining email.

Local Program Coordinator (LPC):

Name: Dr Manisha Gupta

Email id: manishapimt@gmail.com

Mobile Number: 9356253001

We warmly welcome your participation.

Please note:

1. This FDPs is of an integrated nature, hence attendance in all sessions is essential to grasp the contents in their wholeness. Attendance will be taken in every session.
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4. These FDPs on UHV will provide only brief overview on the other 8 modules of the SIP and will not go into the details of these modules.



Handwritten signature in blue ink.



Fwd: AICTE Incorporating Universal Human Values in Education (An AICTE Initiative) Confirmation

1 message

devender kumar <devender8883@gmail.com>
To: computercenter@bcihmct.ac.in

Tue, Nov 23, 2021 at 9:53 AM

----- Forwarded message -----

From: Zoom <no-reply@zoom.us>
Date: Sun, 5 Sep, 2021, 11:19 am
Subject: AICTE Incorporating Universal Human Values in Education (An AICTE Initiative) Confirmation
To: <devender8883@gmail.com>

Hi G2-Mr. Devender kumar Collegestaff, BCIMCT, Delhi, Delhi,

Thank you for registering for "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

-
Group 1 Participants - Use this joining link for ALL Sessions (content sessions and tutorials)

Group 2 Participants - Use this joining link ONLY for content sessions; use the separately sent G2-Tutorial link for tutorials

-
IMPORTANT: PLEASE READ THIS EMAIL IN ITS ENTIRETY

-
You have registered for this 5-day webinar. You must attend the complete webinar (all sessions) and participate actively. For this you must be available full time. Taking duty leave is recommended.

Join only if you are committed and able to join for all 5 days full-time.

Please join early each day (before 9:30AM) to ensure your place in the webinar.

-
Please join the workshop using a computer, rather than a smart phone, as it will give you more flexibility to see:

- the main screen or presentation screen
- the poll window
- the chat window
- the controls panel (raise hand etc.)

You are fully responsible for technical issues at your end. For example:

1. network connectivity, bandwidth, interruptions etc.
2. joining device configuration (OS, latest version of webinar software, cache settings, popup settings etc.)

AICTE will not be held responsible for these in any way.

Please be sure to familiarise yourself with "how to attend a webinar", "how to respond to polls", "how to fill Google forms" before the workshop.

-
AICTE Certification

You will receive an AICTE certificate of participation only when you fulfill the complete certification criteria:

Minimum 90% attendance in all sessions, including evening sessions and minimum 60% marks in the final test. The 5-day on-line workshop has 14 sessions – 10 in the morning and 4 in the evening

Participation in polls (min 60%), all quizzes and submission of all assignments
Minimum 40% marks in quizzes is required to qualify for the final test

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-
Please download the "Assignments, Certification and learning materials" for this webinar from the link below
https://drive.google.com/file/d/1Ev4Fgy1nZPJ0_7gleOz2JQUtNgLoudS2/view?usp=sharing



Shanker



Fwd: AICTE Incorporating Universal Human Values in Education (An AICTE Initiative) Confirmation

1 message

Mon, Nov 22, 2021 at 12:41 PM

Bablu Balmiki <bablubalmiki9@gmail.com>
To: computercenter@bcihmct.ac.in

----- Forwarded message -----

From: **Zoom** <no-reply@zoom.us>
Date: Sun, 5 Sep, 2021, 11:19 am
Subject: AICTE Incorporating Universal Human Values in Education (An AICTE Initiative) Confirmation
To: <bablubalmiki9@gmail.com>

Hi G2-Mr. Bablu Balmiki Collegestaff, Banarsidas chandiwala Institute of Hotel Managemta.

Thank you for registering for "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

Group 1 Participants - Use this joining link for ALL Sessions (content sessions and tutorials)

Group 2 Participants - Use this joining link ONLY for content sessions; use the separately sent G2-Tutorial link for tutorials

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https://drive.google.com/file/d/1Ev4Fgy1nZPJ0_7gIeQz2JQUtNgLoudS2/view?usp=sharing





Fwd: Confirmation mail to Participants

1 message

Bablu Balmiki <bablubalmiki9@gmail.com>
To: computercenter@bcimct.ac.in

Mon, Nov 22, 2021 at 11:38 AM

----- Forwarded message -----

From: **AICTE no-reply** <no-reply@ipctan.in>
Date: Wed, 1 Sep, 2021, 3:27 pm
Subject: Confirmation mail to Participants
To: Contact Person <chackbalmiki@gmail.com>

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)"

The joining link (Zoom) will be sent to you one day before starting the workshop. If you do not find the joining link in your inbox then please check for the same in your spam folder of registered email.

If you still do not find it then please call/ email Local Program Coordinator mentioned below: Venue: Online mode(Zoom)

Date: 2021-09-06 to 2021-09-10

Timings: 09:30 AM – 01:30 PM and one hour sharing session between 03:00 PM to 07:00 PM Daily (All days) as per details mentioned in your joining email.

Local Program Coordinator (LPC):

Name: Dr Manisha Gupta

Email id: manishagupta@gmail.com

Mobile Number: 9356253001

We warmly welcome your participation.

Please note:

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4. These FDPs on UHV will provide only brief overview on the other 8 modules of the SIP and will not go into the details of these modules.





Fwd: AICTE Incorporating Universal Human Values in Education (An AICTE Initiative) Confirmation

1 message

Rahul Akoliya <akoliya.akoliya@gmail.com>
To: computercenter@bcimct.ac.in

Mon, Nov 22, 2021 at 11:22 AM

----- Forwarded message -----

From: Zoom < >
Date: Sun, 5 Sep 2021, 11:19 am
Subject: AICTE Incorporating Universal Human Values in Education (An AICTE Initiative) Confirmation
To: < >

Hi G2-Mr. RAHUL AKOLIYA Collegestaff, BCIMCT, Delhi, Delhi,

Thank you for registering for "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

Group 1 Participants - Use this joining link for ALL Sessions (content sessions and tutorials)

Group 2 Participants - Use this joining link ONLY for content sessions; use the separately sent G2-Tutorial link for tutorials

IMPORTANT: PLEASE READ THIS EMAIL IN ITS ENTIRETY

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https://drive.google.com/file/d/1Ew4Fgy1nZPJc_7gleOz2JQUtNgLoudS2/view?usp=sharing





Fwd: Confirmation mail to Participants

1 message

Rahul Akoliya <akoliya.akoliya@gmail.com>
To: computercenter@bcimct.ac.in

Mon, Nov 22, 2021 at 11:22 AM

----- Forwarded message -----

From: **AICTE no-reply** <no-reply-fdpu@aicte-india.org>
Date: Wed, 1 Sep 2021, 3:29 pm
Subject: Confirmation mail to Participants
To: Contact Person <akoliya.akoliya@gmail.com>

Thank you for registering in 5-day FDP-SI UHV Online - "AICTE Incorporating Universal Human Values in Education (An AICTE Initiative)".

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If you still do not find it then please call/ email Local Program Coordinator mentioned below: Venue: Online mode(Zoom)

Date: 2021-09-06 to 2021-09-10

Timings: 09:30 AM – 01:30 PM and one hour sharing session between 03:00 PM to 07:00 PM Daily (All days) as per details mentioned in your joining email.

Local Program Coordinator (LPC):

Name: Dr Manisha Gupta

Email id: manishagpnd@gmail.com

Mobile Number: 9358253001

We warmly welcome your participation.

Please note:

1. This FDPs is of an integrated nature, hence attendance in all sessions is essential to grasp the contents in their wholeness. Attendance will be taken in every session.
2. You will receive an AICTE certificate of participation only when you fulfil the complete certification criteria:
 - 2.1 Minimum 90% attendance in all sessions, including evening sessions and
 - 2.2 minimum 60% marks in the final test.
 - 2.3 The 5-day on-line workshop has 15 sessions – 10 in the morning and 5 in the evening
 - 2.4 Participation in polls (min 60%), all quizzes and submission of all assignments
 - 2.5 Minimum 40% marks in quizzes is required to qualify for the final test

The name and other details that you have entered while registering for the FDP will be used for your certificate. No changes (to designation, name, college name, etc.) will be entertained.

Type of FDPs:

1. The 3-day FDP-SI (UHV) 5-day online FDP-SI(UHV) is to provide an overview of Universal Human Values-I (UHV-I) Module of the Student Induction Program (SIP).
2. The 5-day online Refresher-1 Part 1 FDP is for preparation of faculty to teach the UHV-I module of the SIP.
3. 5-day online Refresher-1 Part 2 FDP is for preparation of faculty to teach both the UHV-I module of the SIP as well as the UHV-II course in the 3rd/4th semester.
4. These FDPs on UHV will provide only brief overview on the other 8 modules of the SIP and will not go into the details of these modules.





Fwd: Self Evaluation, Post-workshop Survey and Feedback UHV

1 message

Rahul Akoliya <akoliya.akoliya@gmail.com>
To: computercenter@bcimct.ac.in

Mon, Nov 22, 2021 at 11:17 AM

----- Forwarded message -----

From: **Google Forms** <forms-receipts-noreply@google.com>
Date: Fri, 10 Sep 2021, 10:47 pm
Subject: Self Evaluation, Post-workshop Survey and Feedback UHV
To: <akoliya.akoliya@gmail.com>

Thanks for filling in Self Evaluation, Post-workshop Survey and Feedback UHV

Here's what was received.

Self Evaluation, Post-workshop Survey and Feedback UHV

AICTE Incorporating Universal Human Values in Education

(Note: This post-workshop survey opens 01:30 PM on day 5 and closes 05:00 PM on day 6)

Email *

akoliya.akoliya@gmail.com

The email address, above, **MUST** be the same as the email address you have used to register on the AICTE portal

We will be unable to consolidate your transcript if a different email address is used or multiple email addresses are used

(use registered email address to log in to the webinar also)

Confirm Email Address *



Kindly enter the same email id which has been used for registration at AICTE Portal

akoliya.akoliya@gmail.com

Select Workshop *

Kindly select the workshop, which you have attended.

- (06-10 September 2021) AICTE Incorporating Universal Human Values in Education
- (13-17 September 2021) AICTE Incorporating Universal Human Values in Education
- (20-24 September 2021) AICTE Incorporating Universal Human Values in Education
- (27Sep-01Oct 2021) AICTE Incorporating Universal Human Values in Education

Salutation

Prof.

Dr.

Mr.

Ms.

Name *

Kindly enter your Full Name exactly as you would like it to appear on your certificate

RAHUL AKOLIYA

My interest in this workshop (in a scale of 1-5): Before the workshop *

(Please score 1=not at all, 2=hardly, 3=a little bit, 4=very much, 5=immensely interested)

1 2 3 4 5



Rahul Akoliya



My interest in this workshop (in a scale of 1-5): by the 3rd Day *

Faculty Development Program on "Student's Mentorship During & Beyond Covid-19"

An online Faculty Development Program on "Student's Mentorship During & Beyond Covid-19" was organized on 12th, September 2020 (Saturday) by Banarsidas Chandiwala Institute of Hotel Management & Catering Technology, New Delhi. The session was chaired by Prof. R. K. Bhandari (Principal) and convened by: Dr. Arvind Kumar Saraswati (Research Coordinator).

The chief guest of the session was Prof. Sudhir Andrews (D. Litt) who also gave the keynote address on the topic. Dr. Tanushree Chakraborty, Associate Professor, Organizational Behavior & Industrial Psychology, Rajlakshmi School of Business, Chennai and Ms. Sreeparna Bhattacharya, Practitioner and Freelancer, Organizational Behavior & Industrial Psychology, Kolkatta were other prominent speakers of the Faculty Development Program.

The FDP commenced with a welcome note by Mr. Bhandari wherein he introduced the resource person of the day. It was also briefed by him that the role of faculty is indeed to teach, inspire, and take students to the next level. It is also proven that having a good mentor early in one's career can make a difference between success and failure in any field. Mentoring, therefore, is an important tool that helps us bring the best out of our students so they can achieve their goals with a focus on the challenges due to the Covid-19 pandemic.

Prof. Sudhir Andrews (D. Litt), a renowned name in the hospitality industry, briefed about various ways of educating the GEN Y during these trying times and adapting to the new normal in such a way so as to let them understand disruptions and be innovative and promote creativity. "This must be done to foster effective learning at all levels," he said. He gladly emphasized on the point of re-engineering our relationship with the students so as to engage and educate them in the best possible way.

The session continued with an expert address by Dr. Tanushree Chakraborty (Associate Professor, Organizational Behavior & Industrial Psychology, Rajlakshmi School of Business, Chennai). She discussed various challenging situations with regards to mentoring and how to provide best solutions for them. Dr. Chakraborty acted as an able facilitator for all the participants to delve deep into their mentoring styles and address issues and attitudes. She emphasised on giving students excellence in education and deal with their ideology.

The session proceeded further with Ms. Sreeparna Bhattacharya (Practitioner and Academic Researcher of Organizational Behavior & Industrial Psychology) sharing her years of insight and experience in the field with interesting anecdotes. She focused more on mental issues being faced due to the pandemic by the students and teachers. She directed on how students need to be counselled in these unprecedented times and also spoke about the resilience during the Covid era and how to cope up with this adversity mentally. Ms. Bhattacharya stressed on self-care and gave tips to reinvigorate our lives.

Towards the end of the FDP, she also conducted a very interesting activity with the faculty members on self analysing our problems and overcoming in the same. The session received a great response with all the faculty members of BCIMCT participating in it.

The session was beneficial for all who attended, and it offered an opportunity for faculty members to improve their individual mentoring skills. It will also help the institute develop a more effective method of mentor/mentee organization especially during this time of online learning. The programme generated a lot of synergy amongst faculty of BCIMCT and a renewed commitment to mentorship in a style that optimises the latent potential of our mentees.

Bhandari



FACULTY DEVELOPMENT WORKSHOP

A FDP was conducted on JULY 20, 2019, BCIHMCT, titled "ABUNDANCE IN HAPPINESS MINDSET" was conducted by renowned coach, mentor and trainer Mr. Gopikrishan Bali, National Head- Corporate Social Responsibility, Bennet Coleman & Co. Ltd, on JULY 20, 2019 at the BCIHMCT, New Delhi premises. The workshop aimed at understanding the happiness quotient of the team and how to effectively enhance and enrich the experience of each team individual so that they can become high performance team.

In his unique and freeform style of presentation, he gave insights of what happiness and abundance mindset means for each individual and why is it important to be motivated and inspired to become effective teachers.

His concept of CLARITY, COMPASSION, CREATION AND COLLABORATION was well received by the audience of 20 faculty members. This workshop would definitely go a long way in improving and inspiring the team spirit at BANARSIDAS CHANDIWALA INSTITUTE OF HOTEL MANAGEMENT.



Handwritten signature in blue ink.

